# PURCHASE DIVISION
## Advice for approvai for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 15/3/21 | Prepared by: | Neha |
| PO/WO no. | 75386 | PO / WO Date. | 5/3/21 |
| Supplier Name | SLLP | PO/WO amount | 19,508/– |
| Firm/Company | Sov LLP | Project | Sov |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 16308 | 5/3/21 | 19,508/– |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 19,508/– |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 13955 | 5/3/21 | 89702 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 19,508/– |
| Amount E – PO / WO value: | 19,508/– |
| Amount F – Difference (A – E): GST-18% | — |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W/O | ☑ Yes ☐ No ~~wait for balance material ☐ No (explained below)~~ |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ___/- ☑ No |
| Payment – due date | 20/3/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Neha | | | | | | |
| Date | 15/3/21 | 15/3 | | | | | |

tes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach
litional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see
chment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve
bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude
nsport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs.
000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 05-03-2021

**Customer Details**
Silver Oak Villas LLP
Sy No, 291, Phase IX, Cherlapally, Hyderabad

GSTIN : 36ADBFS3288A2Z7

| | |
|---|---|
| Invoice No. | 16308 |
| Invoice Date. | 05-03-2021 |
| PO No. | 75386 |
| PO Date. | 05-03-2021 |
| Req ID | 63298 |
| Req Date | 22-01-2021 |
| Loc Req No | 156331 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4025 - Consumables - Door Mat - other - nos | | 4 | 619.00 | 2,476.00 | 5 | 123.80 |
| 2 | 2279 - Carpentry -glass - Frame with mirror - Other - Modern art painting | | 1 | 382.00 | 382.00 | 12 | 45.84 |
| 3 | 2279 - Carpentry -glass - Frame with mirror - Other - Abstract painting | | 2 | 374.00 | 748.00 | 12 | 89.76 |
| 4 | 2279 - Carpentry -glass - Frame with mirror - Other - Abstract painting | | 1 | 158.00 | 158.00 | 12 | 18.96 |
| 5 | 2279 - Carpentry -glass - Frame with mirror - Other - Abstract painting | | 1 | 250.00 | 250.00 | 12 | 30.00 |
| 6 | 2279 - Carpentry -glass - Frame with mirror - Other - Set of 4 abstract painting | | 1 | 444.00 | 444.00 | 18 | 79.92 |
| 7 | 2279 - Carpentry -glass - Frame with mirror - Other - Decorative painting | | 1 | 448.00 | 448.00 | 18 | 80.64 |
| 8 | 2279 - Carpentry -glass - Frame with mirror - Other - Rangoli painting | | 1 | 444.00 | 444.00 | 18 | 79.92 |
| 9 | 2279 - Carpentry -glass - Frame with mirror - Other - Hexagon painting | | 1 | 100.00 | 100.00 | 12 | 12.00 |
| 10 | 5552 - Furniture - BedSheets - others - No<br>Single bedsheet | | 2 | 329.00 | 658.00 | 5 | 32.90 |
| 11 | 5552 - Furniture - BedSheets - others - No<br>Double bed sheets | | 7 | 429.00 | 3,003.00 | 5 | 150.16 |
| 12 | 5553 - Furniture - Pillow - Inches - Nos<br>16"x24"- 6 nos(each pair 2) | | 3 | 354.00 | 1,062.00 | 18 | 191.16 |
| 13 | 5547 - Furniture - Rugs - Others - Nos | | 2 | 4000.00 | 8,000.00 | 5 | 400.00 |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | 667.53 | 667.53 | Total Taxable Amount | 18,173.00 | | 1,335.06 |
| | | | Total Invoice Amount | 19,508.05 | | |

Rupees : Ninteen Thousand Five Hundred Eight and Paise Five Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

Page(s) 1 of 2 05-Mar-21 1:07:34 PM

Origi 75386
04.03.21 12:23:55

**From Company :** **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 75386 | 156331 |
| **Doc Date** | 05-03-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 05-03-2021 | |
| **SupplyType** | Supply | |

**Kind Attn :** **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4025 - Consumables - Door Mat - other - nos | 4.00 | 619.00 | 0.00 | 5.00 | 2,599.80 |
| 2 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Modern art painting* | 1.00 | 382.00 | 0.00 | 12.00 | 427.84 |
| 3 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Abstract painting* | 2.00 | 374.00 | 0.00 | 12.00 | 837.76 |
| 4 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Abstract painting* | 1.00 | 158.00 | 0.00 | 12.00 | 176.96 |
| 5 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Abstract painting* | 1.00 | 250.00 | 0.00 | 12.00 | 280.00 |
| 6 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Set of 4 abstract painting* | 1.00 | 444.00 | 0.00 | 18.00 | 523.92 |
| 7 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Decorative painting* | 1.00 | 448.00 | 0.00 | 18.00 | 528.64 |
| 8 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Rangoli painting* | 1.00 | 444.00 | 0.00 | 18.00 | 523.92 |
| 9 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos<br>*Hexagon painting* | 1.00 | 100.00 | 0.00 | 12.00 | 112.00 |
| 10 | 5552 - Furniture - BedSheets - others - No<br>*Single bedsheet* | 2.00 | 329.00 | 0.00 | 5.00 | 690.90 |
| 11 | 5552 - Furniture - BedSheets - others - No<br>*Double bed sheets* | 7.00 | 429.00 | 0.00 | 5.00 | 3,153.15 |
| 12 | 5553 - Furniture - Pillow - Inches - Nos<br>*16"x24"- 6 nos(each pair 2)* | 3.00 | 354.00 | 0.00 | 18.00 | 1,253.16 |
| 13 | 5547 - Furniture - Rugs - Others - Nos | 2.00 | 4,000.00 | 0.00 | 5.00 | 8,400.00 |
| | Rupees : Ninteen Thousand Five Hundred Eight and Paise Five Only. | | | | **Total Order Value . . .** | **19,508.05** |

