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Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Requisition Form

Company Name:		Summit sales		Date:		25-02-2021	
Site & Phase :		Head office		Time:			
Supplier				Req. No.		182678	
Material required before date:					ID No.		64455
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A Toner Refilling		1	Nos			
2	88A toner refilling		3	Nos			
3	Ricoh refilling		1	No			
4	Ricoh Chip		1	No			
5	88A toner Blade		2	Nos			
6							
7							
8							
9							
10							
Remarks: This is for Cr and purchase Dept							
Prepared By		Suneel		Approved by			
Sign. & Date		25-02-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
11 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

15393

Invoice No. : 2014			Transport Mode :
Invoice Date :25/02/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Address: M/S. SUMMIT SALES LLP,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD, SECBAD.

Ship to Party

GATE PASS NO:2856

GST: 36ACQFS2044C1Z7

GSTIN :

State : TELANGANA

State :

Code

[illegible]

RS. ONE THOUSAND NINE HUNDRED FORTY ONE AND TEN PAISE ONLY....

(RS.1941.10)

ADD :CGST 9%

148.05

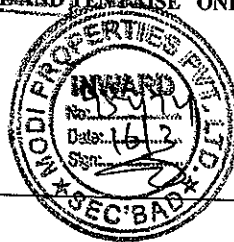
ADD: SGST 9%

148.05

Total Amount After Tax

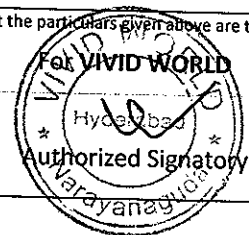
1941.10

GST on Reverse Charge



Bank Details		 Common Seal	Certified that the particulars given above are true and correct  Authorized Signatory
Bank Name	: INDIAN BANK		
Branch	: Narayanguda Branch		
Bank A/C	: 406746378		
Bank IFSC	: IDIB000N015		

Certified that the particulars given above are true and correct



Purchase Order



75393

04.03.21 12:23:55

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10-03-2021 10:31:11 AM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	75393	182678
Doc Date	25-02-2021	
Quote No	Nil	
Quote Date	25-02-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	230.00	0.00	18.00	271.40
2 3523 - Computers and Peripherals - Toner refill - NA - nos 88A	3.00	230.00	0.00	18.00	814.20
3 3523 - Computers and Peripherals - Toner refill - NA - nos Ricoh	1.00	325.00	0.00	18.00	383.50
4 3530 - Computers and Peripherals - Toner Magnet - Other - nos Ricoh Chip	1.00	200.00	0.00	18.00	236.00
5 3530 - Computers and Peripherals - Toner Magnet - Other - nos 88A Tonner Blade	2.00	100.00	0.00	18.00	236.00

Total Order Value . . .**1,941.10**

Rupees : One Thousand Nine Hundred Fourty One and Paise Ten Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Head Office

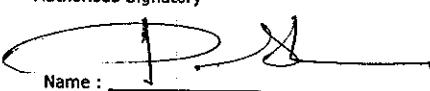
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Site use purpose**Completion Date** nill**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**Name : 

Name : _____

Date : __/__/__