PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	75243	PO / WO Date.	25/02/2021
Supplier Name	Sri Ambe Electricals	PO/WO amount	Rs. 37,406/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1308	26/02/2021	Rs. 37,406/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 37,406/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1308	26/02/2021	89485	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 37,406/-
Amount E – PO / WO value:				Rs. 37,406/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	13/03/2021

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 10 MAR 2021 MANISH PARIKH				
Date	10/3/21	10/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambé Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **1308**	Dated **26-Feb-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **75243/168423**	Dated **25-Feb-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN06 WAY MD DB**	8537	**10 nos**	1,560.00	nos		**15,600.00**
2	**SHDB M4/ECO DB**	8537	**10 nos**	1,290.00	nos		**12,900.00**
3	**SEN 2P DB ENCLOSURE**	8537	**10 nos**	320.00	nos		**3,200.00**
							31,700.00
	CGST						**2,853.00**
	SGST						**2,853.00**
	Total		**30 nos**				**Rs. 37,406.00**

MODI ... SEC'BAD ... 75189 9/3

Amount Chargeable (in words) *E. & O.E*

INR Thirty Seven Thousand Four Hundred Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8537	31,700.00	9%	2,853.00	9%	2,853.00	5,706.00
Total	**31,700.00**		**2,853.00**		**2,853.00**	**5,706.00**

Tax Amount (in words) : **INR Five Thousand Seven Hundred Six Only**

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Authorised Signatory

Declaration
(1) Goods once sold will be not returned.
(2) Subject to Secunderebad jurisdiction

This is a Computer Generated Invoice

INWARD
Inward No: 15920 Dt: 26/2/21
MRN No: 89485 01/3/21
Received By:
SUMMIT S...

Certified by:
Stores Manager

Purchase Order

25-02-2021 3:42:24 PM

75243
25.02.21 10:26:00

opy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Ambe Electricals
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003

GSTIN 36
7702963535 7702963535

Doc No	75243	168423
Doc Date	25-02-2021	
Quote No	Nil	
Quote Date	25-02-2021	
SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *6w*	10.00	1,560.00	0.00	18.00	18,408.00
2	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4w*	10.00	1,290.00	0.00	18.00	15,222.00
3	4548 - Electrical - other - Distribution Board - Single Phase - nos *2w*	10.00	320.00	0.00	18.00	3,776.00
	Total Order Value . . .					**37,406.00**

Rupees : Thirty Seven Thousand Four Hundred Six Only.

Terms and Conditions :-

Specification /	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Sri Ambe Electricals***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	20.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168423
Material required before date:		ID No.	64256

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16 Amps	144	nos		
2	MCB	06 Amps	48	nos		
3	Isolator 4 pole	40 Amps	24	nos		
4	DB - 3 phase & 6 phase 75243		10	nos		
5	DB - Single phase		20	nos		
6	6 Modular plate		480	nos		
7	Switch	6 Amps	600	nos		
8	Socket	6 Amps	300	nos		
9	Switch	16 Amps	120	nos		
10	Socket	16 Amps	300	nos		
11	Fan dimmer 75245		72	nos		
12	TV socket		60	nos		
13	Telephone socket		60	nos		
14	Bell push		20	nos		
15	Blank plate		900	nos		

Remarks: For stock maintenance and site use

Prepared By	NEHA	Approved by	
Sign.& Date	20.2.2021	Sign. & Date	

APPROVED BY
24 FEB 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns