PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/3/21	Prepared by:	PRABHAKAR
PO/WO no.	75234	PO / WO Date.	25/2/21
Supplier Name	Reflections Electricals Pvt. Ltd.	PO/WO amount	9609.60
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	3327	4/3/21	9610-00
2			
3			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			9610-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	1018	4/3/21	89756	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges/Charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	—
Amount E – PO / WO value:	9610-00
Amount F – Difference (A – E): GST-18%	9609.60
	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___ ☑ No
Payment – due date	22/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			16 MAR 2021				
Date		15/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 Contact : 040 27543785,970 55 77 77 6 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3327**	Dated **4-Mar-2021**
	Delivery Note **1018**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3327 dt. 4-Mar-2021**	Other References
	Buyer's Order No. **75234/168422**	Dated **25-Feb-2021**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Dispatch Doc No.	Delivery Note Date **4-Mar-2021**
	Dispatched through **Mr Salman Khan**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Batten 10W 6500K D531065**	9405	12 %	**20.0000 nos**	214.00	nos	**4,280.00**
2	**LED Batten 20W 6500K D532065**	9405	12 %	**20.0000 nos**	215.00	nos	**4,300.00**
							8,580.00
	OUTPUT CGST						**514.80**
	OUTPUT SGST						**514.80**
	Rounding Off						**0.40**
	Total			**40.0000 nos**			**₹ 9,610.00**

MODI PROPERTIES PVT. LTD. *SEC'BAD*
INWARD No. 15226 Date: 10/3 Sign.

Amount Chargeable (in words)

E. & O.E

INR Nine Thousand Six Hundred Ten Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	8,580.00	6%	514.80	6%	514.80	1,029.60
Total	**8,580.00**		**514.80**		**514.80**	**1,029.60**

Tax Amount (in words) : **INR One Thousand Twenty Nine and Sixty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS
ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. summit sales LLP
M.G. Road.
Secu-bad.

Date: 04/03/21 No.: 1018

Invoice No.......................No.of Cases ....Date....................Way Bill No........................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	DOC NO. 75234 / 168422.				
01,	D531065 10W Batten	20 Nos			
02,	D532065 20W Batten	20 Nos			

MODI PROJECTS ... SEC'BAD
No. 46368
Dt. 16/3
Sign:

INWARD
Inward No: 15960 Dt: 4/3/21
MRN No: 89756 Dt: 6/3/21
Received by: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

 25-02-2021 3:42:24 PM

Purchase Order

75234
25.02.21 10:26:00

py

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	75234	168422
	Doc Date	25-02-2021	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote No**	Nil	
27543785.. 9849875767	**Quote Date**	25-02-2021	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	214.00	0.00	12.00	4,793.60
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	20.00	215.00	0.00	12.00	4,816.00
					Total Order Value . . .	**9,609.60**

Rupees : Nine Thousand Six Hundred Nine and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp						
Site & Phase :	Summit housing llp	Date:	22.2.2021				
Supplier		Time:	12.00				
Material required before date:		Req. No.	168422				
		ID No.	64255				

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall hung lights 75235	Type 7	10	nos		
2	Tube lights	2'	20	nos		
3	Tube lights 75234	4'	20	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		APPROVED BY
Sign.& Date	22.2.2021	Sign. & Date	24 FEB 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.