PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	6/3/21	Prepared by:	NEHA
PO/WO no.	74774	PO / WO Date.	12/2/21
Supplier Name	Jai Sri Rama Cover	PO/WO amount	10,030/-
Firm/Company	SSLLP	Project	Summith Holling LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	148	23/2/21	10,030/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,030/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89118	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,030/-
Amount E – PO / WO value:	10,030/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	8/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	11 MAR 2021				
Date	6/3/21	6/3	MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Cell:9618242689
9603484877

JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road ,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP -4-187/3&4, 11nd floor, MG road, secundrabad. 500003 **GSTIN -** 36ACQFS2044C1Z7	**INVOICE NO:148** **INVOICE DATE:** 23-02-2021 **GST: 36CQWPD4814M1Z9** **DOCNO :74774**

S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	10000	0.85	8500.00
		TOTAL AMOUNT			8500.00
		SGST 9%			765.00
		GST 9%			765.00
		AND TOTAL			10,030.00

Thanking You,

MODI PROPERTIES P... SEC'BAD
INWARD
No: 49959
Date: 23/2/20
Sign:

Yours Faithfully
FOR JAI SRI RAMA COVER BLOCKS

Proprietor

INWARD	
Inward No: 15884	Dt: 23/2/21
MRN No: 89118	Dt: 23/2/21
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

13-02-2021 12:29:07

Purchase Order

74774
10.02.21 5:02:05

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Jai Sri Rama Cover Blocks
Bowrampet, Ranga Reddy, Telangana

GSTIN 36BTVPD4864J2ZO
9052171934
8185035464

Doc No	74774	168391
Doc Date	12-02-2021	
Quote No	Nil	
Quote Date	12-02-2021	
SupplyType	Supply	

Kind Attn : Chandan Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6094 - Miscellaneous - Spacers - Other - nos	10,000.00	0.85	0.00	18.00	10,030.00
Rupees : Ten Thousand Thirty Only.					**Total Order Value . . .**	**10,030.00**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
r Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name :
Contact

Accepted the above Terms And Conditions
For ***Jai Sri Rama Cover Blocks***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	10.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168391
Material required before date:		ID No.	63894

No	Description	Size	Quantity	Units	Inward No	Date
1	Spacers 74774	All in one	10000	nos		
2	Gunny bags		500	nos		
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	10.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
12 FEB 2021
SOHAM
MANAGING DIRECTOR