PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	74763	PO / WO Date.	12/02/2021
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 51,082/-
Firm/Company	Mehta & Modi Realty Kowkur LLP	Project	Greenwood Heights
Sl. No.	Bill No.	Bill Date	Bill amount
1.	492	08/03/2021	Rs. 51,082/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 51,082/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	492	08/03/2021	89856	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 51,082/-
Amount E – PO / WO value:				Rs. 51,082/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 25,541/- ☐ No
Payment – due date	**20/03/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 15 MAR 2021				
Date		13/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 492

INVOICE DATE: 08-03-21

TRANSPORTATION NAME:

VEHICLE NO: AP29W0533 L/R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/s Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor, M.G. Road,
Sohan Mansion, Sec-bad - 500003.

STATE CODE GSTIN NO: 36ABLFM7631F1Z3

DETAILS OF CONSIGNEE (SHIPPED TO)

P.O.No. 74763

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Aluminium Openable Door Frame 3'x7'		21 rm	390/-	8190	00
2	7610		Allum Fixed Frame 26'x5'		130 rm	270/-	35100	00
					TOTAL BEFORE TAX		43290	00
					ADD:CGST	9%	3896	10
					ADD:SGST	9%	3896	10
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		51082	20

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No: 75263 Date: 10/3 Sign:

INWARD
Inward No: 1090 Dt: 09/03/21
MRN No: 89856 Dt: 9/03/21
Received By: JOL Sign:
MEHTA & MODI R... KOWKUR LLP

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words............

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature............

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

Purchase Order

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74763
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From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	74763	140398
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	12-02-2021	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	31-10-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2205 - Carpentry - windows - Al. Openable - other - sft *Al. door frame - 3'0 x 7'0(2 1/2" x 2 1/2") - 01no*	21.00	390.00	0.00	18.00	9,664.20
2	2187 - Carpentry - windows - Al. Fixed - other - sft *26'0 x 5'0(1 1/2" x 2 1/2") - 01no*	130.00	270.00	0.00	18.00	41,418.00
				Total Order Value . . .		**51,082.20**

Rupees : Fifty One Thousand Eighty Two and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand. Frame.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 6days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 25,541/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GHT site security cabin purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

12/02/2021

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Date : __/__/____

— Duplicate —

Requisition Form

Company Name:	MMR Kowkur llp	Date:	27-01-2021
Site & Phase :	GHT	Time:	12.45
Supplier		Req. No.	140398
Material required before date:	05-02-2021	ID No.	63397

No	Description	Size	Quantity	Units	Inward No	Date
1	Glass Cabin	26' x 5'.0''	130	Sft		
2	Glass Door	3' x7'.0''	21	Sft		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For GHT Site Securty Cabin Purpose (Note : Please Issue the Work Order)

Prepared By	A Suresh	Approved by	
Sign.& Date	27-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
10 FEB 2021
SOHAM MODI
MANAGING DIRECTOR