PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/3/21	Prepared by:	PRABHAKAR
PO/WO no.	75246	PO / WO Date.	25/2/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	4,39,794.97
Firm/Company	Summit Sels LLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	176	03/03/21	1,86,329.60
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,86,329.60

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			89593	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,86,329.60
Amount E – PO / WO value:	4,39,794.97
Amount F – Difference (A – E): GST-18%	2,53,465.00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within a~~cceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ______ / ☑ No
Payment – due date	22/3/21
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			16 MAR 2021				
Date		15/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.	Dated
176	03-03-2021
PO / DOC No.	D.C. No.
75246	176
Vehicle No.	Destination
TS12UC-8002	

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8301	SS.Cylindre cal lock		24x7	168	490.20	82353.60
2	8302	SS.Hinges 4" HG 1151		40x8	320	190.55	60976.00
3	8302	SS.Door Stopper na		50x3	150	100.00	15000.00
				Cartage			
					638		158329.60

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 75174 Date: Sign:

75174
9/3

INWARD
Inward No: 15948 Dt: 3/3/21
GRN No: 89593 Dt: 3/3/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

re Tax : Rs 158329.60 Tax Rs.: 28499.33 Post Tax Rs.: 186828.93 R/o Rs.: 0.07 **Final Rs.: 186829.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8301	158329.6	9%	14249.664	9%	14249.664			28499.33
								0
								0
Total	**158329.6**	**0.09**	**14249.664**	**0.09**	**14249.664**	**0**	**0**	**28499.33**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

IN. 15948
3/3/21

For SRI BALAJI ENTERPRISES

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

25-Feb-21 4:49:25 PM

75246
25.02.21 10:26:00

Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	75246	168435
Doc Date	25-02-2021	
Quote No	Nil	
Quote Date	25-02-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	50.00	2,187.00	0.00	18.00	129,033.00
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	20.00	1,777.00	0.00	18.00	41,937.20
3	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	40.00	1,734.00	0.00	18.00	81,844.80
4	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	~~168.00~~	860.00	43.00	18.00	97,177.25
5	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	~~320.00~~	335.00	43.00	18.00	72,102.72
6	2092 - Carpentry - hardware - Door Stopper - NA - nos	~~150.00~~	100.00	0.00	18.00	17,700.00
	Rupees : Four Lakh(s) Thirty Nine Thousand Seven Hundred Ninty Four and Paise Ninty Seven Only.				**Total Order Value . . .**	**439,794.97**

Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, two years on cylendrical locks, 5 years on mortise locks
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

Part Bill
Invoiceno: 176
Amount: 1,86,329.60
Date: 03/03/21
Ballance receivable

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name :

Requisition Form

…ame:	Summit sales llp		
…hase :	Summit housing llp	Date:	23.2.2021
…pplier		Time:	12.00
Material required before date:		Req. No.	168435
		ID No.	64361

No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC-Panel door	32" X 82"	70	nos		
2	Non WPC- Panel door	26" X 82"	40	nos		
3	Non WPC- Pnel door	26" X 80"	40	nos		
4	Non WPC- Panel door	38" X 80"	15	nos		
5	Cylindrical locks		168	nos		
6	SS Hinges		320	nos		
7	Magnetic door stoppers		150	nos		

75248

75246

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	23.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
24 FEB 2021
SOHAM MODI
MANAGING DIRECTOR