PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	75423	PO / WO Date.	09/03/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 4,685/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - III
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16365	10/03/2021	Rs. 4,685/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,685/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14011	10/03/2021	89907	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits : -	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 4,685/-
Amount E – PO / WO value:	Rs. 4,685/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**20/03/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] 16 MAR 2021				
Date	16/3/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

Invoice No.	16365
Invoice Date.	10-03-2021
PO No.	75423
PO Date.	09-03-2021
Req ID	64498
Req Date	09-03-2021
Loc Req No	183546

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4616 - Electrical - other - Metal box - 6way - nos	85365020	50	36.00	1,800.00	18	324.00
2	4613 - Electrical - other - Metal box - 2way - nos	85365020	50	20.00	1,000.00	18	180.00
3	4617 - Electrical - other - Metal box - 8way - nos	85365020	30	39.00	1,170.00	18	210.60
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IGST	CGST	SGST			
	357.30	357.30	Total Taxable Amount	3,970.00	714.60
			Total Invoice Amount	4,684.60	

Rupees : Four Thousand Six Hundred Eighty Four and Paise Sixty Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 75368 Date 13-3 Sign

for Summit Sales LLP

Authorised signatory

Purchase Order

 09-03-2021 2:02:24 PM

75423
04.03.21 12:26:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	75423	183546
	Doc Date	09-03-2021	
	Quote No	Nil	
	Quote Date	09-03-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4616 - Electrical - other - Metal box - 6way - nos	50.00	36.00	0.00	18.00	2,124.00
2	4613 - Electrical - other - Metal box - 2way - nos	50.00	20.00	0.00	18.00	1,180.00
3	4617 - Electrical - other - Metal box - 8way - nos	30.00	39.00	0.00	18.00	1,380.60
					Total Order Value . . .	**4,684.60**

Rupees : Four Thousand Six Hundred Eighty Four and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for V.no.126,127,130,131 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	09-03-2021
Site & Phase :	Silver Oak Villas-III	Time:	10.00
Supplier		Req. No.	183546
Material required before date:	Urgent	ID No.	64498

No	Description	Size	Quantity	Units	Inward No	Date
1	Metal Boxes	6 Model	50	Nos		
2	Metal Boxes	8 Model	30	Nos		
3	Metal Boxes 75423	2 Model	50	Nos		

Remarks: For SOV-III Villa no: 126, 127, 130, 131 Electrical work purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	09-03-2021	Sign. & Date	

APPROVED
10 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	14011
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	10-03-2021
	PO No.	75423
	PO Date.	09-03-2021
	Req ID	64498
GSTIN : 36ADBFS3288A2Z7	Req Date	09-03-2021
	Loc Req No	183546

	Description of Goods	HSN/SAC	Qty
1	4616 - Electrical - other - Metal box - 6way - nos	85365020	50
2	4613 - Electrical - other - Metal box - 2way - nos	85365020	50
3	4617 - Electrical - other - Metal box - 8way - nos	85365020	30
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INWARD ... No: 1079 10/3/21
MRN No: 89907 10/3/2021
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 4642B
Date 11/3
Sign

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

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Invoice Date.	10-03-2021
PO No.	75423
PO Date.	09-03-2021
Req ID	64498
Req Date	09-03-2021
Loc Req No	183546

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INWARD No: 1079 10/3/21
MAN No:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
	357.30	357.30	Total Taxable Amount	3,970.00	714.60
			Total Invoice Amount	4,684.60	

Rupees : Four Thousand Six Hundred Eighty Four and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

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