

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                                                                                                                                                                           |                     |
|---------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Date:                                                         | 6/3/21           | Prepared by:                                                                                                                                                              | NEHA                |
| PO/WO no.                                                     | 74663            | PO / WO Date.                                                                                                                                                             | 10/2/21             |
| Supplier Name                                                 | prabul Sanitary  | PO/WO amount                                                                                                                                                              | 147,736/-           |
| Firm/Company                                                  | SSLP             | Project                                                                                                                                                                   | S.H. LLP            |
| Sl. No.                                                       | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount         |
| 1                                                             | 866              | 13/2/21                                                                                                                                                                   | 147736/-            |
| 2                                                             |                  |                                                                                                                                                                           |                     |
| 3                                                             |                  |                                                                                                                                                                           |                     |
| 4                                                             |                  |                                                                                                                                                                           |                     |
| Amount A - Bills total(Excluding Transport & Hamali Charges): |                  |                                                                                                                                                                           | 147736/-            |
| Sl. No.                                                       | DC No            | DC. Date                                                                                                                                                                  | MRN No.             |
| 1.                                                            |                  |                                                                                                                                                                           | 88742               |
| 2.                                                            |                  |                                                                                                                                                                           |                     |
| 3.                                                            |                  |                                                                                                                                                                           |                     |
| Amount B -Other Credits : Transportation charges              |                  |                                                                                                                                                                           | 3540/-              |
| Amount C -Other Debits :                                      |                  |                                                                                                                                                                           |                     |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:   |                  |                                                                                                                                                                           | 147736              |
| Amount E - PO / WO value:                                     |                  |                                                                                                                                                                           | 147736/-            |
| Amount F - Difference (A - E): GST-18%                        |                  |                                                                                                                                                                           |                     |
| Quantity received as per PO /WO                               |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |
| Is difference between PO / Bill acceptable?                   |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                |                     |
| Excess / short material received                              |                  | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                     |
| Close PO / W?O                                                |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                             |                     |
| Advance paid / PDC given (deduct when paying)                 |                  | <input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                     |
| Payment - due date                                            |                  | 8/3/21                                                                                                                                                                    |                     |
| Remarks:                                                      |                  |                                                                                                                                                                           |                     |
|                                                               |                  |                                                                                                                                                                           |                     |
| Approved by                                                   | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager |
| Sign:                                                         |                  |                                                                                                                                                                           | 11 MAR 2021         |
| Date                                                          | 6/3/21           | 8/3                                                                                                                                                                       | MINISH PARIKH       |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## GST INVOICE

(ORIGINAL FOR RECIPIENT)

**Praful Sanitary**  
 3-6-429/6, SRI SAI TOWER,  
 ST.No:4 HIMAYAT NAGAR  
 HYDERABAD  
 GSTIN/UIN: 36ACWPG4864A1ZG  
 State Name : Telangana, Code : 36  
 E-Mail : prafulsanitary@gmail.com

**Buyer**  
**Summit Sales LLP**  
 5-4-187/3&4, IInd Floor, M.G Road  
 Secunderabad  
 GSTIN/UIN : 36ACQFS2044C1Z7  
 State Name : Telangana, Code : 36

|                          |                    |             |
|--------------------------|--------------------|-------------|
| Invoice No.              | e-Way Bill No.     | Dated       |
| PS/20-21/ 866            | 151301765920       | 13-Feb-2021 |
| Delivery Note            |                    |             |
| Invoice                  |                    |             |
| Supplier's Ref.          | Other Reference(s) |             |
|                          | 9618244433         |             |
| Buyer's Order No.        | Dated              |             |
| 74663                    | 10-Feb-2021        |             |
| Despatch Document No.    | Delivery Note Date |             |
| Invoice                  | 13-Feb-2021        |             |
| Despatched through       | Destination        |             |
| Goods Vehicle            | Cherlapally        |             |
| Bill of Lading/LR-RR No. | Motor Vehicle No.  |             |
|                          | TS05UA5964         |             |

| SI No. | Description of Goods and Services                   | HSN/SAC | GST Rate | Quantity | Rate     | per | Disc. % | Amount        |
|--------|-----------------------------------------------------|---------|----------|----------|----------|-----|---------|---------------|
| 1      | Extended Wall Mounted Closet Etios (White) Hindware | 6910    | 18 %     | 20 No:   | 9,330.00 | No: | 50 %    | 93,300.00     |
| 2      | 550x400mm Wash Basin Delta (White) Hindware         | 6910    | 18 %     | 20 No:   | 1,510.00 | No: | 50 %    | 15,100.00     |
| 3      | Half Stand Pedestal (White) Hindware                | 6910    | 18 %     | 20 No:   | 1,680.00 | No: | 50 %    | 16,800.00     |
|        |                                                     |         |          |          |          |     |         | 1,25,200.00   |
|        | Output CGST                                         |         |          |          |          |     |         | 11,538.00     |
|        | Output SGST                                         |         |          |          |          |     |         | 11,538.00     |
|        | Transport Charges @ 18%                             | 99      | 18 %     |          |          |     |         | 3,000.00      |
| Total  |                                                     |         |          | 60 No:   |          |     |         | ₹ 1,51,276.00 |

