

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10-03-21	Prepared by:	PRABHAKAR				
PO/WO no.	75228	PO / WO Date.	25-2-21				
Supplier Name	SUMMIT SALES LLP	PO/WO amount	7,043-04				
Firm/Company	Modi Realty Mallapur LLP	Project	GMR				
Sl. No.	Bill No.	Bill Date	Bill amount				
1	16226	2-3-21	3,373-44				
2							
3							
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,373-44				
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	13877	02-03-21	89570	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges/Charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,373-44			
Amount E – PO / WO value:				7,043-04			
Amount F – Difference (A – E): GST-18%				3,669-60			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No					
Payment – due date		15-03-21					
Remarks: PART BILL							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-03-2021

Customer Details				Invoice No.		16226			
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, GSTIN : 36AAEFM1459R1ZP				Invoice Date.		02-03-2021			
				PO No.		75228			
				PO Date.		25-02-2021			
				Req ID		64287			
				Req Date		24-02-2021			
				Loc Req No		68793			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos blue			9608	30	3.50	105.00	12	12.60
2	7555 - Stationery - other - Paper - A4 - bundles			4810	4	230.00	920.00	12	110.40
3	7563 - Stationery - other - Pencil - NA - boxes			4421	1	42.00	42.00	12	5.04
4	7523 - Stationery - other - Eraser - NA - nos				10	1.50	15.00	18	2.70
5	7585 - Stationery - other - Sharpner - NA - nos			8214	5	3.00	15.00	12	1.80
6	7594 - Stationery - other - Stapler pin - other - boxes			7415	20	6.00	120.00	18	21.60
7	7605 - Stationery - other - Whitner Pen - NA - nos			9608	5	21.00	105.00	18	18.90
8	7583 - Stationery - other - Scale - NA - nos iron				3	10.00	30.00	18	5.40
9	7544 - Stationery - other - Marker - NA - nos			9608	10	16.00	160.00	12	19.20
10	7592 - Stationery - other - stamp pad - NA - nos			9612	5	42.00	210.00	18	37.80
11	3502 - Computers and Peripherals - Catridge - NA - Pigment ink bottle			37079090	2	600.00	1,200.00	18	216.00
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		2,922.00	451.44
		225.72		225.72		Total Invoice Amount		3,373.44	
Rupees : Three Thousand Three Hundred Seventy Three and Paise Fourty Four Only.									

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

25-02-2021 14:30:32



75228

25.02.21 10:26:00

Company : **Modi Reality Mallapur LLP**

5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.

G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No		75228 68793
	Doc Date		25-02-2021
	Quote No		Nil
	Quote Date		25-02-2021
	SupplyType		Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos blue	30.00	3.50	0.00	12.00	117.60
2 7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
3 7563 - Stationery - other - Pencil - NA - boxes	1.00	42.00	0.00	12.00	47.04
4 7523 - Stationery - other - Eraser - NA - nos	10.00	1.50	0.00	18.00	17.70
5 7585 - Stationery - other - Sharpner - NA - nos	5.00	3.00	0.00	12.00	16.80
6 7594 - Stationery - other - Stapler pin - other - boxes	20.00	6.00	0.00	18.00	141.60
7 7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
8 7583 - Stationery - other - Scale - NA - nos iron	3.00	10.00	0.00	18.00	35.40
9 7544 - Stationery - other - Marker - NA - nos	10.00	16.00	0.00	12.00	179.20
10 7592 - Stationery - other - stamp pad - NA - nos	5.00	42.00	0.00	18.00	247.80
11 3502 - Computers and Peripherals - Catridge - NA - nos Pigment ink bottle	5.00	600.00	0.00	18.00	3,540.00
Total Order Value . . .					7,043.04

Rupees : Seven Thousand Fourty Three and Paise Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge

Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Contact : _____

Name : _____

Date : ____/____/____

Part Bill received

@ 16226 - 2/3/21 - 3373.44/-

Bal - 3669.6 /

10/3/21

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	24.02.2021
Site & Phase :	GULMOHAR RESIDENCY	Time:	10:16
Supplier		Req. No.	68793
Material required before date:	27.02.2021	ID No.	64287

No	Description	Size	Quantity	Units	Inward No	Date
1.	Blue pens	std	30	No's		
2.	A4 paper	std	10	No's		
3.	Pencil	std	01	Box's		
4.	Eraser	std	01	Box's		
5.	Sharpener	std	5	No's		
6.	Stapler pins (Small)	std	20	No's		
7.	Whitener	std	05	No's		
8.	Scale(iron)	Std	3	No's		
9.	Permanent Marker	std	10	No's		
10.	Pigment Ink bottle	std	05	No's		
11.	Stamp pad	std	05	No's		

Remarks: for site office and sales office purpose at GMR site .

Prepared By	Likhitha	Approved by	
Sign. & Date	24.02.2021	Sign. & Date	

Note:

APPROVED
17 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
27 FEB 2021
M. RAN PRASAD
PROJECT MANAGER

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-03-2021

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Modi Reality Mallapur LLP		DC Date.	02-03-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,		PO No.	75228
		PO Date.	25-02-2021
		Req ID	64287
		Req Date	24-02-2021
		Loc Req No	68793
GSTIN : 36AAEFM1459R1ZP			
	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	30
2	7555 - Stationery - other - Paper - A4 - bundles	4810	4
3	7563 - Stationery - other - Pencil - NA - boxes	4421	1
4	7523 - Stationery - other - Eraser - NA - nos		10
5	7585 - Stationery - other - Sharpner - NA - nos	8214	5
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	20
7	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
8	7583 - Stationery - other - Scale - NA - nos		3
9	7544 - Stationery - other - Marker - NA - nos	9608	10
10	7592 - Stationery - other - stamp pad - NA - nos	9612	5
11	3502 - Computers and Peripherals - Catridge - NA - nos	37079090	2
12			
13			
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30			



Subject to Hyderabad Jurisdiction

INWARD	
MODI REALTY MALLAPUR LLP	
Ward No	1830 DL 02/3/21
MRN No	89570 DL 02/3/21
Received By	Amr
Sign	

for Summit Sales LLP

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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Total Taxable Amount				2,922.00		451.44	
Total Invoice Amount				3,373.44			
Rupees : Three Thousand Three Hundred Seventy Three and Paise Fourty Four Only.							

Subject to Hyderabad Jurisdiction

INWARD

MODI REALTY MALLAPUR LLP

Ward No. 1830 Dt. 02/3/21

MRN No. 89570 Dt. 03/3/21

Received By: Amit Sign: [Signature]

for Summit Sales LLP

Authorised signatory