

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                          |                                                                                                                                                                           |                                                          |
|---------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| Date:                                                         | 11/03/2021               | Prepared by:                                                                                                                                                              | HINA/H                                                   |
| PO/WO no.                                                     | 74700                    | PO / WO Date.                                                                                                                                                             | 11/02/2021                                               |
| Supplier Name                                                 | Comex Rajra              | PO/WO amount                                                                                                                                                              | 2,88,000/-                                               |
| Firm/Company                                                  | SONV LLP                 | Project                                                                                                                                                                   | SONV Part III                                            |
| Sl. No.                                                       | Bill No.                 | Bill Date                                                                                                                                                                 | Bill amount                                              |
| 1                                                             | 195                      | 26/02/2021                                                                                                                                                                | 2,88,000/-                                               |
| 2                                                             |                          |                                                                                                                                                                           |                                                          |
| 3                                                             |                          |                                                                                                                                                                           |                                                          |
| 4                                                             |                          |                                                                                                                                                                           |                                                          |
| Amount A - Bills total(Excluding Transport & Hamali Charges): |                          |                                                                                                                                                                           | 2,88,000/-                                               |
| Sl. No.                                                       | DC No                    | DC. Date                                                                                                                                                                  | MRN No.                                                  |
| 1.                                                            |                          |                                                                                                                                                                           | DC matches MRN                                           |
| 2.                                                            | Packing Report Enclosed. |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3.                                                            |                          |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Amount B - Other Credits : Transportation charges             |                          |                                                                                                                                                                           | -                                                        |
| Amount C - Other Debits :                                     |                          |                                                                                                                                                                           | -                                                        |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:   |                          |                                                                                                                                                                           | 2,88,000/-                                               |
| Amount E - PO / WO value:                                     |                          |                                                                                                                                                                           | 2,88,000/-                                               |
| Amount F - Difference (A - E): GST-18%                        |                          |                                                                                                                                                                           | - Nil -                                                  |
| Quantity received as per PO /WO                               |                          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                          |
| Is difference between PO / Bill acceptable?                   |                          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                          |
| Excess / short material received                              |                          | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                                                          |
| Close PO / W?O                                                |                          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                             |                                                          |
| Advance paid / PDC given (deduct when paying)                 |                          | <input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                                                          |
| Payment - due date                                            |                          | 26/03/2021                                                                                                                                                                |                                                          |
| Remarks:                                                      |                          |                                                                                                                                                                           |                                                          |
| Approved by                                                   | Purchase Officer         | Purchase Manager                                                                                                                                                          | Procurement Manager                                      |
| Sign:                                                         |                          |                                                                                                                                                                           |                                                          |
| Date                                                          |                          |                                                                                                                                                                           |                                                          |
|                                                               |                          | MD APPROVED BY 11 MAR 2021                                                                                                                                                |                                                          |
|                                                               |                          | SOHAM MODI MANAGING DIRECTOR                                                                                                                                              |                                                          |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

|                                                                                                                                                                                                                |                                          |                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------------------------|
| <b>CEMEX INFRA</b><br>Sy.No 312 Rampally Vill<br>Keesara Mdl, Medchal Dist-501 301<br>Phone No:8367099999<br>GSTIN/UIN: 36AANFC3197R1ZJ<br>State Name : Telangana, Code : 36<br>E-Mail : cemexinfra9@gmail.com | Invoice No.<br><b>195</b>                | Dated<br><b>26-Feb-2021</b> |
|                                                                                                                                                                                                                | Delivery Note                            | Mode/Terms of Payment       |
|                                                                                                                                                                                                                | Supplier's Ref.<br><b>4720 to 4739</b>   | Other Reference(s)          |
| Buyer<br><b>Silver Oak Villas LLP</b><br>5-4-187/3 & 4 , IInd Floor, M.G. Road,<br>Secunderabad-500003<br>GSTIN/UIN : 36ADBFS3288A2Z7<br>State Name : Telangana, Code : 36                                     | Buyer's Order No.<br><b>74700 183515</b> | Dated<br><b>11-Feb-2021</b> |
|                                                                                                                                                                                                                | Despatch Document No.                    | Delivery Note Date          |
|                                                                                                                                                                                                                | Despatched through                       | Destination                 |
| Terms of Delivery                                                                                                                                                                                              |                                          |                             |

| Sl No. | Description of Goods | HSN/SAC | Quantity  | Rate     | per | Amount                |
|--------|----------------------|---------|-----------|----------|-----|-----------------------|
| 1      | DLC                  |         | 96.00 cum | 2,542.37 | cum | 2,44,067.52           |
|        | SGST                 |         |           |          | 9 % | 21,966.08             |
|        | CGST                 |         |           |          | 9 % | 21,966.08             |
|        | Round Off            |         |           |          |     | 0.32                  |
|        | Total                |         | 96.00 cum |          |     | <b>Rs 2,88,000.00</b> |

Amount Chargeable (in words)

**INR Two Lakh Eighty Eight Thousand Only**

E. & O.E

| HSN/SAC      | Taxable Value      | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|--------------|--------------------|------------------|--------------------|----------------|------------------|------------------|
|              | 2,44,067.52        | 9%               | 21,966.08          | 9%             | 21,966.08        | 43,932.16        |
| <b>Total</b> | <b>2,44,067.52</b> |                  | <b>21,966.08</b>   |                | <b>21,966.08</b> | <b>43,932.16</b> |

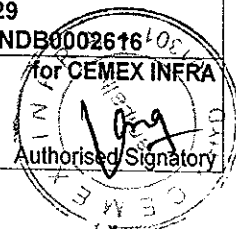
Tax Amount (in words) : **INR Forty Three Thousand Nine Hundred Thirty Two and Sixteen paise Only**

Company's Bank Details

Bank Name : **ANDHRA BANK**  
 A/c No. : **261611100001529**  
 Branch & IFS Code : **RAMPALLE & ANDB0002616**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



This is a Computer Generated Invoice



| CEMEX INFRA                     |              |           |           |             |           |
|---------------------------------|--------------|-----------|-----------|-------------|-----------|
| Silver Oka Villas (Cherlapally) |              |           |           |             |           |
| Ledger Account                  |              |           |           |             |           |
| Date                            | Voucher Ref. | Narration | Quantity  | Rate        | DLC       |
| 22-Feb-2021                     | 4720         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
| 22-Feb-2021                     | 4722         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
| 22-Feb-2021                     | 4727         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
| 23-Feb-2021                     | 4730         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
| 23-Feb-2021                     | 4732         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
| 23-Feb-2021                     | 4735         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
| 24-Feb-2021                     | 4736         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
| 24-Feb-2021                     | 4739         | 1889      | 12.00 cum | 3000.00/cum | 36000.00  |
|                                 |              |           | 96.00 cum |             | 288000.00 |

# Purchase Order

Page(s) 1 Of 1

11-02-2021 12:34:00 PM

Original / C



74700

10.02.21 4:59:46

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

## Supplier Details

CEMEX INFRA

Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301

8367099999

9848210686

|            |            |        |
|------------|------------|--------|
| Doc No     | 74700      | 183515 |
| Doc Date   | 11-02-2021 |        |
| Quote No   | NIL        |        |
| Quote Date | 11-02-2021 |        |
| SupplyType | Supply     |        |

Kind Attn : **G.Surender Reddy**

Purchase Order for the Supply of following Items.

| Item Name                                                                | Qty   | Rate     | Dis% | GST% | Amount     |
|--------------------------------------------------------------------------|-------|----------|------|------|------------|
| 1 1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. DLC-M10 | 96.00 | 3,000.00 | 0.00 | 0.00 | 288,000.00 |

Total Order Value . . . **288,000.00**

Rupees : Two Lakh(s) Eighty Eight Thousand Only.

## Terms and Conditions :-

**Specification / Brand** Concrete mix shall be of 'Cemex' Ready Mix Concrete.

**Payment Terms** Within 30 days of delivery of all materials & production of bill.

**Tax** All taxes included in above price.

**Delivery Date** As per request of Project Manager

**Delivery Location** Silver Oak Villas Part III  
Sy .No.11,12,14,15,16,17,18 , 294  
Phone. 0

**Penalty For Delay** Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted in delay submission of bills.

**Transportation Cost** Included in the above price

**Warranty** Nil

**Advance Paid** Nil

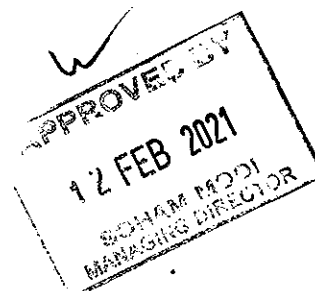
**Other Terms** Final payment as per actual qty supplied as per batch sheet. Batch sheet/ report to be sent. Above order for site work Purpose

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks** Delivery at SOVLLP-Contact Person Mr Purshottam-9502177288

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **CEMEX INFRA**Name : 11/02/2021

