PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	10/03/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Baijnath	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting Work		
Villa/flat/block no.	128 & 129		
Request for payment date	06/02/2021	Request for payment amount – B	Rs. 64,260/-
GST on bills – C	Rs. 11,567/-	Total D = B + C	Rs. 75,827/-
Work done from	01/01/2021	Work done to	02/01/2021
Sl. No	Bill No.	Bill date	Bill amount
1.	015	10/03/2021	Rs. 75,827/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
			-
		Amount E - Bills total	Rs. 75,827/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			-
Amount J – Difference A-B (should be nil)			Rs. 75,827/-
Amount K – Difference D-E-F (should be nil)			-
			-
Quantity received as per WO		☐ Yes ☐ Excess received ☐ Short received ☑ Explained below	
Difference between A & B acceptable		~~☐ Yes ☐ No~~ (explained below)	
Excess / short material received		~~☐ Approved~~ - within acceptable limits ☐ No (explained below),	
Close WO		☐ Yes ☐ No – wait for balance material ☑ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – **Rs.** /- ☑ No	
Payment – due date		**13/03/2021**	

Remarks: **No work order for above bill. Please consider the bill for the payment.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			10 MAR 2021				
Date	10/3/21	10/3					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36AZTPB5838K1ZS

TAX INVOICE

Cell : 9848758770

BAIJNATH

PAINTING WORKS

H.No. 29-1502/10/28, Renuka Nagar, Neredmet, Secunderabad - 500 056.

To,
M/s. Silver oak villa's LLP

GSTIN :- 36AOBFS3288A02·7

Inv. No. : 015

Date : 10/3/21.

S.No.	PARTICULARS	SAC Code	Qty.	Rate	Amount Rs.	Ps.
1)	Painting work @ V.No-128 Stag-2.	9701	2040	15.75	32,130	00
2)	Painting work @ V.No-129.	9701.	2040	15-75	32,130	00

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 75229 Date 10/3 Sign.

Total	64,260/-	00
CGST@ 9%	5783/-	00
SGST@ 9%	5783/-	00
IGST @		
Grand Total	75,827	00

Rupees in words... Seventy Five thousand Eight hundred Twenty seven Rupees only

For BAIJNATH

Authorised Signatory

ID : 60181, 60182

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	911	Date - site bills Register	3/02/21
Company Name:	SOVLLP	Site:	SOV part-3
Name of Contractor	Bhaijnath		
Nature of work	Painting work.		
Work done	From Date 01/1/21	To Date	2/1/21

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V.NO-128 &					
2.	129	2040	15.75	sft	32,130	
3.	stage-II					
4.	128-stage-II	2040	15.75	sft	32,130/-	
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				64,260/-	

Bill required	✓YES NO.	GST bill required	✓YES NO.
Measurement & estimate sheet:	✓Required / Not required	Measurement & estimate sheet:	✓Enclosed / Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

APPROVED BY

Approved by Project Manager	Approved by Design Team	Approved by M.D
Date:	Date: 06/02/21	Date:
Sign: Project Manager L.K. Purshotham (S.O.V.LLP)	Sign: Nagalaxmi	Sign:

APPROVED BY -6 FEB 2021 MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable fill NA. 4. Estimate sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET

Company Name:		SIlver Oak Villas LLP								
Project:		Silver Oak Villas part-3				Approved by:				
Work Description:		**Painting Work**				Sign:				
Contractor Name		Baijnath								
Prepared By		B.Meenakshi								
Date:		03-02-2021								
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	
1	Type C1&C2	**V NO -128,129(Stage II)**								
		Duplex- 3bhk	2040.00	1.00	1.00	2.00	4,080.00	sft		
									4,080.0	

ESTIMATE SHEET

Company Name:	Silver Oak Villas LLP
Project:	Silver Oak Villas part-3
Work Description:	Painting Work
Name of the Contractor	Baijnath
Prepared By	B.Meenakshi
Date:	03-02-2021

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type C1&C2	**V NO -128,129(Stage II)**	4,080.0	sft	15.75	64,260.00	
		Duplex- 3bhk					
							64,260.00
		Total Amount in words:Sixty Four Thousand Two Hundered Sixty Rupees Only					

APPROVED BY

03 FEB 2021

Project Manager

K Purshotham (S.O.V.LLP)