PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/3/21	Prepared by:	NEHA
PO/WO no.	74665	PO / WO Date.	10/2/21
Supplier Name	Cosmo Durable	PO/WO amount	25,694.50/-
Firm/Company	SSHLP	Project	Unnati Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1684	1/3/21	25,695/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,695/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89556	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	25,695/-
Amount E – PO / WO value:	25,695/-
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	16/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 13 MAR 2021				
Date	10/3/21	12/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.

TAX INVOICE

GSTIN : 36AABCC5116H1ZZ

Ph:040-23813399
Fax:040-23819586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

Invoice No : SIGT-1684
Date : 01-03-2021
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHAS ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
5-4-187/3 & 4, II ND FLOOR,
M.G.ROAD,
SECUNDERABAD
50003
9618244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO - 74665

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	10	3835.00	38350.00	21775.00	9	9	
				10		38350.00	21775.00			

10

WASTE COUPLING
DELIVERED

INWARD
No: 75158
Date: 8/3
Sign:

MODI PROPERTIES PVT LTD SEC'BAD

Certified by:

Stores Manager

Rupees : TWENTY FIVE THOUSAND SIX HUNDRED AND NINETY FIVE ONLY

Basic Value	21,775.00
Add : CGST	1,959.75
Add : SGST	1,959.75
Add: IGST	
Tax Amt GST :	3,919.50
P & F Charges	
TCS	
NET	**25,695.00**

Trade Disc :
Proj Trd Disc :
Spl Disc : 12,655.50
Cash Disc :

INWARD
Inward No: 15933 Dt: 01/3/21
GRN No: 89556 Dt: 03/3/21
Received By: Sign:
SUMMIT SALES LLP

TERMS & CONDITIONS :

1. Goods once sold will not be taken back or exchanged.
2. Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3. No Responsibility for Transit Risks
4. Disputes, If any shall be subject to the jurisdiction of Hyd.
5. Interest @24% per annum will be charges on bills which are not paid within 30 days

14:04:58

For COSMO DURABLES PVT LTD

COSMO DURABLES PVT LTD SANATHNAGAR HYD-18

Authorised Signatory

Purchase Order

10-02-2021 1:52:05 PM

74665
10.02.21 4:59:45

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Cosmo Durables Pvt. Ltd.,	**Doc No**	74665	168380
H.O. 4-1-369, Abids, Hyderabad - 500 001.	**Doc Date**	10-02-2021	
	Quote No	Nil	
GSTIN 36 2381-8586..	**Quote Date**	10-02-2021	
2381-3399/2381-6688. 9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	10.00	3,835.00	33.00	0.00	25,694.50
	Total Order Value . . .					**25,694.50**

Rupees : Twenty Five Thousand Six Hundred Ninty Four and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	Within 30 days of delivery all materials & production of bill.
Tax	VAT included in above price.
Delivery Date	Within 7 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 11/02/2021

Accepted the above Terms And Conditions

For ***Cosmo Durables Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	9.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168380
Material required before date:		ID No.	63834

No	Description	Size	Quantity	Units	Inward No	Date
1	CP wall mixture		30	nos		
2	Long body 74666-4		30	nos		
3	Short body		20	nos		
4	Shower arm		30	nos		
5	Shower head 74667-PR		30	nos		
6	Pillar cock		24	nos		
7	Angle cock		100	nos		
8	Bottle trap		20	nos		
9	Wash basin waste coupling		30	nos		
10	Ball valve	1/2"	10	nos		
11	Ball cock	1/2"	10	nos		
12	Health faucet		20	nos		
13	Sink 74665	20"x17"	10	nos		
14	Extension nipple	1/2"	100	nos		
15	Pvc connection 74668	2'	60	nos		
16	Waste pipe		60	nos		
17	Extension nipple	11/2"	50	nos		

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	9.2.2021	Sign. & Date	APPROVED BY 09 FEB 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

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