PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/3/21	Prepared by:	NEHA
PO/WO no.	74907	PO / WO Date.	18/2/21
Supplier Name	SSLLP	PO/WO amount	10,012.88/-
Firm/Company	r9PL	Project	Mayflower plator
Sl. No.	Bill No.	Bill Date	Bill amount
1	16064	20/2/21	6,333.64/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6333.64/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13717	20/2/21	89042	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,333.64/-
Amount E – PO / WO value:	10,012.88/-
Amount F – Difference (A – E): GST-18%	3679.24/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	~~□ Yes ☑ No – wait for balance material □ No (explained below)~~
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	15/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 11 MAR 2021 MINISH PAREKH				
Date	9/3/21	11/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,	Invoice No.	16064
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	20-02-2021
	PO No.	74907
	PO Date.	18-02-2021
	Req ID	64036
GSTIN : 36AABCM4761E1ZM	Req Date	18-02-2021
	Loc Req No	177389

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2	4022 - Consumables - Dettol - NA - nos	3401	5	85.00	425.00	18	76.50
	Hand wash						
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	88.00	528.00	18	95.04
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	50.00	250.00	18	45.00
5	4001 - Consumables - Air Freshner - NA - nos	3307	6	82.00	492.00	18	88.56
	Room freshner						
6	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.00	125.00	18	22.50
7	4022 - Consumables - Dettol - NA - nos	3401	2	195.00	390.00	18	70.20
	liquid Antiseptic						
8	4041 - Consumables - Mopping stick - NA - nos	9603	3	126.00	378.00	18	68.04
9	4098 - Consumables - Dust pan - NA - nos		6	25.00	150.00	18	27.00
	Dust pad						
10	4001 - Consumables - Air Freshner - NA - nos	3307	6	55.00	330.00	18	59.40
	odonil						
11	4006 - Consumables - Bucket - other - nos	7310	3	245.00	735.00	18	132.30
	Plastic wth Mug						
12	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
13	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
14	4071 - Consumables - Wiper - Other - nos	9603	6	95.00	570.00	18	102.60
15							

IGST	CGST	SGST			
	447.82	447.82	Total Taxable Amount	5,438.00	895.64
			Total Invoice Amount	6,333.64	

Rupees : Six Thousand Three Hundred Thirty Three and Paise Sixty Four Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No: 74701 Date: 22/2 Sign: SEC'BAD

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13717
Modi Properties Private Limited,	DC Date.	20-02-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	74907
	PO Date.	18-02-2021
	Req ID	64036
GSTIN : 36AABCM4761E1ZM	Req Date	18-02-2021
	Loc Req No	177389

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
2	4022 - Consumables - Dettol - NA - nos	3401	5
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5
5	4001 - Consumables - Air Freshner - NA - nos	3307	6
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
7	4022 - Consumables - Dettol - NA - nos	3401	2
8	4041 - Consumables - Mopping stick - NA - nos	9603	3
9	4098 - Consumables - Dust pan - NA - nos		6
10	4001 - Consumables - Air Freshner - NA - nos	3307	6
11	4006 - Consumables - Bucket - other - nos	7310	3
12	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
13	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
14	4071 - Consumables - Wiper - Other - nos	9603	6
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MODI PROPERTIES INWARD No. 1x566 Date 25/2 Sign

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5612	Dt: 20/2/21
MRN No: 89042	Dt:
Received By:	Sign: Nagaraj
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16064
Modi Properties Private Limited,	Invoice Date.	20-02-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	74907
	PO Date.	18-02-2021
	Req ID	64036
GSTIN : 36AABCM4761E1ZM	Req Date	18-02-2021
	Loc Req No	177389

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	85.00	425.00	18	76.50
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	88.00	528.00	18	95.04
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	50.00	250.00	18	45.00
5	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	6	82.00	492.00	18	88.56
6	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.00	125.00	18	22.50
7	4022 - Consumables - Dettol - NA - nos liquid Antiseptic	3401	2	195.00	390.00	18	70.20
8	4041 - Consumables - Mopping stick - NA - nos	9603	3	126.00	378.00	18	68.04
9	4098 - Consumables - Dust pan - NA - nos Dust pad		6	25.00	150.00	18	27.00
10	4001 - Consumables - Air Freshner - NA - nos odonil	3307	6	55.00	330.00	18	59.40
11	4006 - Consumables - Bucket - other - nos Plastic wth Mug	7310	3	245.00	735.00	18	132.30
12	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
13	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
14	4071 - Consumables - Wiper - Other - nos	9603	6	95.00	570.00	18	102.60
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,438.00	895.64
	447.82	447.82	Total Invoice Amount	6,333.64	

Rupees : Six Thousand Three Hundred Thirty Three and Paise Sixty Four Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5612	Dt: 20/2/21
MRN No: 89042	Dt:
Received By:	Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

Purchase Order

 18-02-2021 11:56:55

74907
16.02.21 11:20:52

om Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74907	177389
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
2	4022 - Consumables - Dettol - NA - nos *Hand wash*	10.00	85.00	0.00	18.00	1,003.00
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	88.00	0.00	18.00	623.04
4	4046 - Consumables - Phinyle - 1Ltr - nos	10.00	50.00	0.00	18.00	590.00
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
7	4022 - Consumables - Dettol - NA - nos *liquid Antiseptic*	6.00	195.00	0.00	18.00	1,380.60
8	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
9	4098 - Consumables - Dust pan - NA - nos *Dust pad*	6.00	25.00	0.00	18.00	177.00
10	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	55.00	0.00	18.00	389.40
11	4006 - Consumables - Bucket - other - nos *Plastic wth Mug*	6.00	245.00	0.00	18.00	1,734.60
12	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
13	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
14	4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
				Total Order Value . . .		**10,012.88**

Rupees : Ten Thousand Twelve and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

18/02/2021

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 18-02-2021 11:56:55 Original / Office Copy / Purchase Div.Copy

livery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Part material received
@ 16064 – 20/2/21 – 6333.64/-
Bal amt – 3,679.24/-
Neha
9/3/21

For *Modi Properties Pvt.Ltd.*
Authorised Signatory
Name : 18/02/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ____________

Date : __/__/____

Requisition Form

y Name:	Modi Properties Pvt Ltd	Date:	17-02-2021
Phase :	May Flower Platinum	Time:	16:20
pplier		Req.No.	177389
Material required before date: 20-02-2021		ID No.	64036

No	Description	Size	Quantity	Units	Inward No	Date
1	Yellow Clothes		20	No's		
2	White Clothes		20	No's		
3	Lizol		10	No's		
4	Harpic		06	No's		
5	Dettol Handwash		10	No's		
6	Phenol 74907		10	No's		
7	Dettol liquid		06	No's		
8	Odonil		06	No's		
9	Room freshener		06	No's		
10	Plastic Bucket		06	No's		
11	Plastic Mug		06	No's		
12	Mopping Stick		06	No's		
13	Wiper Stick		06	No's		
14	Dust pads		06	No's		
15	Surf		10	No's		
16	Wiper		06	No's		

Remarks: for Cleaning works Use Purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	17.02.2021	Sign. & Date	

APPROVED
18 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Note: