PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/3/21	Prepared by:	NEHA
PO/WO no.	75238	PO / WO Date.	25/2/21
Supplier Name	Santhosh Tarpallin	PO/WO amount	10,704.96/-
Firm/Company	SSLLP	Project	S. Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	139	26/2/21	10704.96/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10704.96/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89497	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10704.96/-
Amount E – PO / WO value:	10704.96/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	16/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 13 MAR 2021				
Date	10/3/21	12/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	GSTIN :36ATWPA1307P1ZC Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&4IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **139** Invoice Date: 26/02/2021 P.O.No.75238/168444 P.O.Date:25.02.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft10nos	3926	2160sft	@ 1.40	**3024.00**
2	HDPE TARPAULIN BLUE.SHEET 24 X 18 ft 10NOS	3926	4320sft	@ 1.40	**6048.00**

Rupees in words Ten Thousand Seven Hundred Four and Ninty six paice Only

Total ::	**9,072.00**
CGST @ 9% ::	**816.48**
SGST @ 9% ::	**816.48**
IGST 18% ::	
Total GST ::	-
Grand Total ::	**10,704.96**

Receiver Signature & Seal

MODI PROPERTIES SEC'BAD
INW No. 75207
Date 9/3

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 15928 Dt: 27/2/21
MRN No: 89497 Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&4IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

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Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 15928 Dt: 27/2/21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

 25-02-2021 3:42:24 PM

Purchase Order

75238
25.02.21 10:26:00

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	75238	168444
	Doc Date	25-02-2021	
	Quote No	Nil	
	Quote Date	25-02-2021	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *10 nos*	2,160.00	1.40	0.00	18.00	3,568.32
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 nos*	4,320.00	1.40	0.00	18.00	7,136.64
					Total Order Value . . .	**10,704.96**

Rupees : Ten Thousand Seven Hundred Four and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp		
Site & Phase :	Summit housing llp	Date:	24.2.2021
Supplier		Time:	12.00
Material required before date:		Req. No.	168444
		ID No.	64360

No	Description	Size	Quantity	Units	Inward No	Date
1	Gova ropes		20	nos		
2	GI Buckets 75240		48	nos		
3	Blue sheets 75238	12 X 18	10	nos		
4	Blue sheets	24 X 18	10	nos		
5	Spade with handle		30	nos		
6	Hacksaw blade - Double		200	nos		
7	Hacksaw blade - Single 75239		200	nos		
8	Safety belts		10	nos		
9	Labour helmets - male 75241		100	nos		
10	Labour helmets - female		50	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	24.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 FEB 2021
SOHAM MODI
MANAGING DIRECTOR