PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10.3.21	Prepared by:	T Bhasker
PO/WO no.	75232	PO / WO Date.	25/2/21
Supplier Name	Shubha Enterp.	PO/WO amount	67874
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	2989	26/2/21	67874
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			67874

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89420	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	67874
Amount E – PO / WO value:	67874
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	12/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 10 MAR 2021				
Date	10.3.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 2989 Date : 26-Feb-2021 P.O. No. : 75232 // 168421 Date : 26-Feb-2021

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. : 1213 0670 1061

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	~~7/20 SERVICE WIRE~~	8544	1,000 METER	16.00	16,000.00
2	R.G.6 T.V WIRE FINOLEX	8544	800 METER	14.00	11,200.00
3	MCB DUMMY	8538	100.00 NOS.	6.00	600.00
4	INSULATION TAPES	8546	500.00 NOS.	9.00	4,500.00
5	HAVELLS 25 AMPS DP COS	8536	12.00 NOS.	910.00	10,920.00
6	6M METAL BOX	8538	200.00 NOS.	34.00	6,800.00
7	2M METAL BOX	8538	200.00 NOS.	17.00	3,400.00
8	PVC ROUND SHEET BIG	3920	200.00 NOS.	8.00	1,600.00
9	PVC ROUND SHEET	3920	500.00 NOS.	5.00	2,500.00
					57,520.00
	CGST TAX 9 %				5,176.80
	SGST TAX 9%				5,176.80
	ROUNDED				0.40
					67,874.00

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 75204
Date: 9/3
Sign:

INWARD
Inward No: 15909 Dt: 26/2/21
GRN No: 84420 Dt: 27/2/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Indian Rupees Sixty Seven Thousand Eight Hundred Seventy Four Only

Despatched Through :

Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

75232
25.02.21 10:26:00

 25-02-2021 3:42:24 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. :.36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	75232	168421
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	25-02-2021	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	25-02-2021	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *10 coils*	1,000.00	16.00	0.00	18.00	18,880.00
2	4710 - Electrical - wires - TV wire - RG-6 - mtrs *8 coils*	800.00	14.00	0.00	18.00	13,216.00
3	4608 - Electrical - other - MCB Dummy - NA - nos	100.00	6.00	0.00	18.00	708.00
4	4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
5	4799 - Electrical - other - Change over - 25 Amps - nos	12.00	910.00	0.00	18.00	12,885.60
6	4616 - Electrical - other - Metal box - 6way - nos	200.00	34.00	0.00	18.00	8,024.00
7	4613 - Electrical - other - Metal box - 2way - nos	200.00	17.00	0.00	18.00	4,012.00
8	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	200.00	8.00	0.00	18.00	1,888.00
9	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
	Total Order Value . . .					**67,873.60**

Rupees : Sixty Seven Thousand Eight Hundred Seventy Three and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Purchase Order

 25-02-2021 3:42:24 PM Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	20.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168421
Material required before date:		ID No.	64254

No	Description	Size	Quantity	Units	Inward No	Date
1	Pipe	1.5mm	600	nos		
2	Bends	1.5mm	1000	nos		
3	Deep box 75231	4 way	420	nos		
4	Fan box		100	nos		
5	Insulation tape		500	nos		
6	Change over switch	25 amps	24	nos		
7	6 model metal box		200	nos		
8	~~2 model metal box~~		~~200~~	~~nos~~		
9	Pvc Round covers	6"	200	nos		
10	Round covers 75232	3"	500	nos		
1	Pipe	1.2mm	400	nos		
12	Junction box		~~1200~~	nos		
13	T.V wire	RG 6	800	mtrs		
14	Al. Service wire	7/20	1000	mtrs		
15	MCB Dummy		100	nos		

Remarks: For stock maintenance and site use

Prepared By	NEHA	Approved by	APPROVED BY 24 FEB 2021
Sign.& Date	20.2.2021	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.