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | All material as per the brand of amazon |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX |

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

# Purchase Order

05-Mar-21 1:07:34 PM

Original / Office Copy / Purchase Div.Copy

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

| | |
|---|---|
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Flat no 991A&991 B and Club house, purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | |

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

# Requisition Form

pun

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 22-01-2021 |
| Site & Phase : | Silver Oak Villas | Time: | 10.00 |
| Supplier | | Req. No. | 156331 |
| Material required before date: | 25-01-2021 | ID No. | 63298 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Main door Mats (Beige Color) } Amazon | per unit | 02 | Nos | | |
| 2 | Main door Mats (Beige Color) | | 02 | Nos | | |
| 3 | Wall Art Hangings — from Amazon < 500/- | | 10 | pairs | 75386 | |
| 4 | Venition Blinds (Beige color- Aluminium Horizontal) | 3'6"x3'9" | 03 | Nos | | |
| 5 | Bed sheets — colour? | Double cot | 05 | Nos | | |
| 6 | Bed sheets — colour? | Single cot | 02 | Nos | | |
| 7 | Pillows (Recron) | | 06 | Pairs | | |
| 8 | Rugs Beige color — Amazon 1500/- | 6'x4' or 7'x5' | 02 | Nos | — beige or brown or plain cream | |
| | Roller Blinds for Club house- Beige color | 6'x10' | 01 | Nos | | |
| | | | | | | |
| | P.O. 7438 | | | | | |

Remarks: -For flat 991-A & 991-B & Clubhouse purpose

| | | | |
|---|---|---|---|
| Prepared By | G.Mona | Approved by | |
| Sign.& Date | 22-01-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
23 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

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| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 06-01-2021 |
| Site & Phase : | Silver Oak Villas | Time: | 14.00 |
| Supplier | | Req. No. | 156300 |
| Material required before date: | 08-01-2021 | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
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|---|---|---|---|
| Prepared By | | Approved by | |
| Sign.& Date | | Sign. & Date | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 05-03-2021

**Customer Details**
Silver Oak Villas LLP
Sy No, 291, Phase IX, Cherlapally, Hyderabad

GSTIN : 36ADBFS3288A2Z7

| | |
|---|---|
| DC No. | 13955 |
| DC Date. | 05-03-2021 |
| PO No. | 75386 |
| PO Date. | 05-03-2021 |
| Req ID | 63298 |
| Req Date | 22-01-2021 |
| Loc Req No | 156331 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4025 - Consumables - Door Mat - other - nos | | 4 |
| 2 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 1 |
| 3 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 2 |
| 4 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 1 |
| 5 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 1 |
| 6 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 1 |
| 7 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 1 |
| 8 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 1 |
| 9 | 2279 - Carpentry -glass - Frame with mirror - Other - Nos | | 1 |
| 10 | 5552 - Furniture - BedSheets - others - No | | 2 |
| 11 | 5552 - Furniture - BedSheets - others - No | | 7 |
| 12 | 5553 - Furniture - Pillow - Inches - Nos | | 3 |
| 13 | 5547 - Furniture - Rugs - Others - Nos | | 2 |
| 14 | | | |
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INWARD WITH ...
Inward No 15631 Dt. 5/3/21
MRN No: 89702 Dt: 5/3/21
Received By: Sign
SILVER OAK VILLAS LLP

INWARD
No: 11634
Date: 6/3

Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 05-03-2021

| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP<br>Sy No, 291, Phase IX, Cherlapally, Hyderabad | Invoice No. | 16308 |
| | Invoice Date. | 05-03-2021 |
| | PO No. | 75386 |
| | PO Date. | 05-03-2021 |
| | Req ID | 63298 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 22-01-2021 |
| | Loc Req No | 156331 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4025 - Consumables - Door Mat - other - nos | | 4 | 619.00 | 2,476.00 | 5 | 123.80 |
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| 6 | 2279 - Carpentry -glass - Frame with mirror - Other -<br>Set of 4 abstract painting | | 1 | 444.00 | 444.00 | 18 | 79.92 |
| 7 | 2279 - Carpentry -glass - Frame with mirror - Other -<br>Decorative painting | | 1 | 448.00 | 448.00 | 18 | 80.64 |
| 8 | 2279 - Carpentry -glass - Frame with mirror - Other -<br>Rangoli painting | | 1 | 444.00 | 444.00 | 18 | 79.92 |
| 9 | 2279 - Carpentry -glass - Frame with mirror - Other -<br>Hexagon painting | | 1 | 100.00 | 100.00 | 12 | 12.00 |
| 10 | 5552 - Furniture - BedSheets - others - No<br>Single bedsheet | | 2 | 329.00 | 658.00 | 5 | 32.90 |
| 11 | 5552 - Furniture - BedSheets - others - No<br>Double bed sheets | | 7 | 429.00 | 3,003.00 | 5 | 150.16 |
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| 13 | 5547 - Furniture - Rugs - Others - Nos | | 2 | 4000.00 | 8,000.00 | 5 | 400.00 |
| 14 | | | | | | | |
| 15 | | | | | | | |

INWARD WITH THE
Inward No 15631 Dt. 5/3/21
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

| IGST | CGST | SGST | Total Taxable Amount | 18,173.00 | 1,335.06 |
|---|---|---|---|---|---|
| | 667.53 | 667.53 | Total Invoice Amount | 19,508.05 | |

Rupees : NintThousand Five Hundred Eight and Paise Five Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction