

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                                                                                                                                                                           |                     |                                                          |                             |            |                  |
|---------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------|-----------------------------|------------|------------------|
| 10/3/21                                                       |                  | Prepared by:                                                                                                                                                              |                     | NEHA                                                     |                             |            |                  |
| 75181                                                         |                  | PO / WO Date.                                                                                                                                                             |                     | 24/2/21                                                  |                             |            |                  |
| Supplier: <u>Premier Eng Corporation</u>                      |                  | PO/WO amount                                                                                                                                                              |                     | 15,910/-                                                 |                             |            |                  |
| Firm/Company: <u>ES LLP</u>                                   |                  | Project                                                                                                                                                                   |                     | R. Howe-JLLP                                             |                             |            |                  |
| Sl. No.                                                       | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount         |                                                          |                             |            |                  |
| 1                                                             | 1594             | 4/3/21                                                                                                                                                                    | 15910/-             |                                                          |                             |            |                  |
| 2                                                             |                  |                                                                                                                                                                           |                     |                                                          |                             |            |                  |
| 3                                                             |                  |                                                                                                                                                                           |                     |                                                          |                             |            |                  |
| 4                                                             |                  |                                                                                                                                                                           |                     |                                                          |                             |            |                  |
| Amount A - Bills total(Excluding Transport & Hamali Charges): |                  |                                                                                                                                                                           |                     | 15910/-                                                  |                             |            |                  |
| Sl. No.                                                       | DC No            | DC Date                                                                                                                                                                   | MRN No.             | DC matches MRN                                           |                             |            |                  |
| 1.                                                            | /                | /                                                                                                                                                                         | 89776               | <input type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            | /                | /                                                                                                                                                                         |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 3.                                                            | /                | /                                                                                                                                                                         |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| Amount B - Other Credits : Transportation charges             |                  |                                                                                                                                                                           |                     | —                                                        |                             |            |                  |
| Amount C - Other Debits :                                     |                  |                                                                                                                                                                           |                     | —                                                        |                             |            |                  |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:   |                  |                                                                                                                                                                           |                     | 15910/-                                                  |                             |            |                  |
| Amount E - PO / WO value:                                     |                  |                                                                                                                                                                           |                     | 15910/-                                                  |                             |            |                  |
| Amount F - Difference (A - E): GST-18%                        |                  |                                                                                                                                                                           |                     | —                                                        |                             |            |                  |
| Quantity received as per PO / WO                              |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |                                                          |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                     |                                                          |                             |            |                  |
| Excess / short material received                              |                  | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                     |                                                          |                             |            |                  |
| Close PO / WO?                                                |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                             |                     |                                                          |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  | <input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                     |                                                          |                             |            |                  |
| Payment - due date                                            |                  | 15/3/21                                                                                                                                                                   |                     |                                                          |                             |            |                  |
| Remarks:                                                      |                  |                                                                                                                                                                           |                     |                                                          |                             |            |                  |
|                                                               |                  |                                                                                                                                                                           |                     |                                                          |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager | MD                                                       | Accounts = receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         | <u>Neha</u>      | <u>[Signature]</u>                                                                                                                                                        |                     |                                                          |                             |            |                  |
| Date                                                          | 11/3/21          | 11/3/21                                                                                                                                                                   |                     |                                                          |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## Tax Invoice

(ORIGINAL FOR RECIPIENT)

**PREMIER ENGINEERING CORPORATION**  
 5-2-155 RP ROAD, Opp. Lakshmi Vilas Bank,  
 Secunderabad, TS  
 GSTIN/UIN: 36AACFP6807A1ZL  
 State Name : Telangana, Code : 36  
 Contact : 04027538811/27538812 & 13  
 E-Mail : sales@pechyd.com  
 www.premierenggc.com

Consignee

**SUMMIT SALES LLP**  
 5-4-187/3&4, IIND FLOOR, MG ROAD,  
 SECUNDERABAD-003  
 GSTIN/UIN : 36ACQFS2044C1Z7  
 State Name : Telangana, Code : 36

Buyer (if other than consignee)

**SUMMIT SALES LLP**  
 5-4-187/3&4, IIND FLOOR, MG ROAD,  
 SECUNDERABAD-003  
 GSTIN/UIN : 36ACQFS2044C1Z7  
 State Name : Telangana, Code : 36

Invoice No. **SAL/20-21/1594**  
 Dated **4-Mar-2021**  
 Delivery Note Mode/Terms of Payment

Supplier's Ref. Other Reference(s)

