PURCHASE DIVISION
Advice for approval for credit to supplier

	.../3/21	Prepared by:	PRABHAKAR
	...2245	PO / WO Date.	25/2/21
	...trons Electricals	PO/WO amount P07.27d.	1,84,540.20
	...rt Labs LLP	Project	BSLLP
		Bill Date	Bill amount
1	...328	4/3/21	83,367.00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			83,367.00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	1017	4/3/21	89757	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	83,367.00
Amount E – PO / WO value:	1,84,540.20
Amount F – Difference (A – E): GST-18%	1,01,173.20

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	22/3
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	16 MAR 2021				
Date		15/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Purchase Order

25-02-2021 3:42:24 PM

75245
25.02.21 10:26:00

...pany : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	75245	168423
	Doc Date	25-02-2021	
	Quote No	Nil	
	Quote Date	16-02-2021	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4596 - Electrical - other - MCB - 16Amps - nos	144.00	105.00	0.00	18.00	17,841.60
2	4605 - Electrical - other - MCB - 6Amps - nos	48.00	105.00	0.00	18.00	5,947.20
3	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	24.00	450.00	0.00	18.00	12,744.00
4	4631 - Electrical - other - Modular Plate - 6way - nos	480.00	205.00	70.00	18.00	34,833.60
5	4793 - Electrical - other - Modular Switch - 6 A - nos	600.00	105.00	70.00	18.00	22,302.00
6	4794 - Electrical - other - Modular switch - 16 A - nos	120.00	170.00	70.00	18.00	7,221.60
7	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	205.00	70.00	18.00	21,771.00
8	4790 - Electrical - other - Modular socket - 15 A - nos	300.00	270.00	70.00	18.00	28,674.00
9	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	72.00	575.00	70.00	18.00	14,655.60
10	4796 - Electrical - other - Modular TV Socket - NA - Nos	60.00	150.00	70.00	18.00	3,186.00
11	4795 - Electrical - other - Modular Telephone Jack - NA - Nos	60.00	145.00	70.00	18.00	3,079.80
12	4788 - Electrical - other - Modular Bell switches - 6A - nos	20.00	160.00	70.00	18.00	1,132.80
13	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	35.00	70.00	18.00	11,151.00
					Total Order Value . . .	**184,540.20**

Rupees : One Lakh(s) Eighty Four Thousand Five Hundred Fourty and Paise Twenty Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

For ***Summit Sales LLP***
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	20.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168423
Material required before date:		ID No.	64256

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16 Amps	144	nos		
2	MCB	06 Amps	48	nos		
3	Isolator 4 pole	40 Amps	24	nos		
4	DB - 3 phase & 6 phase 75243		10	nos		
5	DB - Single phase		20	nos		
6	6 Modular plate		480	nos		
7	Switch	6 Amps	600	nos		
8	Socket	6 Amps	300	nos		
9	Switch	16 Amps	120	nos		
10	Socket	16 Amps	300	nos		
11	Fan dimmer 75245		72	nos		
12	TV socket		60	nos		
13	Telephone socket		60	nos		
14	Bell push		20	nos		
15	Blank plate		900	nos		

Remarks: For stock maintenance and site use

Prepared By	NEHA	Approved by	APPROVED BY
Sign.& Date	20.2.2021	Sign. & Date	24 FEB 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 Contact : 040 27543785,970 55 77 77 6 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3328**	Dated **4-Mar-2021**
	Delivery Note **1017**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3328 dt. 4-Mar-2021**	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **75245/168423**	Dated **25-Feb-2021**
	Dispatch Doc No.	Delivery Note Date **4-Mar-2021**
	Dispatched through **Mr Salman Khan**	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**MCB 16A SP C Curve**	8536	18 %	**144.0000 nos**	105.00	nos	**15,120.00**
2	**MCB 6A SP C CURVE**	8536	18 %	**48.0000 nos**	105.00	nos	**5,040.00**
3	**Isolator/Load Break Switch 40A FP**	8536	18 %	**24.0000 nos**	450.00	nos	**10,800.00**
4	**Switch 16A 1way Venia B0130**	8536	18 %	**120.0000 nos**	51.00	nos	**6,120.00**
5	**Socket 6A 2/3 Pin Venia B1410**	8536	18 %	**300.0000 nos**	61.50	nos	**18,450.00**
6	**Fan Regulator Venia B1900**	8536	18 %	**72.0000 nos**	172.50	nos	**12,420.00**
7	**Tele Sockett RJ11 Venia B4900**	8536	18 %	**40.0000 nos**	43.50	nos	**1,740.00**
8	**Switch 16A 1way Venia B0130**	8536	18 %	**20.0000 nos**	48.00	nos	**960.00**
							70,650.00
	OUTPUT CGST						**6,358.50**
	OUTPUT SGST						**6,358.50**
	Total			**768.0000 nos**			**₹ 83,367.00**

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 7568
Date: 10/3
Sign:

Amount Chargeable (in words)

E. & O.E

INR Eighty Three Thousand Three Hundred Sixty Seven Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
8536	70,650.00	9%	6,358.50	9%	6,358.50	12,717.00
Total	**70,650.00**		**6,358.50**		**6,358.50**	**12,717.00**

Tax Amount (in words) : **INR Twelve Thousand Seven Hundred Seventeen Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit sales LLP
M.G. Road
Secu-bad.

Date: 04/03/21 No. 1087

Invoice No.................. No. of Cases .... Date.................. Way Bill No..................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	DOC NO	75245 / 168423			
01,	16Ams MCB	144	Nos		
02,	6Ams MCB	48	NOS		
03,	40Ams ~~FP~~ Isolatar	24	Nos		
04,	B0130 16Ams	120	NOS	Swich	
05,	B1410 6Ams	300	NOS	Saelcep	
06,	B1900 Fan Dimmer	72	NOS		
07,	B4900 Telphone	40	Nos		
08,	B0310 Bell Switch	20	NOS		

Certified by:
Store Manager

MODI PRO... SEC'BAD
Inward 46367
Sign: 16/2

Received the above material in Good condition

Received by

1596 INWARD
Dt: 4/3/21
MRN No: 89752
Dt: 6/3/21
Received By:
Sign:
SUMMIT SALES LLP

For REFLECTIONS ELECTRICALS PVT. LTD.

REFLECTIONS ELECTRICALS SECUNDERABAD

Authorised Signatory