PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	74363	PO / WO Date.	02/02/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 16,429/-
Firm/Company	Modi Properties PVT LTD	Project	Mayflower Platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16402	13/03/2021	Rs. 16,429/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 16,429/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	3546	03/03/2021	89616	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 16,429/-
Amount E – PO / WO value:				Rs. 16,429/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**20/03/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] 16 MAR 2021				
Date	16/3/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16402
Modi Properties Private Limited,.	Invoice Date.	13-03-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	74363
	PO Date.	02-02-2021
	Req ID	63548
GSTIN : 36AABCM4761E1ZM	Req Date	02-02-2021
	Loc Req No	177337

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	1054 - Building material - CLC Block - 4in X 8 in X		340	40.95	13,923.00	18	2,506.14
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	13,923.00		2,506.14
	1,253.07	1,253.07	Total Invoice Amount		16,429.14	

Rupees : Sixteen Thousand Four Hundred Twenty Nine and Paise Fourteen Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No: 45410 Date: 15/3 Sign:

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s ~~MPL(MMLLphs.I)~~

Site:

DC No. :	3546
Date :	5/3/21
Vehicle No. :	AP36Y 3984
P.O. / W.O. No. :	74363
P.O. / W.O. Date :	26/8/20

Sl. No.	PARTICULARS	Quantity
1	CLC Bricks 4"x8"x24"	340 N/o
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		340

GSTIN :

Received the above materials in good condition.

Received by : Ramu

Date : 5/3/21

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

 02-02-2021 15:29:54

74363 .Copy
29.01.21 12:34:13

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74363	177337
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1054 - Building material - CLC Block - 4in X 8 in X 24 in - Nos	340.00	40.95	0.00	18.00	16,429.14
					Total Order Value . . .	**16,429.14**

Rupees : Sixteen Thousand Four Hundred Twenty Nine and Paise Fourteen Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 2.5 - 3.0N/M3 approx.Strength minimum QC report a must!
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for A block elevation purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 02/02/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	01.02-2021
Site [illegible] :	May Flower Platinum	Time:	14;21
Supplier:	SSLLP	Req.No.	177337
Material required before date:	04-2-2021	ID No.	63548

No	Description	Size	Quantity	Units	Inward No	Date
1	[illegible] Block	Std	340	NOS		
2						
3						
4						
5	74363					
6						
7						
8						
9						
10						

APPROVED
02 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site use purpose

Prepared by	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign. & Date	01.02.2021	Sign. & Date	

Note:

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s MPL (Mallapur)	DC No. : 3546
	Date : 3/3/21
Site:	Vehicle No. : AP36Y 3984
	P.O. / W.O. No. : 74363
	P.O. / W.O. Date : 26/8/20

Sl. No.	PARTICULARS	Quantity
1	CLC Bricks 4"x8"x24"	340 No
2		
3		
4		
5		
6		
7		
8		
9		
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11		
12		
13		
14		
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16		
17		
18		
19		
20		340 No

INWARD
Inward No: 5794 Dt: 3/3/21
MRN No: 89616 Dt:
Received By: Sign: Nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

MODI PROPERTIES SEC'BAD INWARD No. 46325 Date 5/3 Sign

GSTIN :

Received the above materials in good condition.

Received by : Kumar

Date : 3/3/21

Stamp: OQ

For **SUMMIT SALES LLP**

Authorised Signatory