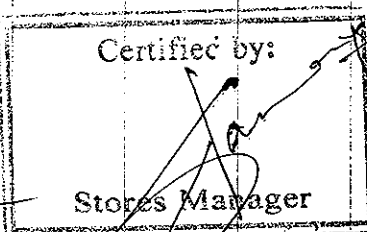
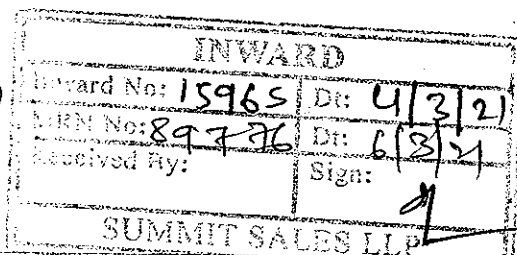
Buyer's Order No. **75181/168421**  
 Dated **24-Feb-2021**  
 Despatch Document No. Delivery Note Date

Despatched through Destination

Terms of Delivery

| SI No. | Description of Goods                   | HSN/SAC | Quantity | Rate     | per | Disc. % | Amount    |
|--------|----------------------------------------|---------|----------|----------|-----|---------|-----------|
| 1      | AUCL01030010-SINGLE PHASE ACCL 30A/10A | 8536    | 12 Nos   | 2,120.00 | Nos | 47 %    | 13,483.20 |
|        | Output SGST 9%                         |         |          |          |     |         | 1,213.49  |
|        | Output CGST 9%                         |         |          |          |     |         | 1,213.49  |
|        | ROUND OFF                              |         |          |          |     |         | (-)0.18   |

Less:



Amount Chargeable (in words)

INR Fifteen Thousand Nine Hundred Ten Only

₹ 15,910.00

E. &amp; O.E

| Taxable Value    | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|------------------|------------------|--------------------|----------------|------------------|------------------|
| 13,483.20        | 9%               | 1,213.49           | 9%             | 1,213.49         | 2,426.98         |
| Total: 13,483.20 |                  | 1,213.49           |                | 1,213.49         | 2,426.98         |

Tax Amount (in words) : INR Two Thousand Four Hundred Twenty Six and Ninety Eight paise Only

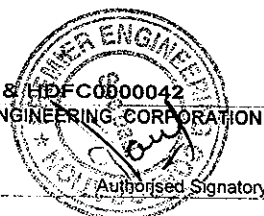
## Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.  
 \*Goods once sold will not be taken back or exchanged.

## Company's Bank Details

Bank Name : HDFC  
 A/c No. : 27058020000011  
 Branch & IFS Code : SECUNDERABAD & HDFC0000042

for PREMIER ENGINEERING CORPORATION



## Tax Invoice

(DUPLICATE FOR TRANSPORTER)

**PREMIER ENGINEERING CORPORATION**  
 2-155 RP ROAD, Opp. Lakshmi Vilas Bank,  
 Secunderabad, TS  
 GSTIN/UIN: 36AACFP6807A1ZL  
 State Name : Telangana, Code : 36  
 Contact : 04027538811/27538812 & 13  
 E-Mail : sales@pechyd.com  
 www.premierenggc.com

Consignee

**SUMMIT SALES LLP**  
 5-4-187/3&4, IIND FLOOR, MG ROAD,  
 SECUNDERABAD-003  
 GSTIN/UIN : 36ACQFS2044C1Z7  
 State Name : Telangana, Code : 36

Buyer (if other than consignee)

**SUMMIT SALES LLP**  
 5-4-187/3&4, IIND FLOOR, MG ROAD,  
 SECUNDERABAD-003  
 GSTIN/UIN : 36ACQFS2044C1Z7  
 State Name : Telangana, Code : 36

|                                          |                             |
|------------------------------------------|-----------------------------|
| Invoice No.<br><b>SAL/20-21/1594</b>     | Dated<br><b>4-Mar-2021</b>  |
| Delivery Note                            | Mode/Terms of Payment       |
| Supplier's Ref.                          | Other Reference(s)          |
| Buyer's Order No.<br><b>75181/168421</b> | Dated<br><b>24-Feb-2021</b> |
| Despatch Document No.                    | Delivery Note Date          |
| Despatched through                       | Destination                 |
| Terms of Delivery                        |                             |

| SI No. | Description of Goods                   | HSN/SAC | Quantity | Rate     | per | Disc. % | Amount    |
|--------|----------------------------------------|---------|----------|----------|-----|---------|-----------|
| 1      | AUCL01030010-SINGLE PHASE ACCL 30A/10A | 8536    | 12 Nos   | 2,120.00 | Nos | 47 %    | 13,483.20 |
|        | Less:                                  |         |          |          | 9 % |         | 1,213.49  |
|        | Output SGST 9%                         |         |          |          |     |         | 1,213.49  |
|        | Output CGST 9%                         |         |          |          |     |         | (-0.18)   |
|        | ROUND OFF                              |         |          |          |     |         |           |