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

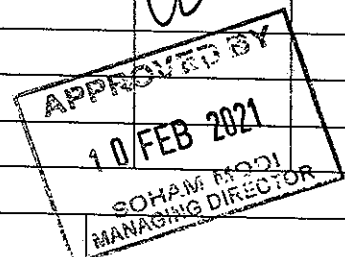
# Requisition Form

| Company Name:                  |             | Silver Oak villas llp |          | Date:    |           | 08.02.2021 |  |
|--------------------------------|-------------|-----------------------|----------|----------|-----------|------------|--|
| Site & Phase :                 |             | Silver Oak Villas     |          | Time:    |           | 10.30      |  |
| Supplier                       |             |                       |          | Req. No. |           | 183515     |  |
| Material required before date: |             | 10.02.2021            |          | ID No.   |           | 63820      |  |
| No                             | Description | Size                  | Quantity | Units    | Inward No | Date       |  |
| 1                              | DLC         |                       | 96       | CUM      |           |            |  |
| 2                              |             |                       |          |          |           |            |  |
| 3                              |             |                       |          |          |           |            |  |
| 4                              |             |                       |          |          |           |            |  |
| 5                              |             |                       |          |          |           |            |  |
| 6                              |             |                       |          |          |           |            |  |
| 7                              |             |                       |          |          |           |            |  |
| 8                              |             |                       |          |          |           |            |  |
| 9                              |             |                       |          |          |           |            |  |
| 10                             |             |                       |          |          |           |            |  |

Remarks: - For Site use purpose.

|              |              |              |  |
|--------------|--------------|--------------|--|
| Prepared By  | K.PURSHOTHAM | Approved by  |  |
| Sign. & Date | 08.02.2021   | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.



# RMC pour report

|                   |            |               |              |                            |                    |
|-------------------|------------|---------------|--------------|----------------------------|--------------------|
| Company/ firm:    | SOVLLP     | Project:      | SOV          | A. Estimated quantity:     | 96 Cu Mtrs         |
| Flat / Villa no.: | -          | Block No.:    | Part-3 Road  | B. Requisition quantity:   | 96 Cu Mtrs         |
| Slab no.:         | -          | PO Nos.       | 74700        | C. Actual quantity poured: | 96 Cu mtrs         |
| Requisition nos.: | 183515     | Supplier:     | Cemix infra  | D. Difference (C-A):       | 0 Cu mtrs          |
| Sign of security  |            | Sign of Admin | <i>Ghosh</i> | Sign of Project manager    | <i>[Signature]</i> |
| Date              | 25.01.2020 | Date          | 25.01.2020   | Date                       | 25.01.2020         |

## Details of RMC pour

| Sl. No   | Date     | Time  | Quantity poured | Dc No. / Batch no. | Specified weight (@ 2,400 kgs per meter cube | Measured weight (kgs) | Short fall in weight in kgs | Inward no. | MRN No. |
|----------|----------|-------|-----------------|--------------------|----------------------------------------------|-----------------------|-----------------------------|------------|---------|
| 1.       | 22.02.21 | 11.20 | 12 cu mtrs      | 4720 ✓             | 28,800 Kgs                                   | 25,505Kgs             |                             | 1035       | 89236   |
| 2.       | 22.02.21 | 13.16 | 12 cu mtrs      | 4722 ✓             | 28,800 Kgs                                   | 26,860Kgs             |                             | 1036       | 89237   |
| 3.       | 22.02.21 | 15.36 | 12 cu mtrs      | 4727 ✓             | 28,800 Kgs                                   | 26,395Kgs             |                             | 1041       | 89238   |
| 4.       | 23.02.21 | 09.40 | 12 cu mtrs      | 4730 ✓             | 28,800 Kgs                                   | 26,690Kgs             |                             | 1042       | 89239   |
| 5.       | 23.02.21 | 11.40 | 12 cu mtrs      | 4732 ✓             | 28,800 Kgs                                   | 26,475kgs             |                             | 1044       | 89240   |
| 6.       | 23.02.21 | 04.52 | 12 cu mtrs      | 4735 ✓             | 28,800 Kgs                                   | 26,135kgs             |                             | 1049       | 89241   |
| 7.       | 24.02.21 | 09.20 | 12 cu mtrs      | 4736 ✓             | 28,800 Kgs                                   | 26,415kgs             |                             | 1051       | 89242   |
| 8.       | 24.02.21 | 10.55 | 12 cu mtrs      | 4739 ✓             | 28,800 Kgs                                   | 26,445kgs             |                             | 1053       | 89243   |
| Total:   |          |       | 96 cumtrs       |                    | 230,400 Kgs                                  | 210,920Kgs            |                             |            |         |
| Remarks: |          |       |                 |                    |                                              |                       |                             |            |         |

Note: 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs -- deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered.