PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/3/21	Prepared by:	NEHA
PO/WO no.	74738	PO / WO Date.	12/2/21
Supplier Name	SSLhp	PO/WO amount	190971/–
Firm/Company	Serene Construction	Project	Serene
Sl. No.	Bill No.	Bill Date	Bill amount
1	16250	3/3/21	109127/–
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			109127/–

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13897	3/3/21	89590	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	109121/–
Amount E – PO / WO value:	190971/–
Amount F – Difference (A – E): GST-18%	8184/–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	23/3/21
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	17/3/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	16250
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	03-03-2021
	PO No.	74738
	PO Date.	12-02-2021
	Req ID	63886
GSTIN : 36ACVFS7909P1ZV	Req Date	11-02-2021
	Loc Req No	150482

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7310 - Plumbing - sanitary - Sink - other - nos 20" x 17"	73241	4	2312.00	9,248.00	18	1,664.64
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,248.00		1,664.64
	832.32	832.32	Total Invoice Amount		10,912.64	

Rupees : Ten Thousand Nine Hundred Twelve and Paise Sixty Four Only.

for Summit Sales LLP

MODI PROPERTIES PVT INWARD No. 75062 Date 4/3/21

Authorised signatory

Subject to Hyderabad Jurisdiction

Page(s) 1 Of 1 13-02-2021 11:12:57

Purchase Order

74738
10.02.21 5:02:05

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	74738	150482
	Doc Date	12-02-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	12-02-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	7.00	2,312.00	0.00	18.00	19,097.12
	Rupees : Ninteen Thousand Ninty Seven and Paise Twelve Only.				**Total Order Value . . .**	**19,097.12**

Part Quantity Recieved, Balance Recievable
Bill No, : 16000 Dt/- 17/2/21 - Amt/- 8,184/-
Bal/- Amt/- Recievable - 10,913/-
27/2/21

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Included by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.5,6,11,12,15,21,19 use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***
Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	serene constructions llp	Date:	11-02-2021
Site & Phase :	Serene farms	Time:	16:00
Supplier		Req. No.	150482
Material required before date: asap		ID No.	63886

No	Description	Size	Quantity	Units	Inward No	Date
1	**ss sink**	20"x17"	07	nos		
2	74738					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is required for fixing in modular kitchen in villa no-5,6,11,12,15,21,19

Prepared By	G.Siva prasad	Approved by	
Sign.& Date	11-02-2021	Sign. & Date	

APPROVED
12 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

DC No.	13897
DC Date.	03-03-2021
PO No.	74738
PO Date.	12-02-2021
Req ID	63886
Req Date	11-02-2021
Loc Req No	150482

	Description of Goods	HSN/SAC	Qty
1	7310 - Plumbing - sanitary - Sink - other - nos	73241	4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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28			
29			
30			

INWARD

Inward No: 5735	Dt: 03-03-21
MRN No: 89590	Dt: 03-03-21
Received By:	Sign:

Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 4453
Date 1513
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

Invoice No.	16250
Invoice Date.	03-03-2021
PO No.	74738
PO Date.	12-02-2021
Req ID	63886
Req Date	11-02-2021
Loc Req No	150482

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7310 - Plumbing - sanitary - Sink - other - nos 20" x 17"	73241	4	2312.00	9,248.00	18	1,664.64
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 5726 Dt: 03-03-21
MRN No: 89590 Dt: 03-03-21
Received By: Sign:
R Sadhna
Serene Construction (Hyd) LLP

IGST	CGST	SGST				
			Total Taxable Amount	9,248.00		1,664.64
	832.32	832.32	Total Invoice Amount	10,912.64		

Rupees : Ten Thousand Nine Hundred Twelve and Paise Sixty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction