Signature on Requisition

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/03/2021	Prepared by:	MINISH.
PO/WO no.	75148.	PO / WO Date.	24/02/2021
Supplier Name	SSLLP.	PO/WO amount	4,355/-
Firm/Company	Sharad Kadakia & Others	Project	H/O.
Sl. No.	Bill No.	Bill Date	Bill amount
1	16118.	24/02/2021	2,942/-
2	16307.	05/03/2021	1,413/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,355/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13771	24/02/2021	90086	☐ Yes ☐ No
2.	13954.	05/03/2021	90087	☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,355/-
Amount E – PO / WO value:	4,355/-
Amount F – Difference (A – E): GST-18%	– NIL –

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	20/03/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:			16 MAR 2021				
Date		16/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Sharad Kadakia & Others	Invoice No.	16118
5-4-187/ 3 & 4, II Flooor, Secunderabad	Invoice Date.	24-02-2021
	PO No.	75148
	PO Date.	24-02-2021
	Req ID	64321
GSTIN : 36	Req Date	24-02-2021
	Loc Req No	182665

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	4	77.00	308.00	18	55.44
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	85.00	170.00	18	30.60
3	4022 - Consumables - Dettol - NA - nos Santoor-Hand wash	3401	4	82.00	328.00	18	59.04
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	8	88.00	704.00	18	126.72
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	8	16.00	128.00	5	6.40
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.00	160.00	5	8.00
8	4003 - Consumables - Bombay Broom - Big - nos	9603	6	65.00	390.00	0	0.00
9	4009 - Consumables - Coconut Broom - other - nos	9603	6	16.00	96.00	18	17.28
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,584.00	357.48
	178.74	178.74	Total Invoice Amount	2,941.48	

Rupees : Two Thousand Nine Hundred Fourty One and Paise Fourty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES

74789
1/3

Authorised signatory

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	16307
Sharad Kadakia & Others	Invoice Date.	05-03-2021
5-4-187/ 3 & 4, II Flooor, Secunderabad	PO No.	75148
	PO Date.	24-02-2021
	Req ID	64321
	Req Date	24-02-2021
GSTIN : 36	Loc Req No	182665

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80
2	4065 - Consumables - Vim bar - NA - nos	3405	4	42.00	168.00	18	30.24
3	4059 - Consumables - Surf Detergent Powder - NA -	3402	10	25.00	250.00	18	45.00
4	4055 - Consumables - Scrubber - NA - nos	9603	10	15.00	150.00	18	27.00
5	4000 - Consumables - Acid - NA - ltrs	2806	6	20.00	120.00	18	21.60
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,198.00	215.64
	107.82	107.82	Total Invoice Amount	1,413.64	

Rupees : One Thousand Four Hundred Thirteen and Paise Sixty Four Only.

MODI PROPERTIES PVT. LTD. INWARD No: 75306 Date: 10/3 Sign: SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-02-2021 13:52:03

75148
23.02.21 5:16:58

From Company : **Sharad Kadakia and Others**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	75148	182665
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	4.00	77.00	0.00	18.00	363.44
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	8.00	85.00	0.00	18.00	802.40
3	~~4022 - Consumables - Dettol - NA - nos~~ *Santoor-Hand wash*	~~4.00~~	~~82.00~~	~~0.00~~	~~18.00~~	387.04
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	8.00	88.00	0.00	18.00	830.72
5	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
6	4065 - Consumables - Vim bar - NA - nos	4.00	42.00	0.00	18.00	198.24
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
8	4008 - Consumables - Cleaning Cloth - other - nos	8.00	16.00	0.00	5.00	134.40
9	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
10	4003 - Consumables - Bombay Broom - Big - nos	6.00	65.00	0.00	0.00	390.00
11	4009 - Consumables - Coconut Broom - other - nos	6.00	16.00	0.00	18.00	113.28
12	4055 - Consumables - Scrubber - NA - nos	10.00	15.00	0.00	18.00	177.00
13	4000 - Consumables - Acid - NA - ltrs	6.00	20.00	0.00	18.00	141.60
	Total Order Value . . .					**4,355.12**

Rupees : Four Thousand Three Hundred Fifty Five and Paise Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office

For ***Sharad Kadakia and Others***

Authorised Signatory

Name :

Contact . .

