

PURCHASE DIVISION
Advice for approval for credit to supplier

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

DATTHU COMMUNICATION**Advt. For Print, Electronics, Outdoor**

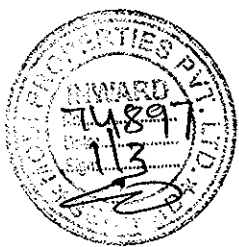
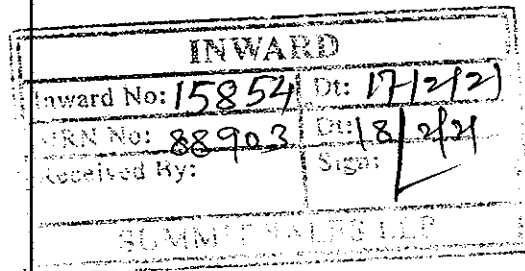
Plot No. 47, Near Church Colony, Cherlapally, hyd. Ph: 9390991131

No: 146

PO 73881

Date: 18 Jan 2021

M/S: SUMMIT SALES LLP. MG Road Secunderabad-500003. Gst no: 36ACQFS2044C1Z7

S.No	PARTICULAR	SIZE	QTY	AMOUNT
01)	KBK Hand Sanitizer (30x170)	500 ml	30 no	5100/-
 				Gross Amount
				Others
				Net Amount 5100/-

Rupees(Five Thousand One Hundred Rupees

.....Only)

For Datthu Communication

Cheque to be Made in Favour Of "DATTHU COMMUNICATION"

Bank of Baroda - Dammaiguda Branch

Current account - 80960200000132

IFSC code- BARB0VJDAMM

Certified by:

For Datthu Communication

Proprietor

Authorised Sign.

Requisition Form

Company Name:	Summit sales llp	Date:	13.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168307
Material required before date:		ID No.	63083

No	Description	Size	Quantity	Units	Inward No	Date
1	SANITIZERS		30	NOS		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

Remarks: For stock maintenance

Prepared By	SOWMYA	Approved by	
Sign. & Date	13.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Order

Page(s) 1 Of 1

18-01-2021 13:45:14

Orig:



73881

16.01.21 10:36:44

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Datthu Communication
Plot no.47, Sy no.91&102, Chinna Cherlapally, Medchal-Malkajgiri.

GSTIN 36AIAPT3956C1Z9

9912495155

9912495155

Doc No	73881	168307
Doc Date	18-01-2021	
Quote No	Nil	
Quote Date	18-01-2021	
SupplyType	Supply	

Kind Attn : Praveen

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4112 - Consumables - Sanitizer - 500 ml - Nos	30.00	170.00	0.00	0.00	5,100.00
Total Order Value . . .					5,100.00

Rupees : Five Thousand One Hundred Only.

Terms and Conditions :-**Specification /** All items shall be of 1st quality.**Payment Terms** Nil**Tax** Included in the above prices**Delivery Date** With in 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** nill**Other Terms** We reserve the rights to reject the items if not as specified, above order is for Stock Maintenance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** NilFor **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Datthu Communication**Name: 

Name : _____

Date : __/__/__

Contact : -