PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/3/21	Prepared by:	NEHA
PO/WO no.	74950	PO / WO Date.	19/2/21
Supplier Name	SSLLP	PO/WO amount	2534/-
Firm/Company	VOC LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	16142	25/2/21	906.48/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			906.48/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13795	25/2/21	89285	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	906.48/-
Amount E – PO / WO value:	2534/-
Amount F – Difference (A – E): GST-18%	1628/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	15/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	[signature] APPROVED 11 MAR 2021 MINISH PARIKH				
Date	9/3/21	10/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	16142
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	25-02-2021
	PO No.	74950
	PO Date.	19-02-2021
	Req ID	64069
GSTIN : 36AANFG4817C1ZH	Req Date	18-02-2021
	Loc Req No	63654

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.00	384.00	5	19.20
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	65.00	390.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos big	9603	6	16.00	96.00	18	17.28
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	870.00	36.48
	18.24	18.24	Total Invoice Amount	906.48	

Rupees : Nine Hundred Six and Paise Fourty Eight Only.

MODI PROPERTIES PVT. LTD. INWARD No: 74830 Date: 1/3 SECUNDERABAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Villa Orchids LLP	DC No.	13795
Behind Janapriya, Kowkur, Hyderabad	DC Date.	25-02-2021
	PO No.	74950
	PO Date.	19-02-2021
	Req ID	64069
GSTIN : 36AANFG4817C1ZH	Req Date	18-02-2021
	Loc Req No	63654

	Description of Goods	HSN/SAC	Qty
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	24
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6
3	4009 - Consumables - Coconut Broom - other - nos	9603	6
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15575 25/02/21
89285 26/02/21

15:45

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 46/21
Date 27/2

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16142
Villa Orchids LLP	Invoice Date.	25-02-2021
Behind Janapriya, Kowkur, Hyderabad	PO No.	74950
	PO Date.	19-02-2021
	Req ID	64069
GSTIN : 36AANFG4817C1ZH	Req Date	18-02-2021
	Loc Req No	63654

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.00	384.00	5	19.20
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	65.00	390.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos big	9603	6	16.00	96.00	18	17.28
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25/02/21
26/02/21
15575
89285

IGST	CGST	SGST	Total Taxable Amount	870.00		36.48
	18.24	18.24	Total Invoice Amount	906.48		

Rupees : Nine Hundred Six and Paise Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 23-02-2021 13:17:38

Purchase Order

Orig

74950
16.02.21 11:20:53

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	74950	63654
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	19-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	12.00	20.00	0.00	18.00	283.20
2	4008 - Consumables - Cleaning Cloth - other - nos	24.00	16.00	0.00	5.00	403.20
3	4003 - Consumables - Bombay Broom - Big - nos	6.00	65.00	0.00	0.00	390.00
4	4041 - Consumables - Mopping stick - NA - nos	5.00	126.00	0.00	18.00	743.40
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
6	4009 - Consumables - Coconut Broom - other - nos *big*	6.00	16.00	0.00	18.00	113.28
				Total Order Value . . .		**2,534.88**

Rupees : Two Thousand Five Hundred Thirty Four and Paise Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

part material recived @
Bill No - 1614r - 25/2/21 - 906.40/-
Bal amt - 1628/-
Hari 9/3/21

For *Villa Orchids LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________ Name : ______________ Date : __/__/____

Contact - -

Requisition Form

Company Name:	VOC LLP	Date:	18-02-2021
Site & Phase:	VOC	Time:	11:43
Supplier:	SSLLP	Req. No.	63654
Material required before :	**20-02-2021**	ID No.	64069

No	Description	Size	Quantity	Units	Inward No	Date
1	Acid	1 liter	01	Dozen		
2	Cleaning cloth	Std	02	Dozen		
3	Bombay brooms	Big	06	Nos		
4	Mapping stick	Std	05	Nos		
5	Lizol floor cleaner	250 ml	06	Nos		
6	Coconut brooms	Big	06	Nos		

74950

Remarks: for possession given villa's final cleaning purpose

APPROVED
18 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	18-02-2021	Sign& Date	18-02-2021