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

 24-02-2021 13:52:03 Original / Office Copy / Purchase Div.Copy

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Sharad Kadakia and Others***

Authorised Signatory

Name : ______________________

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Sharad J. Kadakia	Date:	24.02.2021
Site & Phase :	Head Office (Justa Hotel)	Time:	01: 30 pm
		Req. No.	182665
Material required before date:		ID No.	64321

S.No	Description	Size	Quantity	Units	Inward No	Date
01	Harpic		08	No's		
02	Lizol		08	No's		
03	Surf Detergent powder	1 kg	10	Packets		
04	Scrubber		10	No's		
05	Bombay Broom		06	No's		
06	Coconut Broom		06	No's		
07	Phenyl		06	No's		
08	Cleaning Cloth (Check)		08	No's		
09	Yellow Cloth		10	No's		
10	Santoor Hand Wash		04	No's		
11	Collin		04	No's		
12	Vimbar		04	No's		
13	Acid		06	No's		

75148

Remarks: Justa Hotel

Prepared By	Jai kumar	Approved by	
Date	24.02.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 c3olumns.

APPROVED
24 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13954
Sharad Kadakia & Others	DC Date.	05-03-2021
5-4-187/ 3 & 4, II Flooor, Secunderabad	PO No.	75148
	PO Date.	24-02-2021
	Req ID	64321
GSTIN : 36	Req Date	24-02-2021
	Loc Req No	182665

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
2	4065 - Consumables - Vim bar - NA - nos	3405	4
3	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	10
4	4055 - Consumables - Scrubber - NA - nos	9603	10
5	4000 - Consumables - Acid - NA - ltrs	2806	6
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 887 Dt: 05/03/21
MRN No: 90087 Dt:
Received By
MODI PROPERTIES

for Summit Sales LLP

MODI PROPERTIES PVT. LTD.
INWARD
No: 46346
Date: 8/3
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16307
Sharad Kadakia & Others	Invoice Date.	05-03-2021
5-4-187/ 3 & 4, II Flooor, Secunderabad	PO No.	75148
	PO Date.	24-02-2021
	Req ID	64321
GSTIN : 36	Req Date	24-02-2021
	Loc Req No	182665

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80
2	4065 - Consumables - Vim bar - NA - nos	3405	4	42.00	168.00	18	30.24
3	4059 - Consumables - Surf Detergent Powder - NA -	3402	10	25.00	250.00	18	45.00
4	4055 - Consumables - Scrubber - NA - nos	9603	10	15.00	150.00	18	27.00
5	4000 - Consumables - Acid - NA - ltrs	2806	6	20.00	120.00	18	21.60
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,198.00	215.64
	107.82	107.82	Total Invoice Amount	1,413.64	

Rupees : One Thousand Four Hundred Thirteen and Paise Sixty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Nch

~~Authorised~~ signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	13771
Sharad Kadakia & Others	DC Date.	24-02-2021
5-4-187/ 3 & 4, II Flooor, Secunderabad	PO No.	75148
	PO Date.	24-02-2021
	Req ID	64321
GSTIN : 36	Req Date	24-02-2021
	Loc Req No	182665

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	4
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	2
3	4022 - Consumables - Dettol - NA - nos	3401	4
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	8
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	8
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
8	4003 - Consumables - Bombay Broom - Big - nos	9603	6
9	4009 - Consumables - Coconut Broom - other - nos	9603	6
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 869 Dt: 24/02/21
MRN No: Dt:
Received By: Sign:
Saraswati
MODI PROPERTIES

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

46213
2/3
SEC'BAD

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16118
Sharad Kadakia & Others	Invoice Date.	24-02-2021
5-4-187/ 3 & 4, II Flooor, Secunderabad	PO No.	75148
	PO Date.	24-02-2021
	Req ID	64321
	Req Date	24-02-2021
GSTIN : 36	Loc Req No	182665

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	4	77.00	308.00	18	55.44
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	85.00	170.00	18	30.60
3	4022 - Consumables - Dettol - NA - nos	3401	4	82.00	328.00	18	59.04
	Santoor-Hand wash						
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	8	88.00	704.00	18	126.72
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	8	16.00	128.00	5	6.40
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.00	160.00	5	8.00
8	4003 - Consumables - Bombay Broom - Big - nos	9603	6	65.00	390.00	0	0.00
9	4009 - Consumables - Coconut Broom - other - nos	9603	6	16.00	96.00	18	17.28
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,584.00		357.48
	178.74	178.74	Total Invoice Amount	2,941.48		

Rupees : Two Thousand Nine Hundred Fourty One and Paise Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction