PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/3/21	Prepared by:	NEHA
PO/WO no.	74660	PO / WO Date.	10/2/21
Supplier Name	Sri Laxmi Ganesh	PO/WO amount	651/-
Firm/Company	SSLLP	Project	Summith House
Sl. No.	Bill No.	Bill Date	Bill amount
1	894	22/2/21	651/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			651/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89596	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	651/-
Amount E – PO / WO value:	651/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ ~~No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	10/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 13 MAR 2021				
Date	10/3/21	13/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

Po No 74660

M/s. Summit Sales LLP
M.G. Road
Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 894
Date : 22/2/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	All Drop 8"	8 No	45/-	360	00
	M.S. Hinges 3"	16 No	12/-	192	00
			Total	552	00
			SGST @ 9 %	49	68
			CGST @ 9 %	49	68
			IGST @ 18 %		
			Roundup		36
			Grand Total	651	00

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 75159
Date 8/3

INWARD WITH TIME:
Inward No. 10451 Dt. 23/2/2
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

INWARD
Inward No: 10451 Dt: 23/2/2
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

INWARD
Inward No: 15939 Dt: 2/3/21
MRN No: 89598 Dt: 2/3/21
Received By: Sign:
SUMMIT SALES LLP

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

 10-02-2021 12:37:22

74660
10.02.21 4:59:45

Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad **GSTIN** 36ARPPK9655D2ZA 9246205245/9542575725	**Doc No**	74660	182622
	Doc Date	10-02-2021	
	Quote No	Nil	
	Quote Date	10-02-2021	
	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2027 - Carpentry - hardware - Al Aldrop - 8 In - nos	8.00	45.00	0.00	18.00	424.80
2	2127 - Carpentry - hardware - MS Hinges - other - nos 3"	16.00	12.00	0.00	18.00	226.56
					Total Order Value . . .	**651.36**

Rupees : Six Hundred Fifty One and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ISI brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 4 in1 Portable labour quarters purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 10/02/2021

Accepted the above Terms And Conditions
For *Sri Laxmi Ganesh Steels & Hardware*

Name : ________

Date : __/__/____

Requisition Form

Company Name:	Summit sales LLP	Date:	9/2/21
Site & Phase :	Summit sales	Time:	12.00
Supplier		Req. No.	~~168385~~ 182622
Material required before date:		ID No.	~~68789~~ 68778

No	Description	Size	Quantity	Units	Inward No	Date
1	Square pipe (2.5mm thick) 72x72x2.5	75mmx75mm	34	Lengths	65.615+18%	33 kg
2	L-Angle (8mm Thick)	75mmx75mm	02	Lengths	48.25+18%	55 kg
3	L-Angles(6mm thick)	40mmx40mm	40	Lengths	47.25+18%	22 kg
4	Nuts and Bolts with double washers	12mm	10	kgs		
5	Nuts & Bolts with double washers	6mmx65mm	06	kgs		
6	Aerocon Sandwich Panel (Thick-50mm)	2'x8'	100	Nos	74597	
7	Flush Door	72" X 23.5"	08	Nos		
8	**Aldrop** 74596	8"	08	Nos	45 + 18%.	
9	MS Hinges	3"	16	Nos	12 + 18%.	
10	**Note :- Material is only for 4 in 1**					
11	**-0 2 Nos** (8 Quarters)					

Remarks: -For 4 in 1 Portable labor Quarters, & Aerocon Pannels to be deliver at GVRC site.

Prepared By	Purushottam	Approved by	
Sign.& Date	9/2/21.	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
09 FEB 2021
SOHAM MODI
MANAGING DIRECTOR

74660