

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/3/21		Prepared by: NEHA	
PO/WO No. 74950		PO / WO Date. 19/2/21	
Supplier Name SSLHP		PO/WO amount 25341-	
Firm/Company VOC LLP		Project VOC	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16292	5/3/21	16281-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			16281-
Sl. No.	DC No	DC. Date	MRN No.
1.	13939	5/3/21	89780
2.			
3.			
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			16281-
Amount E - PO / WO value:			25341-
Amount F - Difference (A - E): GST-18%			906.481-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☐ No	
Payment - due date		22/3/21	
Remarks: Final Bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	Neha	128	
Date	16/3/21	10/3	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

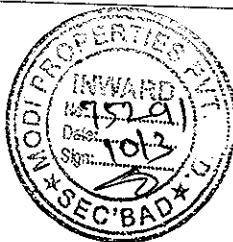
Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-03-2021

Customer Details				Invoice No.		16292	
Villa Orchids LLP				Invoice Date.		05-03-2021	
Behind Janapriya, Kowkur, Hyderabad				PO No.		74950	
GSTIN : 36AANFG4817C1ZH				PO Date.		19-02-2021	
				Req ID		64069	
				Req Date		18-02-2021	
				Loc Req No		63654	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	12	20.00	240.00	18	43.20
2	4041 - Consumables - Mopping stick - NA - nos	9603	5	126.00	630.00	18	113.40
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80
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14							
15							
IGST				CGST		SGST	
124.20				124.20		124.20	
Total Taxable Amount				1,380.00		248.40	
Total Invoice Amount				1,628.40			
Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

 Authorised signatory

Purchase Order

Page(s) 1 Of 1

23-02-2021 13:17:38

Orig



74950

16.02.21 11:20:53

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74950	63654
Doc Date	19-02-2021	
Quote No	Nil	
Quote Date	19-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	12.00	20.00	0.00	18.00	283.20
2 4008 - Consumables - Cleaning Cloth - other - nos	24.00	16.00	0.00	5.00	403.20
3 4003 - Consumables - Bombay Broom - Big - nos	6.00	65.00	0.00	0.00	390.00
4 4041 - Consumables - Mopping stick - NA - nos	5.00	126.00	0.00	18.00	743.40
5 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
6 4009 - Consumables - Coconut Broom - other - nos big	6.00	16.00	0.00	18.00	113.28
Total Order Value . . .					2,534.88
Rupees : Two Thousand Five Hundred Thirty Four and Paise Eighty Eight Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Villa Orchids

kowkur, Atwal

Phone. .

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

part material received @

Bill No - 16142 - 25/2/21 - 906.401-

Bal amt - 16281-

Haw
9/3/21

Requisition Form

[illegible]

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

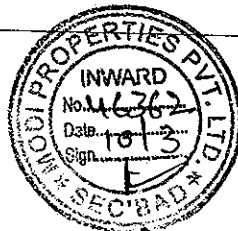
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1 of 1 : 05-03-2021

Customer Details		DC No.	13939
Villa Orchids LLP		DC Date.	05-03-2021
Behind Janapriya, Kowkur, Hyderabad		PO No.	74950
		PO Date.	19-02-2021
		Req ID	64069
GSTIN : 36AANFG4817C1ZH		Req Date	18-02-2021
		Loc Req No	63654
	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	12
2	4041 - Consumables - Mopping stick - NA - nos	9603	5
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
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INWARD No. 15584 Date 05/03/21
 MRN No. 89780 Date 06/03/21
 Received By: _____
 VILLA ORCHIDS LLP

16:15



for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

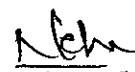
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11	Invoice No. 15584 Date 05/03/21 MRN No. 89780 Date 06/03/21 Received by						
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13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	1,380.00		248.40	
	124.20	124.20	Total Invoice Amount	1,628.40			

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