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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/3/21	Prepared by:	NEHA
PO/WO no.	75019	PO / WO Date.	23/2/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	5,87,914/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
	183	17/3/21	~~1,74,586/-~~ 1,7

Amount A – Bills total(Excluding Transport & Hamali Charges):				1,70,810/-
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90206	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :_Transportation charges				3776/-
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,70,810/-
Amount E – PO / WO value:				5,87,914/-
Amount F – Difference (A – E): GST-18%				4,17,104

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.____/- □ No 2,93,900/- by cheque
Payment – due date	27/3/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	19/3/21	19/3/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with (...

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No. **183**	Dated **17-03-2021**
PO / DOC No. **75019**	D.C. No. **183**
Vehicle No. **TS09UC-7860**	Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Addres
Summit Housing L
Cherlapally, Behind Kingston PG Colle
Rangareddy - 5000
GSTN : 36ACQFS2044C1

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x32	41	2187.00	89667.
2	4418	Masonite 2 pnl door	32mm 80	82X26	31	1777.00	55087
						Cartage	3200.
					72		147954.

Inward No: 16023 Dt: 17/3/21
GRN No: 90206 Dt: 17/3/21
Received By:
Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

re Tax : Rs 147954.00 Tax Rs.: 26631.72 Post Tax Rs.: 174585.72 R/o Rs.: 0.28 **Final Rs.: 174586.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Ta Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	147954	9%	13315.86	9%	13315.86			26631.72
Total	**147954**	**0.09**	**13315.86**	**0.09**	**13315.86**			**26631.72**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid

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Purchase Order

75019

Or 22.02.21 11:30:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	75019	168410
Doc Date	23-02-2021	
Quote No	Nil	
Quote Date	22-02-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	50.00	2,187.00	0.00	18.00	129,033.00
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	20.00	1,777.00	0.00	18.00	41,937.20
3	2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	50.00	1,734.00	0.00	18.00	102,306.00
4	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	61.00	3,730.00	43.00	18.00	153,036.68
5	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	72.00	860.00	43.00	18.00	41,647.39
6	2285 - Carpentry - hardware - SS Hinges - Others - nos	480.00	335.00	43.00	18.00	108,154.08
7	2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	100.00	0.00	18.00	11,800.00
					Total Order Value . . .	**587,914.35**

Rupees : Five Lakh(s) Eighty Seven Thousand Nine Hundred Fourteen and Paise Thirty Five Only.

Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, two years on cylendrical locks, 5 years on mortise locks
Advance Paid	Rs. 2,93,900-00, by cheque..............., dated...........
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil

APPROVED BY
24 FEB 2021
SOHAM MODI
MANAGING DIRECTOR

Part bill rec
@ 175 - 3/3/21 -
4,23,
Bal amt - 1,64
Neha
11/3/21

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Purchase Order

Original / Office Copy / Purchase Div.Copy

Remarks Nil

Requisition Form

npany Name:	*Summit sales llp*	*Date:*	18.2.2021
& Phase :	Summit housing llp	Time:	12.00
plier		Req. No.	168410
terial required before date:		ID No.	64107

Description	Size	Quantity	Units	Inward No	Date
Non WPC-Panel door	32" X 82"	50	nos		
Non WPC- Panel door	26" X 82"	20	nos		
~~Non WPC- Pnel door~~	~~26" X 80"~~	50	nos		
Non WPC- Panel door	38" X 80"	50	nos		
Mortise lock		60	nos		
Cylindrical locks		72	nos		
SS Hinges		480	nos		
Magnetic door stoppers		100	nos		

7019

emarks: Stock maintenance and site use

epared By	NEHA		
gn.& Date	18.2.2021	Sign. & Date	

lote: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 FEB 2021
SOHAM MODI
MANAGING DIRECTO