PURCHASE DIVISION
Advice for approval for credit to supplier

Signature on Requisition

Date:	15/3/21	Prepared by:	NEHA
PO/WO no.	75098	PO / WO Date.	23/2/21
Supplier Name	SSLLP	PO/WO amount	3764/-
Firm/Company	MCMET	Project	Manipal Modi Memorial Hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1	16264	3/3/21	2808.4/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2808.4/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13911	3/3/21	89793	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2808/—
Amount E – PO / WO value:				3764/—
Amount F – Difference (A – E): GST-18%				956/—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes~~ ☐ No (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	20/3/21
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 17 MAR 2021				
Date	15/3/21	15/3	MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	16264
manilal modi memorial hospital	Invoice Date.	03-03-2021
	PO No.	75098
	PO Date.	23-02-2021
	Req ID	64220
GSTIN : 36AAATM5488Q2ZO	Req Date	23-02-2021
	Loc Req No	162087

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	4	245.00	980.00	18	176.40
	With mug						
2	2148 - Carpentry - hardware - Plastic gampa - other -	3926	10	140.00	1,400.00	18	252.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,380.00	428.40
	214.20	214.20	Total Invoice Amount	2,808.40	

Rupees : Two Thousand Eight Hundred Eight and Paise Fourty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES SEC'BAD INWARD No. 75076 Date 4/3/21

Authorised signatory

Purchase Order

 23-02-2021 12:03:40 PM

75098
23.02.21 5:16:09

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	75098	162087
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	20.00	16.00	0.00	18.00	377.60
2	4006 - Consumables - Bucket - other - nos *With mug* Bal. 4	6.00	245.00	0.00	18.00	1,734.60
3	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
					Total Order Value . . .	**3,764.20**

Rupees : Three Thousand Seven Hundred Sixty Four and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

=) Part Bill received of Rs. 956/-
B.no: 16154 and Bal. Bill 9
25/2/21
Rs. 2,808/- to be receivable
5/3/21.

For *MC Modi Educational Trust*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	23.02.2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	10:30AM
Supplier		Req. No.	162087
Material required before date:	25.02.2021	ID No.	64220

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut Jadu		20	Nos		
2	Plastic Buckets		06	Nos		
3	Plastic Mugs		06	Nos		
4	Plastic Gampa		10	Nos		
5						
6						
7						
8						
9						
10						

45098

Remarks: Towards site use.

Prepared By	Pushpalatha	Approved by	T.Madhu
Sign.& Date	23.02.2021	Sign. & Date	23.02.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	DC No.	13911
manilal modi memorial hospital	DC Date.	03-03-2021
	PO No.	75098
	PO Date.	23-02-2021
	Req ID	64220
GSTIN : 36AAATM5488Q2ZO	Req Date	23-02-2021
	Loc Req No	162087

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	4
2	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
3			
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 46379
Date 1/3

INWARD

Inward No: 10177 Dt: 03/3/21

MRN No: 89793 Dt: 06/3/21

Received By: Sign:

MC MODI EDUCATIONAL TRUST

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	16264
MC Modi Educational Trust	Invoice Date.	03-03-2021
manilal modi memorial hospital	PO No.	75098
	PO Date.	23-02-2021
	Req ID	64220
	Req Date	23-02-2021
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162087

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15							

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	214.20	214.20	Total Invoice Amount	2,808.40	

Rupees : Two Thousand Eight Hundred Eight and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

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