|                         |            |
|-------------------------|------------|
| <b>INWARD</b>           |            |
| Inward No: 15965        | Di: 4/2/21 |
| MRN No:                 | Di:        |
| Received By:            | Sign:      |
| <b>SUMMIT SALES LLP</b> |            |

|                |
|----------------|
| Certified by:  |
| Stores Manager |

Amount Chargeable (in words) **Total 12 Nos ₹ 15,910.00**  
**INR Fifteen Thousand Nine Hundred Ten Only** E. & O.E

| Taxable Value           | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|-------------------------|------------------|--------------------|----------------|------------------|------------------|
| 13,483.20               | 9%               | 1,213.49           | 9%             | 1,213.49         | 2,426.98         |
| <b>Total: 13,483.20</b> |                  | <b>1,213.49</b>    |                | <b>1,213.49</b>  | <b>2,426.98</b>  |

Tax Amount (in words) : **INR Two Thousand Four Hundred Twenty Six and Ninety Eight paise Only**

## Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.  
 \*Goods once sold will not be taken back or exchanged.

## Company's Bank Details

Bank Name : HDFC  
 A/c No. : 27058020000011

Branch & IFS Code: SECUNDERABAD & HDFC00000012

for PREMIER ENGINEERING CORPORATION

Authorised Signatory

# Purchase Order

Page(s) 1 Of 1

11-03-2021 11:13:57 AM



75181

23.02.21 5:16:58

iv.Copy

From Company : **Summit Sales LLP**

5-4-187/3&amp;4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

**Supplier Details**Premier Engineering Corporation  
183/184, R.P. Road, Secunderabad - 500 0033GSTIN 36AAEFM1459R1ZP  
27538811

27538818..

9885857395 / 93910-20196

|            |            |        |
|------------|------------|--------|
| Doc No     | 75181      | 168421 |
| Doc Date   | 24-02-2021 |        |
| Quote No   | Nil        |        |
| Quote Date | 24-02-2021 |        |
| SupplyType | Supply     |        |

Kind Attn : **Mr. Desai.7288883664**

Purchase Order for the Supply of following Items.

| Item Name                                                                       | Qty   | Rate     | Dis%  | GST   | Amount    |
|---------------------------------------------------------------------------------|-------|----------|-------|-------|-----------|
| 1 4676 - Electrical - switches - C/O Switch - other - nos<br>10 amsAUCL01030010 | 12.00 | 2,120.00 | 47.00 | 18.00 | 15,910.18 |
| Total Order Value . . .                                                         |       |          |       |       | 15,910.18 |
| Rupees : Fifteen Thousand Nine Hundred Ten and Paise Eighteen Only.             |       |          |       |       |           |

**Terms and Conditions :-**

Specification / All items shall be of L&amp;T brand.

Payment Terms Within 15 days of delivery of all materials &amp; production of bill

Tax VAT included in above price.

Delivery Date Within 7 days

Delivery Location Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 5yrs

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Premier Engineering Corporation**

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

# Requisition Form

|                                |                    |          |           |
|--------------------------------|--------------------|----------|-----------|
| Company Name:                  | Summit sales llp   | Date:    | 20.2.2021 |
| Site & Phase :                 | Summit housing llp | Time:    | 12.00     |
| Supplier                       |                    | Req. No. | 168421    |
| Material required before date: |                    | ID No.   | 64254     |

| No | Description              | Size    | Quantity | Units | Inward No | Date |
|----|--------------------------|---------|----------|-------|-----------|------|
| 1  | Pipe                     | 1.5mm   | 600      | nos   |           |      |
| 2  | Bends                    | 1.5mm   | 1000     | nos   |           |      |
| 3  | Deep box                 | 4 way   | 420      | nos   |           |      |
| 4  | Fan box                  |         | 100      | nos   |           |      |
| 5  | Insulation tape          |         | 500      | nos   |           |      |
| 6  | Change over switch 75181 | 25 amps | 24       | nos   |           |      |
| 7  | 6 model metal box        |         | 200      | nos   |           |      |
| 8  | 2 model metal box        |         | 200      | nos   |           |      |
| 9  | Pvc Round covers         | 6"      | 200      | nos   |           |      |
| 10 | Round covers             | 3"      | 500      | nos   |           |      |
| 11 | Pipe                     | 1.2mm   | 400      | nos   |           |      |
| 12 | Junction box             |         | 1200     | nos   |           |      |
| 13 | T.V wire                 | RG 6    | 800      | mtrs  |           |      |
| 14 | Al. Service wire         | 7/20    | 1000     | mtrs  |           |      |
| 15 | MCB Dummy                |         | 100      | nos   |           |      |

Remarks: For stock maintenance and site use

|              |           |              |  |
|--------------|-----------|--------------|--|
| Prepared By  | NEHA      | Approved by  |  |
| Sign. & Date | 20.2.2021 | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

