PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/3/21	Prepared by:	NEHA
PO/WO no.	75196	PO / WO Date.	25/2/21
Supplier Name	Praful Sanitary	PO/WO amount	5699/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	918	26/2/21	5,699/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5699/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89422	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5699/-
Amount E – PO / WO value:	5699/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	15/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	[signature] APPROVED 11 MAR 2021				
Date	10/3/21	10/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **PS/20-21/ 918**	Dated **26-Feb-2021**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **75196**	Dated **25-Feb-2021**
Despatch Document No. **Invoice**	Delivery Note Date **26-Feb-2021**
Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Tile Grout (Ivory)**	3214	18 %	**70 Kg**	34.50	Kg		**2,415.00**
2	**Tile Grout (White)**	3214	18 %	**70 Kg**	34.50	Kg		**2,415.00**
								4,830.00
	Output CGST							**434.70**
	Output SGST							**434.70**
	Less : ***ROUNDING OFF***							**(-)0.40**
	Total			**140 Kg**				**₹ 5,699.00**

Amount Chargeable (in words)
Indian Rupees Five Thousand Six Hundred Ninety Nine Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	4,830.00	9%	434.70	9%	434.70	869.40
99		9%		9%		
99		14%		14%		
Total	**4,830.00**		**434.70**		**434.70**	**869.40**

Tax Amount (in words) : **Indian Rupees Eight Hundred Sixty Nine and Forty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYD-29

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES (P) LTD SEC'BAD
INWARD No: 75177
Date: 9/3
Sign:

INWARD
Inward No: 15917 Dt: 26/2/21
MRN No: 89422 Dt: 27/2/21
Received By:
Sign:

Certified by:
Stores Manager

Purchase Order

 25-02-2021 4:31:48 PM

75196
23.02.21 5:16:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	75196	168437
	Doc Date	25-02-2021	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	25-02-2021	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	70.00	34.50	0.00	18.00	2,849.70
2	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	70.00	34.50	0.00	18.00	2,849.70
					Total Order Value . . .	**5,699.40**

Rupees : Five Thousand Six Hundred Ninty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Laticrete' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order is for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Praful Sanitary*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	23.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168437
Material required before date:		ID No.	64343

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic gampa 75197		60	nos		
2	Tile grout - silk 75196		70	nos		
3	Tile grout - white		70	nos		
4	Plasticizer 75195	20 ltrs	02	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	23.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
24 FEB 2021
SOHAM MODI
MANAGING DIRECTOR