

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/3/21	Prepared by:	NEHA
PO/WO no.	74950	PO / WO Date.	19/2/21
Supplier Name	SSLP	PO/WO amount	2534/-
Firm/Company	VOL LLP	Project	VOL
Sl. No.	Bill No.	Bill Date	Bill amount
1	16142	25/2/21	906.48/-
2			
3			
4			

Amount A - Bills total(Excluding Transport & Hamali Charges):

906.48/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13795	25/2/21	89285	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

906.48/-

Amount E - PO / WO value:

2534/-

Amount F - Difference (A - E): GST-18%

1628/-

Quantity received as per PO /WO	☐ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☒ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☒ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. ___/- ☒ No
Payment - due date	15/3/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	9/3/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-02-2021

Customer Details				Invoice No.		16142	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		25-02-2021	
				PO No.		74950	
				PO Date.		19-02-2021	
				Req ID		64069	
				Req Date		18-02-2021	
				Loc Req No		63654	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.00	384.00	5	19.20
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	65.00	390.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos	9603	6	16.00	96.00	18	17.28
	big						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		870.00	36.48
		18.24	18.24	Total Invoice Amount		906.48	
Rupees : Nine Hundred Six and Paise Fourty Eight Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Neha
Authorised Signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

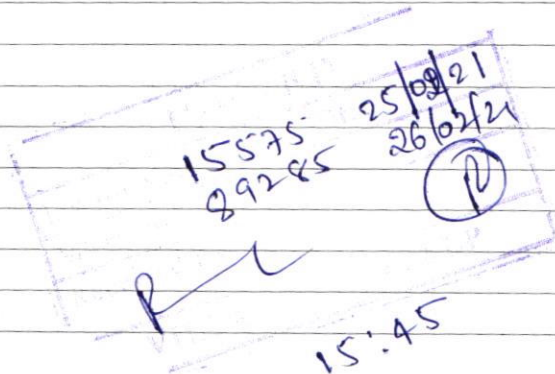
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-02-2021

Customer Details		DC No.	13795
Villa Orchids LLP		DC Date.	25-02-2021
Behind Janapriya, Kowkur, Hyderabad		PO No.	74950
		PO Date.	19-02-2021
		Req ID	64069
		Req Date	18-02-2021
GSTIN : 36AANFG4817C1ZH		Loc Req No	63654
	Description of Goods	HSN/SAC	Qty
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	24
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6
3	4009 - Consumables - Coconut Broom - other - nos	9603	6
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



[Signature]
Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-02-2021

Customer Details Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice No.		16142	
				Invoice Date.		25-02-2021	
				PO No.		74950	
				PO Date.		19-02-2021	
				Req ID		64069	
				Req Date		18-02-2021	
				Loc Req No		63654	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.00	384.00	5	19.20
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	65.00	390.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos	9603	6	16.00	96.00	18	17.28
	big						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				18.24		18.24	
Total Taxable Amount				870.00		36.48	
Total Invoice Amount				906.48			

15575
89285

25/02/21
26/02/21
12

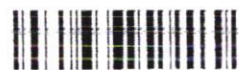
Rupees : Nine Hundred Six and Paise Fourty Eight Only.

for Summit Sales LLP


 Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order



74950

16.02.21 11:20:53

Orig

1 of 1

23-02-2021 13:17:38

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	74950	63654
	Doc Date	19-02-2021	
	Quote No	Nil	
	Quote Date	19-02-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	12.00	20.00	0.00	18.00	283.20
2 4008 - Consumables - Cleaning Cloth - other - nos	24.00	16.00	0.00	5.00	403.20
3 4003 - Consumables - Bombay Broom - Big - nos	6.00	65.00	0.00	0.00	390.00
4 4041 - Consumables - Mopping stick - NA - nos	5.00	126.00	0.00	18.00	743.40
5 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
6 4009 - Consumables - Coconut Broom - other - nos big	6.00	16.00	0.00	18.00	113.28
Total Order Value . . .					2,534.88

Rupees : Two Thousand Five Hundred Thirty Four and Paise Eighty Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Villa Orchids

kowkur, Alwal

Phone. .

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks***part material recied @**Bill No - 16142 - 25/2/21 - 906.401-**Bal amt - 16281-**Howe 9/3/21*For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Requisition Form

Company Name:		VOC LLP	Date:		18-02-2021
Site & Phase:		VOC	Time:		11:43
Supplier:		SSLLP	Req. No.		63654
Material required before :		20-02-2021	ID No.		64069
No	Description	Size	Quantity	Units	Inward No
1	Acid	1 liter	01	Dozen	
2	Cleaning cloth	Std	02	Dozen	
3	Bombay brooms	Big	06	Nos	
4	Mapping stick	Std	05	Nos	
5	Lizol floor cleaner	250 ml	06	Nos	
6	Coconut brooms	Big	06	Nos	
Remarks: for possession given villa's final cleaning purpose					
Prepared by	K. SNEHA	Approved by		A. Suresh	
Sign. & Date	18-02-2021	Sign & Date		18-02-2021	