PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/3/21	Prepared by:	PRABHAKAR
PO/WO no.	74237	PO / WO Date.	29/1/21
Supplier Name	Sumit Sch LLP	PO/WO amount	2,745.15
Firm/Company	MPPL	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1	15902	11/2/21	2745.15
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2745.15

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3347	6/2/21		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges/Charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2745.15
Amount E – PO / WO value:				2745.15
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	15/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		18/3					

APPROVED
10 MAR 2021
MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	15902
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	11-02-2021
	PO No.	74237
	PO Date.	29-01-2021
	Req ID	63429
GSTIN : 36AABCM4761E1ZM	Req Date	28-01-2021
	Loc Req No	182576

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9082 - Tiles - Utility walls or kitchen dado blanco		5	465.28	2,326.40	18	418.76
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,326.40	418.76
	209.38	209.38	Total Invoice Amount	2,745.15	

Rupees : Two Thousand Seven Hundred Fourty Five and Paise Fifteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

74430
15/2

Redan 9/2/21

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties Pvt ltd.

Site: Head office.

DC No.	3347
Date	06/02/2021
Vehicle No.	TS10UA0143
P.O. / W.O. No.	74237
P.O. / W.O. Date	29/01/2021

Sl. No.	PARTICULARS	Quantity
1	BLANCO WHITE	05 boxes
2		
3		
4		
5		
6		
7		
8		
9		
10		
11	Issued @ 92938	
12		
13		
14		
15		
16		
17		
18		
19		
20		
		05 boxes

GSTIN :

Received the above materials in good condition.

Received by : Shekappa

Date : 06/02/2021

Stamp:

For SUMMIT SALES LLP

B Nandini 06/02/2021

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties Pvt ltd.	DC No. : 3347
	Date : 06/02/2021
Site: Head office	Vehicle No. : TS10 UA0148
	P.O. / W.O. No. : 74237
	P.O. / W.O. Date : 29/01/2021

Sl. No.	PARTICULARS	Quantity
1	Blanco White	05 boxes
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
		05 boxes

INWARD
Inward No: 822 Dt: 04/02/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT LTD SEC'BAD
No: 45462
Date: 4/2

GSTIN :

Received the above materials in good condition.

Received by : Shekappa

Stamp:

Date : 06/02/2021

For SUMMIT SALES LLP

06/02/2021

Authorised Signatory

Purchase Order

 29-Jan-21 3:03:43 PM Orig

74237
29.01.21 12:31:48

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74237	182576
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9082 - Tiles - Utility walls or kitchen dado blanco white - 12in X 12in x12 pieces - Boxes	5.00	465.28	0.00	18.00	2,745.15
					Total Order Value . . .	**2,745.15**

Rupees : Two Thousand Seven Hundred Fourty Five and Paise Fifteen Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 40.04/ 41.50 /94.00, including GST
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 3rd floor pantry , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Collect the tiles from Vista Homes at Kushaiguda and MPL from Mallapur.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	28-1-2020
Site & Phase :	HEAD OFFICE	Time:	11:30AM
Supplier		Req. No.	182576
Material required before date:	Urgent	ID No.	63429

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	Blanco white	12"x12"	05	boxes		
2						
3						
4						
5						
6						
7						
8						
9						
10						

74237

Remarks :Towards 3rd floor pantry work purpose.

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	28-01-2020	Sign. & Date	

APPROVED
29 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

25 [illegible]