PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 8/8/21 | Prepared by: | Prabhakar.P |
| PO/WO no. | 74946 | PO / WO Date. | 19/2/21 |
| Supplier Name | Shiv Shakti Machine Tools Hardware and Electricals | PO/WO amount | 590-00 |
| Firm/Company | Mehta & Modi Kalakar | Project | [illegible] |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 2020/21/4444/S | 24/2/21 | 590-00 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 590-00 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 89118 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 590-00 |
| Amount E – PO / WO value: | 590-00 |
| Amount F – Difference (A – E): | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ ~~Yes ☐ No (explained below)~~ |
| Excess / short material received | ☐ ~~Approved – within~~ acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. / ☑ No |
| Payment – due date | 15/3/21 |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 8/8/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

| | | |
|---|---|---|
| **Shiv Shakti Machine Tools Hardware and Electricals**<br>2-3-7, M.G Road, Secunderabad.<br>Ph: 040-40030129<br>GSTIN/UIN: 36ADQFS9120G1ZQ<br>State Name : Telangana, Code : 36<br>E-Mail : ssmtsecunderabad@gmail.com | Invoice No.<br>**2020-21/4444/SS** | Dated<br>**20-Feb-2021** |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref.<br>**4444** | Other Reference(s) |
| Buyer<br>**Mehta & Modi Realty Kowkur LLP**<br>Soham Mansion, Secunderabad - 03<br>GSTIN/UIN : 36ABLFM7631F1Z3<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**74946-140442** | Dated<br>**19-Feb-2021** |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination |
| | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **Cut Off Wheel 105*1.2mm DW** | 68042390 | **20 pc** | 25.00 | pc | | **500.00** |
| | ***CGST*** | | | | | | **45.00** |
| | ***SGST*** | | | | | | **45.00** |
| | Total | | **20 pc** | | | | **₹ 590.00** |

INWARD
Inward No: 10851 Dt: 22/02/21
MRN No: 89118 Dt: 23/02/21
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Time. 12:41

Amount Chargeable (in words)

E. & O.E

**INR Five Hundred Ninety Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 68042390 | 500.00 | 9% | 45.00 | 9% | 45.00 | 90.00 |
| **Total** | **500.00** | | **45.00** | | **45.00** | **90.00** |

Tax Amount (in words) : **INR Ninety Only**

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **112105501160**
Branch & IFS Code : **M.G Road & ICIC0001121**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

**for Shiv Shakti Machine Tools Hardware and Electricals**

Authorised Signatory

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 19937
Date: 24/2
Sign:

# Purchase Order

 20-02-2021 2:58:04 PM

74946
16.02.21 11:20:53

py

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad 500003
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Shiv Shakti Machine Tools Hardware & Electricals<br>2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)<br><br>**GSTIN** 36ADQFS9120G1ZQ<br>8121002491 8374457644 | **Doc No** | 74946 | 140442 |
| | **Doc Date** | 19-02-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 01-02-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Mr.Shivang Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9550 - Tools - Machine Blade - other - nos<br>*Wall cutting blade 4"* | 20.00 | 25.00 | 0.00 | 18.00 | 590.00 |
| Rupees : Five Hundred Ninty Only. | | | **Total Order Value . . .** | | | **590.00** |

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of the Bill |
| **Tax** | Included in the above price |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | NIL |
| **Transportation** | Transport cost shall be bome by us. |
| **Warranty** | Nil |
| **Advance Paid** | NIL |
| **Other Terms** | We resreve the right to reject the item not confirming to the specifications . This Order is for Flat .no.310 to 313 use purpose |
| **Completion Date** | NIL |
| **Measurment** | NIL |
| **Security** | NIL |
| **Remarks** | |

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Shiv Shakti Machine Tools Hardware &*

Name :

Date : _/_/__

Requisition Form - Electrical Conducting - Internal

| | | | | |
|---|---|---|---|---|
| Company | MMR KOWKUR LLP | Site & Phase | | GHT |
| Req. no. | 140442 | Req. Date | | 18-02-2021 |
| Material required before | 20-02-2021 | ID no. | 64067 | |
| Prepared by: | A Suresh | Approved by (sign): | | |
| Flat / Block no: | Flat no 310 TO 313 | | | |
| Type A 1915 Sft 3BHK Order Value: | 4 Flats | | | |
| Type B 1820 Sft 3BHK Order Value: | 0 Villas | | | |

| S No. | Item Description | Units | Qty required forType B 1715 Sft3BHK flat | Qty required forType B 1715 Sft3BHK flat | Qty required forType B 1715 Sft3BHK flat | Qty required forType B 1715 Sft3BHK flat | Quantity required | Qty Available at site | Balance Qty to be ordered | Inward No | Date |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | PVC Pipe 1.2mm Thick | Nos | 35.0 | 35.0 | | 4 | 100.0 | | 100.00 | | |
| 2 | PVC Junction Box | Nos | 45.0 | 45.0 | | 4 | 350.0 | | 350.00 | | |
| 3 | PVC Bends | Nos | 55.0 | 55.0 | | 4 | 350.0 | | 350.00 | | |
| 4 | Insulation Tapes | Box | 1.0 | 1.0 | | 4 | 5.0 | | 5.00 | | |
| 5 | DB Box 6 Way | Nos | 1.0 | 1.0 | | 4 | 5.0 | | 5.00 | | |
| 6 | DB For Changeover | Nos | 1.0 | 1.0 | | 4 | 5.0 | | 5.00 | | |
| 7 | 8 Way Metal Box | Nos | 6.0 | 6.0 | | 4 | 35.0 | | 35.00 | | |
| 8 | 6 Way Metal Box | Nos | 25.0 | 25.0 | | 4 | 110.0 | | 110.00 | | |
| 9 | 2 Way Metal Box | Nos | 8.0 | 8.0 | | 4 | 50.0 | | 50.00 | | |
| 10 | Haxa Blade | Nos | 4.0 | 4.0 | | 4 | 10.0 | | 10.00 | | |
| 11 | Wall Cutting Blade | Nos | 3.0 | 3.0 | | 4 | 20.0 | | 20.00 | | |
| | Total | | | | | | 1010.00 | | 1010.00 | | |

Note: For PVC pipes round off order to nearest bundles.

APPROVED
19 FEB 2021
MANAGER

749