PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/3/21	Prepared by:	NEHA
PO/WO no.	75495	PO / WO Date.	11/3/21
Supplier Name	Vivid world	PO/WO amount	654.9/-
Firm/Company	Vista Homes	Project	~~Vista Homes~~ T10
Sl. No.	Bill No.	Bill Date	Bill amount
1	2020	4/3/21	654.9/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			654.9/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	654.9/-
Amount E – PO / WO value:	654.9/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- □ No
Payment – due date	20/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	17/3/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

75495

TAX INVOICE

Invoice No. : 2020				Transport Mode :	
Invoice Date :04/03/2021				Vehicle Number :	
Reverse Charge (Y/N) :				Date of Supply :	
State : TELANGANA	Code	36			
Bill to Party				Ship to Party	
Address: M/S. VISTA HOMES, 5-4-187/3&4 , 2ND FLOOR , SOHAM MANSION , MG ROAD ,SECBAD-3				GATE PASS NO:2857	
GST: 36AAGFV2068P1ZJ				GSTIN :	
State : TELANGANA		Code		State :	Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12 A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12 A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					555.00	99.90					654.90

INWARD
Inward No: 892 Dt: 05/03/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

	555.00
RS.SIX HUNDRED FIFTY FOUR AND NINTY PAISE ONLY....	ADD :CGST 9% 49.95
(RS.654.90)	ADD: SGST 9% 49.95
	Total Amount After Tax 654.90
	GST on Reverse Charge

MODI PROPERTIES PVT. LTD. INWARD No:15436 Date:16/3 Sign: SEC'BAD

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

11-03-2021 14:35:08

75495
04.03.21 12:26:59

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. **GSTIN** 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	**Doc No**	75495	182684
	Doc Date	11-03-2021	
	Quote No	Nil	
	Quote Date	11-03-2021	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
					Total Order Value . . .	**654.90**

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	nill
Measurment	Nil
Security	Nil
Remarks	.

For ***Vista Homes***

Authorised Signatory

Name : _____

Contact

Accepted the above Terms And Conditions

For ***Vivid World***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	04-03-2021
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	182684
Material required before date:		ID No.	64574

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner refilling		1	No		
2	12A Toner Drum		1	No		
3						
4						
5						
6						
7						
8	75495					
9						
10						

Remarks: This is for HO

APPROVED
11 MAR 2021
R. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	Suneel	Approved by	
Sign.& Date	04-03-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.