PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	75038	PO / WO Date.	22/02/2021
Supplier Name	Naveen Metal Udyog	PO/WO amount	Rs. 26,054/-
Firm/Company	G V Discovery Center PVT LTD	Project	119,191 Synergy Square 1
Sl. No.	Bill No.	Bill Date	Bill amount
1.	312	27/02/2021	Rs. 26,054/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 26,054/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	312	27/02/2021	89508	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 26,054/-
Amount E – PO / WO value:				Rs. 26,054/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**13/03/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 10 MAR 2021 MINISH PARIKH				
Date	10/3/21	10/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. : 36AGOPD8982C1Z4

TAX INVOICE
~~CASH~~ / CREDIT

Phone : 27712497
40042626

NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. G.V. DISCOVERY CENTER PVT. LTD.
M.G. ROAD,
SECUNDERABAD

Phone ____ Fax ____

GST No. 36AAHCG4940K1ZC

Invoice No.: 312 Date : 27/02/21

P.O. No. & Date : 75038

D. C. No.: Date :

Desp. Through : TS-10-UB-8387

HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7208	Sheets	3 Nos.	@ 7360/- 9	22,080=00
			SUB TOTAL	22080=00
				—
			SGST @ 9 %	1987=00
			CGST @ 9 %	1987=00
			IGST @	—
			G. TOTAL	26054=00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 75212
Date 9/3
Sign.

INWARD
Inward No: 432 Dt: 01/03/21
GRN No: 89508 Dt: 10:49
Received By: Ch Gnaneshwar Sign:
Genome Valley Discovery Center Pvt. Ltd.

BANK : **UNITED BANK OF INDIA** Branch : M. G. Road, Secunderabad.
A/c. No. : 0625210318512 IFSC Code : UTBioSEC813

Rupees Twenty Six thousand and fifty four Only —

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For **NAVEEN METAL UDYOG**

Authorised Signatory

Purchase Order

 22-02-2021 17:24:33

75038
22.02.21 11:30:39

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Naveen Metal Udyog 4-5-155, Pan Bazar, Sec-bad-03.	**Doc No**	75038	13172
	Doc Date	22-02-2021	
	Quote No	Nil	
GSTIN 36AGOPD8982C1Z4 27712497.	**Quote Date**	08-01-2020	
66382026. 9246297667	**SupplyType**	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8087 - Steel - other - MS Sheet - NA - sft *8' x 4' x 4mm thick - 03 sheets*	96.00	230.00	0.00	18.00	26,054.40
					Total Order Value . . .	**26,054.40**

Rupees : Twenty Six Thousand Fifty Four and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 1st quality.
Payment Terms	Within 7days of delivery of all materials & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	119, 191 Synergy Square 1 . Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : 23/02/2021

Accepted the above Terms And Conditions

For ***Naveen Metal Udyog***

Name : ____________

Date : __/__/____

Requisition For

Company Name:	GVDC	Date:	20-2-2021
Site & Phase :	SYNERGY 119,191	Time:	17:00
		Req. No.	13172
Material required before date:	Urgent	ID No.	G 4148

No	Description	Size	Quantity	Units	Inward No	Date
1	~~GI~~ Sheets - M.S.	4'X8'	~~4~~ 3	Nos		
2	Sintex Box	18"x 20"	2	Nos		
3	Sockets	16 A	05	Nos		
4	Surf Excel Box	16A	05	Nos		
5						
6	95038					
7						
8						
9						
10						

Remarks: FOR Site Borewll Connection work purpose

Prepared By	G Rajesh Babu	Approved by	
Sign.& Date	20-02-21	Sign. & Date	~~[illegible]~~

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
20 FEB 2021
K. NARSIMHA RAO
Project Manager