PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/03/2021	Prepared by:	MANISH.
PO/WO no.	75228.	PO / WO Date.	25/02/2021
Supplier Name	SSLLP.	PO/WO amount	7,043/-
Firm/Company	Modi Realty Mallapur LLP.	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1	16280	04/03/2021	3,670/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,670/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13927	04/03/2021	89744	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,670/-
Amount E – PO / WO value:	7,043/-
Amount F – Difference (A – E): GST-18%	3,373/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / WO	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	20/03/2021
Remarks: Material Recieved, Po Cleared.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	16 MAR 2021				
Date		16/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	16280
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	Invoice Date.	04-03-2021
	PO No.	75228
	PO Date.	25-02-2021
	Req ID	64287
GSTIN : 36AAEFM1459R1ZP	Req Date	24-02-2021
	Loc Req No	68793

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6	230.00	1,380.00	12	165.60
2	3502 - Computers and Peripherals - Catridge - NA - Pigment ink bottle	37079090	3	600.00	1,800.00	18	324.00
3							
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IGST	CGST	SGST	Total Taxable Amount	3,180.00	489.60
	244.80	244.80	Total Invoice Amount	3,669.60	

Rupees : Three Thousand Six Hundred Sixty Nine and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

75279
10/3

Purchase Order

 25-02-2021 14:30:32

75228
25.02.21 10:26:00

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	75228	68793
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *blue*	30.00	3.50	0.00	12.00	117.60
2	7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
3	7563 - Stationery - other - Pencil - NA - boxes	1.00	42.00	0.00	12.00	47.04
4	7523 - Stationery - other - Eraser - NA - nos	10.00	1.50	0.00	18.00	17.70
5	7585 - Stationery - other - Sharpner - NA - nos	5.00	3.00	0.00	12.00	16.80
6	7594 - Stationery - other - Stapler pin - other - boxes	20.00	6.00	0.00	18.00	141.60
7	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
8	7583 - Stationery - other - Scale - NA - nos *iron*	3.00	10.00	0.00	18.00	35.40
9	7544 - Stationery - other - Marker - NA - nos	10.00	16.00	0.00	12.00	179.20
10	7592 - Stationery - other - stamp pad - NA - nos	5.00	42.00	0.00	18.00	247.80
11	3502 - Computers and Peripherals - Catridge - NA - nos *Pigment ink bottle*	5.00	600.00	0.00	18.00	3,540.00
					Total Order Value . . .	**7,043.04**

Rupees : Seven Thousand Fourty Three and Paise Four Only.

Part bill received
@ 16226 - 2/3/21 - 3373.44/-
Bal - 3669.6/-
Neha
10/3/21

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _______, Admin 9502211011

Penality For Delay Nil

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : __________ Name : __________ Date : __/__/____

Contact - -

Purchase Order

 25-02-2021 14:30:32 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Contact

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	24.02.2021
Site & Phase :	GULMOHAR RESIDENCY	Time:	10:16
Supplier		Req. No.	68793
Material required before date:	27.02.2021	ID No.	64287

No	Description	Size	Quantity	Units	Inward No	Date
1.	Blue pens	std	30	No's		
2.	A4 paper	std	10	No's		
3.	Pencil	std	01	Box's		
4.	Eraser	std	01	Box's		
5.	Sharpener	std	5	No's		
6.	Stapler pins (Small)	std	20	No's		
7.	Whitener	std	05	No's		
8.	Scale(iron)	Std	3	No's		
9.	Permanent Marker	std	10	No's		
10.	Pigment Ink bottle	std	05	No's		
11	Stamp pad	std	05	No's		

Remarks: for site office and sales office purpose at GMR site .

Prepared By	Likhitha	Approved by	
Sign.& Date	24.02.2021	Sign. & Date	

45228

APPROVED
18 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note:

APPROVED BY
24 FEB 2021
M. RAM PRASAD
PROJECT MANAGER

14:45

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Modi Reality Mallapur LLP	DC Date.	04-03-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	75228
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	Loc Req No	68793

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Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 46328 Date: 8/3 Sign:

INWARD
MODI REALTY MALLAPUR LLP
Ward No 1842 Dt. 04/3/21
MRN No. 89744, Dt.
Received By Amit Sign.

for Summit Sales LLP

Authorised signatory

TAX INVOICE

TRIPLICATE COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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INWARD
MODI REALTY MALLAPUR LLP
Ward No 842 Dt. 04/3/21
MRN No........ Dt........
Received By... .Sign........

for Summit Sales LLP

Authorised signatory