PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/03/2021	Prepared by:	MINISH.
PO/WO no.	74910	PO / WO Date.	18/02/2021
Supplier Name	SSLLP.	PO/WO amount	3,525/-
Firm/Company	Mehta & Modi Realty Kowkar LLP.	Project	G+11.
Sl. No.	Bill No.	Bill Date	Bill amount
1	16028.	18/02/2021	3,525/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,525/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13683.	18/02/2021	89032	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,525/-
Amount E – PO / WO value:	3,525/-
Amount F – Difference (A – E): GST-18%	NIL.

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~▣ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____ /- ☑ No
Payment – due date	12/03/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 10 MAR 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	16028
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	18-02-2021
	PO No.	74910
	PO Date.	18-02-2021
	Req ID	64049
GSTIN : 36ABLFM7631F1Z3	Req Date	18-02-2021
	Loc Req No.	140439

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	8	230.00	1,840.00	12	220.80
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
3	7529 - Stationery - other - File Folders - NA - nos A3		100	5.50	550.00	18	99.00
4	4066 - Consumables - Water bottle - NA - nos		12	52.00	624.00	18	112.32
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	220.26	220.26	Total Taxable Amount	3,084.00	440.52
			Total Invoice Amount	3,524.52	

Rupees : Three Thousand Five Hundred Twenty Four and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD 97467 22/2

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	13683
Sy No. 196, Kowkur, Hyderabad	DC Date.	18-02-2021
	PO No.	74910
	PO Date.	18-02-2021
	Req ID	64049
	Req Date	18-02-2021
GSTIN : 36ABLFM7631F1Z3	Loc Req No.	140439

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	8
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7529 - Stationery - other - File Folders - NA - nos		100
4	4066 - Consumables - Water bottle - NA - nos		12
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21	INWARD		
22	Inward No: 10841 Dt: 18/02/21		
23	MRN No: 89032 Dt: 20/2/21		
24	Received By: Sign:		
25			
26	...HTA & MODI REALTY KOWKUR LLP		
27	Time - 14:05		
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 45814 Date 22/2 Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	16028
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	18-02-2021
	PO No.	74910
	PO Date.	18-02-2021
	Req ID	64049
GSTIN : 36ABLFM7631F1Z3	Req Date	18-02-2021
	Loc Req No.	140439

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	8	230.00	1,840.00	12	220.80
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
3	7529 - Stationery - other - File Folders - NA - nos A3		100	5.50	550.00	18	99.00
4	4066 - Consumables - Water bottle - NA - nos		12	52.00	624.00	18	112.32
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15							

INWARD

Inward No: 10841 Dt: 18/02/21

MRN No: 81037 Dt: 20/2/21

Received By: Sign:

MEHTA & MODI REALTY KOWKUR LLP

Time- 14:05

IGST	CGST	SGST				
			Total Taxable Amount	3,084.00		440.52
	220.26	220.26	Total Invoice Amount		3,524.52	

Rupees : Three Thousand Five Hundred Twenty Four and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

74910
16.02.21 11:20:52

 18-02-2021 11:56:55

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	74910	140439
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	8.00	230.00	0.00	12.00	2,060.80
2	7560 - Stationery - other - Pen - NA - nos	20.00	3.50	0.00	12.00	78.40
3	7529 - Stationery - other - File Folders - NA - nos *A3*	100.00	5.50	0.00	18.00	649.00
4	4066 - Consumables - Water bottle - NA - nos	12.00	52.00	0.00	18.00	736.32
	Total Order Value . . .					**3,524.52**

Rupees : Three Thousand Five Hundred Twenty Four and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : 18/02/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	17-02-2021
Site & Phase :	GHT	Time:	12.16
Supplier		Req. No.	140439
Material required before date: 19-02-2021		ID No.	64049

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper bundles	A 4	08	Nos		
2	Blue Pens	Std	20	No.s		
3	A3 File folders	Std	02	Packets		
4	Water bottles 74910	1 ltr	1	Dozen		
5						
6						
7						
8						
9						
10						

Remarks: - For GHT Site office purpose.

APPROVED
18 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	17-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.