PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/3/21	Prepared by:	NEHA
PO/WO no.	74974	PO / WO Date.	20/2/21
Supplier Name	Global safety solution	PO/WO amount	3,982.50/-
Firm/Company	SSLLP	Project	S. Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1447	26/2/21	3983/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3983/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89493	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3983/-
Amount E – PO / WO value:	3983/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	16/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 13 MAR 2021				
Date	10/3/21	18/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1447**	Dated **26-Feb-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** M G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **74974-168411**	Dated **20-Feb-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Freeman Measuring Tape 30 Mtrs Fibre**	90178010	**5.00 Nos**	375.00	Nos		**1,875.00**
2	**Freeman Steel Measuring Tape 50 Mtrs Fibreglass**	90178010	**2.00 Nos**	750.00	Nos		**1,500.00**
							3,375.00
	CGST@9%			9	%		**303.75**
	SGST@9%			9	%		**303.75**
	Round Off						**0.50**
	Total		**7.00 Nos**				**₹ 3,983.00**

MODI ... PVT. LTD. ★ SEC'BAD ★ 75188 913

Amount Chargeable (in words)

E. & O.E

INR Three Thousand Nine Hundred Eighty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
90178010	3,375.00	9%	303.75	9%	303.75	607.50
Total	**3,375.00**		**303.75**		**303.75**	**607.50**

Tax Amount (in words) : **INR Six Hundred Seven and Fifty paise Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

GLOBAL SAFETY SOLUTIONS

This is a Computer Generated Invoice

INWARD
Inward No: 15924 Dt: 26/2/21
ARN No: 89493 Dt: 31/3/21
Received By: Sign:
... SALES LLP

Certified by:

Stores Manager

Purchase Order

20-02-2021 11:54:51 AM

74974
16.02.21 11:20:53

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad **GSTIN** 36AAOFG9573A1Z5 9502555088/9581228898	**Doc No**	74974	168411
	Doc Date	20-02-2021	
	Quote No	Nil	
	Quote Date	20-02-2021	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *PVC*	5.00	375.00	0.00	18.00	2,212.50
2	2119 - Carpentry - hardware - Measuring tape - other - nos *50 mtrs Steel*	2.00	750.00	0.00	18.00	1,770.00
					Total Order Value . . .	**3,982.50**

Rupees : Three Thousand Nine Hundred Eighty Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Global Safety Solutions***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	18.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168411
Material required before date:		ID No.	64106

No	Description	Size	Quantity	Units	Inward No	Date
1	Wood screws	30 X 8 mm	30	pkts		
2	Measuring tape (pvc) 74974	30 mtrs	05	nos		
3	Measuring tape (steel)	50 mtrs	02	nos		
4	Bombay nails	2"	50	kgs		
5	Bombay nails	2 1/2"	50	kgs		
6	MS nails 74973	2"	50	KGS		
7	MS nails	3"	20	kgs		
8	Plastic gampa	17"	60	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	18.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 FEB 2021
SOHAM MODI
MANAGING DIRECTOR