

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                                                                                                                                                                           |                     |                                                                     |                             |
|---------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------------------------------------------------|-----------------------------|
| 13/21                                                         |                  | Prepared by:                                                                                                                                                              |                     | PRABHAKAR                                                           |                             |
| 245                                                           |                  | PO / WO Date.                                                                                                                                                             |                     | 25/2/21                                                             |                             |
| from Electrical                                               |                  | PO/WO amount                                                                                                                                                              |                     | 1,84,540.20                                                         |                             |
| with Bal L L P                                                |                  | Project                                                                                                                                                                   |                     | B L L P                                                             |                             |
|                                                               |                  | Bill Date                                                                                                                                                                 |                     | Bill amount                                                         |                             |
| 1                                                             | 328              | 4/3/21                                                                                                                                                                    |                     | 83,367.00                                                           |                             |
| 2                                                             |                  |                                                                                                                                                                           |                     |                                                                     |                             |
| 3                                                             |                  |                                                                                                                                                                           |                     |                                                                     |                             |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                                                                                                                                                                           |                     | 83,367.00                                                           |                             |
| Sl. No.                                                       | DC .No           | DC. Date                                                                                                                                                                  | MRN No.             | DC matches MRN                                                      |                             |
| 1.                                                            | 1017             | 4/3/21                                                                                                                                                                    | 89757               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |
| 2.                                                            |                  |                                                                                                                                                                           |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |
| 3.                                                            |                  |                                                                                                                                                                           |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |
| Amount B –Other Credits : Transportation charges/Charges      |                  |                                                                                                                                                                           |                     |                                                                     |                             |
| Amount C –Other Debits :                                      |                  |                                                                                                                                                                           |                     |                                                                     |                             |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                                                                                                                                                                           |                     | 83,367.00                                                           |                             |
| Amount E – PO / WO value:                                     |                  |                                                                                                                                                                           |                     | 1,84,540.20                                                         |                             |
| Amount F – Difference (A – E): GST-18%                        |                  |                                                                                                                                                                           |                     | 1,01,173.20                                                         |                             |
| Quantity received as per PO /WO                               |                  | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |                                                                     |                             |
| Is difference between PO / Bill acceptable?                   |                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (explained below)                                                                                     |                     |                                                                     |                             |
| Excess / short material received                              |                  | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                     |                                                                     |                             |
| Close PO / W?O                                                |                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                     |                                                                     |                             |
| Advance paid / PDC given (deduct when paying)                 |                  | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                     |                                                                     |                             |
| Payment – due date                                            |                  | 22/3                                                                                                                                                                      |                     |                                                                     |                             |
| Remarks: Part Bill                                            |                  |                                                                                                                                                                           |                     |                                                                     |                             |
| Approved by                                                   | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager | M D                                                                 | Accounts – receiver of bill |
| Sign:                                                         |                  |                                                                                                                                                                           |                     |                                                                     |                             |
| Date                                                          |                  |                                                                                                                                                                           |                     |                                                                     |                             |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

# Purchase Order

25-02-2021 3:42:24 PM



75245

25.02.21 10:26:00

Company : **Summit Sales LLP**

5-4-187/3&amp;4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

**Supplier Details**Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

|            |            |        |
|------------|------------|--------|
| Doc No     | 75245      | 168423 |
| Doc Date   | 25-02-2021 |        |
| Quote No   | Nil        |        |
| Quote Date | 16-02-2021 |        |
| SupplyType | Supply     |        |

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

| Item Name                                                                            | Qty    | Rate   | Dis%  | GST   | Amount     |
|--------------------------------------------------------------------------------------|--------|--------|-------|-------|------------|
| 1 4596 - Electrical - other - MCB - 16Amps - nos                                     | 144.00 | 105.00 | 0.00  | 18.00 | 17,841.60  |
| 2 4605 - Electrical - other - MCB - 6Amps - nos                                      | 48.00  | 105.00 | 0.00  | 18.00 | 5,947.20   |
| 3 4798 - Electrical - other - FP Isolator - NA - nos<br>40 ams                       | 24.00  | 450.00 | 0.00  | 18.00 | 12,744.00  |
| 4 4631 - Electrical - other - Modular Plate - 6way - nos                             | 480.00 | 205.00 | 70.00 | 18.00 | 34,833.60  |
| 5 4793 - Electrical - other - Modular Switch - 6 A - nos                             | 600.00 | 105.00 | 70.00 | 18.00 | 22,302.00  |
| 6 4794 - Electrical - other - Modular switch - 16 A - nos                            | 120.00 | 170.00 | 70.00 | 18.00 | 7,221.60   |
| 7 4791 - Electrical - other - Modular socket - 6 A - nos                             | 300.00 | 205.00 | 70.00 | 18.00 | 21,771.00  |
| 8 4790 - Electrical - other - Modular socket - 15 A - nos                            | 300.00 | 270.00 | 70.00 | 18.00 | 28,674.00  |
| 9 4792 - Electrical - other - Modular Step Dimmer - NA -<br>Nos                      | 72.00  | 575.00 | 70.00 | 18.00 | 14,655.60  |
| 10 4796 - Electrical - other - Modular TV Socket - NA - Nos                          | 60.00  | 150.00 | 70.00 | 18.00 | 3,186.00   |
| 11 4795 - Electrical - other - Modular Telephone Jack - NA -<br>Nos                  | 60.00  | 145.00 | 70.00 | 18.00 | 3,079.80   |
| 12 4788 - Electrical - other - Modular Bell switches - 6A - nos                      | 20.00  | 160.00 | 70.00 | 18.00 | 1,132.80   |
| 13 4789 - Electrical - other - Modular switch Blank plates - NA<br>- nos             | 900.00 | 35.00  | 70.00 | 18.00 | 11,151.00  |
| Total Order Value ...                                                                |        |        |       |       | 184,540.20 |
| Rupees : One Lakh(s) Eighty Four Thousand Five Hundred Fourty and Paise Twenty Only. |        |        |       |       |            |

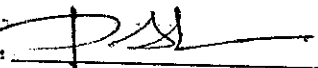
**Terms and Conditions :-**

Specification / All items shall be of 'Wipro' brand,

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**Name : 

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

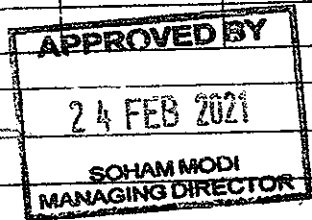
# Requisition Form

|                                |                    |          |           |
|--------------------------------|--------------------|----------|-----------|
| Company Name:                  | Summit sales llp   | Date:    | 20.2.2021 |
| Site & Phase:                  | Summit housing llp | Time:    | 12.00     |
| Supplier:                      |                    | Req. No. | 168423    |
| Material required before date: |                    | ID No.   | 64256     |

| No | Description            | Size    | Quantity | Units | Inward No | Date |
|----|------------------------|---------|----------|-------|-----------|------|
| 1  | MCB                    | 16 Amps | 144      | nos   |           |      |
| 2  | MCB                    | 06 Amps | 48       | nos   |           |      |
| 3  | Isolator 4 pole        | 40 Amps | 24       | nos   |           |      |
| 4  | DB - 3 phase & 6 phase |         | 10       | nos   |           |      |
| 5  | DB - Single phase      |         | 20       | nos   |           |      |
| 6  | 6 Modular plate        |         | 480      | nos   |           |      |
| 7  | Switch                 | 6 Amps  | 600      | nos   |           |      |
| 8  | Socket                 | 6 Amps  | 300      | nos   |           |      |
| 9  | Switch                 | 16 Amps | 120      | nos   |           |      |
| 10 | Socket                 | 16 Amps | 300      | nos   |           |      |
| 11 | Fan dimmer             |         | 72       | nos   |           |      |
| 12 | TV socket              |         | 60       | nos   |           |      |
| 13 | Telephone socket       |         | 60       | nos   |           |      |
| 14 | Bell push              |         | 20       | nos   |           |      |
| 15 | Blank plate            |         | 900      | nos   |           |      |

Remarks: For stock maintenance and site use

|              |           |              |
|--------------|-----------|--------------|
| Prepared By  | NEHA      | Approved by  |
| Sign. & Date | 20.2.2021 | Sign. & Date |



Note: On receipt of material at site write inward number and date in last 2 columns

# TAX INVOICE

**Reflections Electricals Pvt Ltd.**

5-4-187/7, M G Road & R P Road Junction  
Karbala Maidan, M G Road  
Secunderabad - 500 003, T.S.  
GSTIN/UIN: 36AADCR2047Q1ZZ  
State Name : Telangana, Code : 36  
Contact : 040 27543785, 970 55 77 77 6  
E-Mail : reflections\_hyderabad@yahoo.com

Buyer (Bill to)

**Summit Sales LLP**

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36  
Place of Supply : Telangana

Invoice No.

**3328**

Delivery Note

**1017**

Reference No. & Date.

**3328 dt. 4-Mar-2021**

Buyer's Order No.

**75245/168423**

Dispatch Doc No.

Dispatched through

**Mr Salman Khan**

Terms of Delivery

Dated

**4-Mar-2021**

Mode/Terms of Payment

**Against Delivery**

Other References

Dated

**25-Feb-2021**

Delivery Note Date

**4-Mar-2021**

Destination

| Sl No. | Description of Goods              | HSN/SAC | GST Rate | Quantity     | Rate         | per | Amount             |
|--------|-----------------------------------|---------|----------|--------------|--------------|-----|--------------------|
| 1      | MCB 16A SP C Curve                | 8536    | 18 %     | 144.0000 nos | 105.00       | nos | 15,120.00          |
| 2      | MCB 6A SP C CURVE                 | 8536    | 18 %     | 48.0000 nos  | 105.00       | nos | 5,040.00           |
| 3      | Isolator/Load Break Switch 40A FP | 8536    | 18 %     | 24.0000 nos  | 450.00       | nos | 10,800.00          |
| 4      | Switch 16A 1way Venia B0130       | 8536    | 18 %     | 120.0000 nos | 51.00        | nos | 6,120.00           |
| 5      | Socket 6A 2/3 Pin Venia B1410     | 8536    | 18 %     | 300.0000 nos | 61.50        | nos | 18,450.00          |
| 6      | Fan Regulator Venia B1900         | 8536    | 18 %     | 72.0000 nos  | 172.50       | nos | 12,420.00          |
| 7      | Tele Sockett RJ11 Venia B4900     | 8536    | 18 %     | 40.0000 nos  | 43.50        | nos | 1,740.00           |
| 8      | Switch 16A 1way Venia B0130       | 8536    | 18 %     | 20.0000 nos  | 48.00        | nos | 960.00             |
|        |                                   |         |          |              |              |     | 70,650.00          |
|        |                                   |         |          |              |              |     | 6,358.50           |
|        |                                   |         |          |              |              |     | 6,358.50           |
|        |                                   |         |          | Total        | 768.0000 nos |     | <b>₹ 83,367.00</b> |

OUTPUT CGST  
OUTPUT SGST



Amount Chargeable (in words)

**INR Eighty Three Thousand Three Hundred Sixty Seven Only**

E. & O.E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---------|---------------|------------------|--------------------|----------------|------------------|------------------|
| 8536    | 70,650.00     | 9%               | 6,358.50           | 9%             | 6,358.50         | 12,717.00        |
| Total   | 70,650.00     |                  | 6,358.50           |                | 6,358.50         | 12,717.00        |

Tax Amount (in words) : **INR Twelve Thousand Seven Hundred Seventeen Only**

Date & Time

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

## DELIVERY CHALLAN



Bright Ideas

REFLECTIONS

ELECTRICALS PVT. LTD.

5-4-187/7, M.G. Road, R.P. Road &amp; M.G. Road

Junction, Ranigunj, Secunderabad - 500003

Phone : 040 - 27543785, 97055 77776

GST No. : 36AADCR2047Q1ZZ

M/s.

Summit sales lbp

M.G. Road

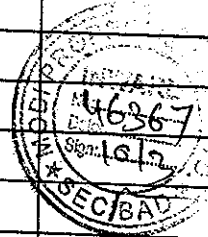
Secu - Bad.

Date:

04/03/21 No. 1087

Invoice No. .... No. of Cases ..... Date ..... Way Bill No. ....

| S. No. | Description of Material | Qty. | No. of Boxes | No. PCS in Each Box | Remarks |
|--------|-------------------------|------|--------------|---------------------|---------|
|        | DOC NO                  | 752  | 45           | 168                 | 433     |
| ✓ 01.  | 16Ams MCB               | 144  | Nos          |                     |         |
| ✓ 02.  | 6Ams MCB                | 48   | Nos          |                     |         |
| ✓ 03.  | 40Ams PP Isolator       | 24   | Nos          |                     |         |
| ✓ 04.  | B0130 16Ams             | 120  | Nos          |                     | switch  |
| ✓ 05.  | B1410 6Ams              | 300  | Nos          |                     | switch  |
| ✓ 06.  | B1900 Fan Dimmer        | 72   | Nos          |                     |         |
| ✓ 07.  | B4900 Telephone         | 40   | Nos          |                     |         |
| ✓ 08.  | B0310 Bell Switch       | 20   | Nos          |                     |         |



Certified by:

Manager

Received the above material in good condition

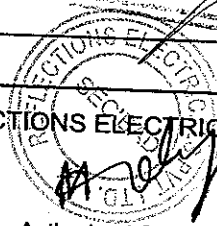
Received by

15961 INWARD

MRN No: 89752 Dt: 4/3/21

Received By: Sign: 67

SUMMIT SALES LLP



Authorised Signatory