Amount Chargeable (in words)

Indian Rupees One Lakh Fifty One Thousand Two Hundred Seventy Six Only

E. &amp; O.E

| HSN/SAC | Taxable Value | Central Tax |           | State Tax |           | Total Tax Amount |
|---------|---------------|-------------|-----------|-----------|-----------|------------------|
|         |               | Rate        | Amount    | Rate      | Amount    |                  |
| 6910    | 1,25,200.00   | 9%          | 11,268.00 | 9%        | 11,268.00 | 22,536.00        |
| 99      | 3,000.00      | 9%          | 270.00    | 9%        | 270.00    | 540.00           |
| 99      |               | 14%         |           | 14%       |           |                  |
| Total   | 1,28,200.00   |             | 11,538.00 |           | 11,538.00 | 23,076.00        |

Tax Amount (in words) : Indian Rupees Twenty Three Thousand Seventy Six Only

Company's PAN : ACWPG4864A

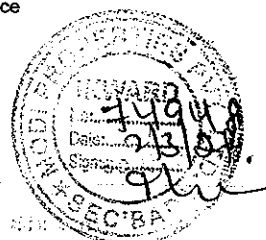
Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**PRAFUL SANITARY**  
 HIMAYAT NAGAR  
 Hyderabad  
 For Praful Sanitary  
 Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



(ORIGINAL FOR RECIPIENT)

Certified by *[Signature]*  
Stores Manager

# Purchase Order



74663

10.02.21 4:59:45

Copy

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10-02-2021 1:52:05 PM

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Praful Sanitary  
3-6-138/5, Himayat Nagar, Hyderabad.

**GSTIN** 36ACWPG864A1ZG  
65526886.

40077300

9849624797

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 74663      | 168381 |
| <b>Doc Date</b>   | 10-02-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 10-08-2020 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| Item Name                                                                                      | Qty   | Rate     | Dis%  | GST   | Amount            |
|------------------------------------------------------------------------------------------------|-------|----------|-------|-------|-------------------|
| 1 10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos<br>Etalos 20096/21056 | 20.00 | 9,330.00 | 50.00 | 18.00 | 110,094.00        |
| 2 7321 - Plumbing - sanitary - Washbasin - other - nos                                         | 20.00 | 1,510.00 | 50.00 | 18.00 | 17,818.00         |
| 3 7348 - Plumbing - sanitary - Pedastal - NA - nos<br>11027                                    | 20.00 | 1,680.00 | 50.00 | 18.00 | 19,824.00         |
| <b>Total Order Value . . .</b>                                                                 |       |          |       |       | <b>147,736.00</b> |

Rupees : One Lakh(s) Fourty Seven Thousand Seven Hundred Thirty Six Only.

**Terms and Conditions :-****Specification /** All items shall be of 'Hindware brand**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Within 3 days

**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra

**Penalty For Delay** Nil**Transportation** Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name :

11/02/2021

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Date : \_/\_/

# Requisition Form

| Company Name:                           |             | Summit sales llp   |          | Date:        |           | 9.2.2021 |  |
|-----------------------------------------|-------------|--------------------|----------|--------------|-----------|----------|--|
| Site & Phase :                          |             | Summit housing llp |          | Time:        |           | 12.00    |  |
| Supplier                                |             |                    |          | Req. No.     |           | 168381   |  |
| Material required before date:          |             |                    |          | ID No.       |           | 63833    |  |
| No                                      | Description | Size               | Quantity | Units        | Inward No | Date     |  |
| 1                                       | EWC SET     |                    | 20       | NOS          |           |          |  |
| 2                                       | WASH BASIN  |                    | 20       | NOS          |           |          |  |
| 3                                       | PEDASTAL    |                    | 20       | NOS          |           |          |  |
| 4                                       |             |                    |          |              |           |          |  |
| 5                                       |             |                    |          |              |           |          |  |
| 6                                       |             |                    |          |              |           |          |  |
| 7                                       |             |                    |          |              |           |          |  |
| 8                                       |             |                    |          |              |           |          |  |
| 9                                       |             |                    |          |              |           |          |  |
| 10                                      |             |                    |          |              |           |          |  |
| 11                                      |             |                    |          |              |           |          |  |
| 12                                      |             |                    |          |              |           |          |  |
| 13                                      |             |                    |          |              |           |          |  |
| 14                                      |             |                    |          |              |           |          |  |
| 15                                      |             |                    |          |              |           |          |  |
| Remarks: Stock maintenance and site use |             |                    |          |              |           |          |  |
| Prepared By                             |             | SOWMYA             |          | Approved by  |           |          |  |
| Sign. & Date                            |             | 9.2.2021           |          | Sign. & Date |           |          |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY  
09 FEB 2021  
SOHAM MODI  
MANAGING DIRECTOR