PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	75145	PO / WO Date.	24/02/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 2,839/-
Firm/Company	Mehta & Modi Realty Kowkur LLP	Project	Greenwood Heights
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16144	25/02/2021	Rs. 2,839/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,839/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13797	25/02/2021	89391	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,839/-
Amount E – PO / WO value:				Rs. 2,839/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**13/03/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 10 MAR 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad

GSTIN : 36ABLFM7631F1Z3

Invoice No.	16144
Invoice Date.	25-02-2021
PO No.	75145
PO Date.	24-02-2021
Req ID	64306
Req Date	24-02-2021
Loc Req No	140467

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	5	225.00	1,125.00	12	135.00
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	6	235.00	1,410.00	12	169.20
3							
4							
5							
6							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	152.10	152.10	Total Taxable Amount	2,535.00	304.20
			Total Invoice Amount	2,839.20	

Rupees : Two Thousand Eight Hundred Thirty Nine and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 71833

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad

GSTIN : 36ABLFM7631F1Z3

DC No.	13797
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	Description of Goods	HSN/SAC	Qty
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	5
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	6
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INWARD

Inward No: 10864	Dt: 25/02/21
MRN No: 89391	Dt: 27/02/21
Received By:	Sign:

MEHTA & MODI REALTY KOWKUR LLP

Time - 15:16

MODI PROP... SEC'BAD
No. 46202
Date: 2/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad 500003 **TRANSIT COPY**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad

GSTIN : 36ABLFM7631F1Z3

Invoice No.	16144
Invoice Date.	25-02-2021
PO No.	75145
PO Date.	24-02-2021
Req ID	64306
Req Date	24-02-2021
Loc Req No	140467

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	5	225.00	1,125.00	12	135.00
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	6	235.00	1,410.00	12	169.20
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INWARD
Inward No: 10864 Dt: 25/02/21
MRN No: 8939 Dt: 25/02/21
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
Time - 15:16

IGST	CGST	SGST			
	152.10	152.10	Total Taxable Amount	2,535.00	304.20
			Total Invoice Amount	2,839.20	

Rupees : Two Thousand Eight Hundred Thirty Nine and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 24-02-2021 5:01:42 PM

Purchase Order

75145
23.02.21 5:16:58

.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	75145	140467
	Doc Date	24-02-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	24-02-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	5.00	225.00	0.00	12.00	1,260.00
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	6.00	235.00	0.00	12.00	1,579.20
					Total Order Value : . .	**2,839.20**

Rupees : Two Thousand Eight Hundred Thirty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order formodel flat flat .no.112 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	23-02-2021
Site & Phase :	GHT	Time:	115.37
Supplier		Req. No.	140467
Material required before date:	25-02-2021	ID No. .	64306

No	Description	Size	Quantity	Units	Inward No	Date
1	LED Tub light slim type	4feet	06	Nos		
2	LED Tub light slim type	2 feet	05	Nos		
3						
4						
5						
6						
7			24 FEB 2021			
8						
9						
10						

Remarks: - For GHT Site standered model Flat no 112 purpose.

Prepared By	A Suresh	Approved by	
Sign.& Date	26-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.