

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 18/2/21		Prepared by: PRABHAKAR	
PO/WO no. 75168		PO / WO Date. 24/2/21	
Supplier Name S S L P		PO/WO amount 501.50	
Firm/Company MPPL		Project MPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16171	26/2/21	501.50
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			501.50
Sl. No.	DC .No	DC. Date	MRN No.
1.	13824	26/2/21	89243
2.			
3.			
Amount B –Other Credits : Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			501.50
Amount E – PO / WO value:			501.50
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No	
Payment – due date		18/2	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			10 MAR 2021
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 26-02-2021

Customer Details				Invoice No.	16171		
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.	26-02-2021		
				PO No.	75168		
				PO Date.	24-02-2021		
				Req ID	64334		
				Req Date	24-02-2021		
				Loc Req No	177425		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4553 - Electrical - other - Dummy - NA - nos	3917	5	85.00	425.00	18	76.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	
				38.25	38.25	Total Invoice Amount	
					425.00		76.50
					501.50		

Rupees : Five Hundred One and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 26-02-2021

Customer Details		DC No.	13824
Modi Properties Private Limited.,		DC Date.	26-02-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	75168
		PO Date.	24-02-2021
		Req ID	64334
		Req Date	24-02-2021
GSTIN : 36AABCM4761E1ZM		Loc Req No	177425
	Description of Goods	HSN/SAC	Qty
1	4553 - Electrical - other - Dummy - NA - nos	3917	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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29			
30			



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5704	Dt: 26/2/21
MRN No: 89363	Dt:
Received By:	Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 26-02-2021

Customer Details				Invoice No.		16171	
Modi Properties Private Limited.,				Invoice Date.		26-02-2021	
Sy No. 82/1, Mallapur, Nacharam, Hyderabad				PO No.		75168	
				PO Date.		24-02-2021	
				Req ID		64334	
				Req Date		24-02-2021	
GSTIN : 36AABCM4761E1ZM				Loc Req No		177425	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4553 - Electrical - other - Dummy - NA - nos	3917	5	85.00	425.00	18	76.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		425.00	76.50
		38.25	38.25	Total Invoice Amount		501.50	

Rupees : Five Hundred One and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5704	Dt: 26/2/21
MRN No: 89363	Dt:
Received By:	Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

Orig

75168

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Name :

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties pvt.ltd		Date:		24.02.2021		
Site & Phase :		May Flower Platinum		Time:		11:17		
Supplier				Req.No.		177425		
Material required before date:			27.02.2021		ID No.		64334	
No	Description	Size	Quantity	Units	Inward No	Date		
1	PVC Dummy	1"	5	Pckts				
2								
3								
4								
5								
6								
7								
8								
9								
10								
Remarks: Towards site use purpose								
Prepared By		B.Nandini		Approved by		S.V.Subba Reddy		
Sign.& Date		24.02.2021		Sign. & Date		24.02.2021		

Note: On receipt of material at site write inward number and date in last 2 columns.