PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	74880	PO / WO Date.	17/02/2021
Supplier Name	Rajadhani Tiles Company	PO/WO amount	Rs. 1,34,520/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	133	02/03/2021	Rs. 1,34,520/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,34,520/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	455	02/03/2021	89561	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,34,520/-
Amount E – PO / WO value:	Rs. 1,34,520/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 67,260/- ☐ No
Payment – due date	**13/03/2021**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 10 MAR 2021				
Date	10/3						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

CASH / CREDIT

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

MARBLES & GRANITE

PO:-74880

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

Invoice No. [redacted] NO 133   **GSTIN : 36AAPPU3108E1ZM**

Billed to :   Date : 02/08/2021

Name : Summit Sales LLP
Address : Cherlapally,
Hyderabad
State : Telangana   Code : 36

Party GSTIN : 36ACQFS2044C1Z7
Mode of Supply (Transportation)
Place of Supply : Silver Oaks
Despatch Particulars :
State Code : **TELANGANA - 36**

Vehicle No.
AP16TX1249

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Tan Brown Granite	6802	2000	57	Sft	1,14,000/-

MODI PROPERTIES
INWARD
No. 7526
Date 9/3
Sign
SEC'BAD

Electronic Reference Number : 101308180965

Rupees in words One Lakh Thirty four Thousand five hundred Twenty only

Total Taxable Value		1,14,000/-
CGST @	% 9	10,260
SGST @	% 9	10,260/-
IGST @	% -	
(Subject to Reverse Charges)		
GRAND TOTAL		1,34,520/-

1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

[signature]

Receiver's Signature with Seal

☏ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083, Telangana.

M/s. Summit sales LLP
Cherapally

No. : 455
Date : 02/03/21
Order No. : 74880
Vehicle No. AP16DX1249

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs.	Ps.
1)	Tan Brown Granite	2001.58			
	2001.58 sft				
			TOTAL		

INWARD
Inward No: 15940 Dt: 2/3/21
MRN No: 89561 Dt: 3/3/21
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No 10452 2/3/21
Received By:
SUMMIT SALES LLP

MODI PRO... No. 46316 Dt. 5/3

Goods once sold will not be taken back

Thank you E. & O.E. Signature

MEASUREMENT ...

No. 196

Party's Name : Summit sales Date 02/05/2021

Address : Cherakuly

S.No.	Size	SFT	S.No.	Size	SFT
1	125X39	33.85	21	119X36	29.75
2	125X39	33.85	22	113X39	30.60
3	124X39	33.58	23	121x37	31.09
4	125X39	33.85	24	106X39	28.70
5	92X39	24.91	25	121X39	32.77
6	96X39	26	26	120X39	32.5
7	133X39	36.02	27	83X39	22.47
8	132X39	35.75	28	87X39	23.56
9	133X39	36.02	29	98X39	26.54
10	133X39	36.02	30	84X39	22.75
11	132X39	35.75	31	87X39	23.56
12	133X39	36.02	32	103X39	27.89
13	134X39	36.29	33	88X39	23.83
14	134X39	36.29	34	89X39	24.10
15	133X39	36.02	35	85X39	23.02
16	134X39	36.29	36	90X39	24.37
17	134X39	36.29	37	128X39	34.66
18	134X39	36.29	38	128X39	34.66
19	114X39	30.87	39	124X39	33.58
20	128X39	34.66	40	123X39	33.31
	TOTAL	684.98		TOTAL	563.71

Received ...
SUMMIT SALES LLP

MEASUREMENT LIST

No. 197

Party's Name : Summit Sales **Date** 02/03/21

Address : Cherapally

S.No.	Size	SFT	S.No.	Size	SFT
1	125X39	33.85	21	133X39	36.02
2	124X39	33.58	22	117X39	30.068
3	129X39	34.93	23		[illegible]
4	117X39	31.68	24		753.79
5	118X39	31.95	25		
6	129X39	34.93	26	2001.585	Rt
7	122X39	33.04	27		
8	128X39	34.66.	28		
9	128X39	34.66.	29		
10	128X39	34.66	30		
11	128X39	34.66	31		
12	128X39	34.66	32		
13	129X39	34.93	33		
14	128X39	34.66	34		
15	129X39	34.93	35		
16	129X39	34.93	36		
17	128X39	34.66	37		
18	128X39	34.66	38		
19	128X39	34.66	39		
20	133X39	36.02	40		
	TOTAL			TOTAL	

Inward No: 1048 2/3/21
MRN No:
Received By:
SUMMIT SALES LLP

Purchase Order

Page(s) 1 Of 1 17-02-2021 11:15:49

Ori 74880
16.02.21 11:18:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Rajadhani Tiles Company #Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist. **GSTIN** 36AAPPU3108E1ZM 9848525411	**Doc No**	74880	168397
	Doc Date	17-02-2021	
	Quote No	Nil	
	Quote Date	22-07-2020	
	SupplyType	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *Height 39" & Length 9'6" above*	2,000.00	57.00	0.00	18.00	134,520.00
					Total Order Value . . .	**134,520.00**
	Rupees : One Lakh(s) Thirty Four Thousand Five Hundred Twenty Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of 18mm thickness slabs. The above rates only for material supply.
Payment Terms	50% as advance & balance 50% after delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs. 67,260/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose. Loading & Unloading charges included in above price.
Completion Date	Nil
Measurment	Payment willl be made as the measurements noted upon received material
Security	Nil
Remarks	Nil

For *Summit Sales LLP*
Authorised Signatory

Name : 17/02/2021

Accepted the above Terms And Conditions
For ***Rajadhani Tiles Company***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	13.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168397
Material required before date:		ID No.	64011

No	Description	Size	Quantity	Units	Inward No	Date
1	Tan brown granite	19mm	2000	sft		
2						
3	₹4880					
4.						
5						
6						
7						
8						

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	13.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT