

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/3/21		Prepared by: NEHA	
PO/WO no. 73917		PO / WO Date. 18/1/21	
Supplier Name Reflections Electrical		PO/WO amount 1,10,877/-	
Firm/Company SHUP		Project SHUP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	3047	8/2/21	13,941/-
2	3131	13/2/21	8708/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			22,649/-
Sl. No.	DC No.	DC. Date	MRN No. DC matches MRN
1.			88741 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			27,649/-
Amount E – PO / WO value:			1,10,877/-
Amount F – Difference (A – E): GST-18%			88,228/-
Quantity received as per PO /WO		☐ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		20/3/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha		
Date	16/3/21	17/3	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Karbala Maidan, M G Road
Secunderabad - 500 003, T.S.
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
Contact : 040 27543785,970 55 77 77 6
E-Mail : reflections_hyderabad@yahoo.com

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. 3047	Dated 8-Feb-2021
Delivery Note 895	Mode/Terms of Payment Against Delivery
Reference No. & Date. 3047 dt. 8-Feb-2021	Other References
Buyer's Order No. 73917/168314	Dated 18-Jan-2021
Dispatch Doc No.	Delivery Note Date 8-Feb-2021
Dispatched through Your Self	Destination Cherlapally
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	MCB 6A SP C CURVE	8536	18 %	48.0000 nos	94.00	nos	4,512.00
2	2M Plate Venia BP922	8538	18 %	90.0000 nos	25.80	nos	2,322.00
3	Isolator/Load Break Switch 40A FP	8536	18 %	12.0000 nos	415.00	nos	4,980.00
							11,814.00
OUTPUT CGST OUTPUT SGST Rounding Off							1,063.26
							1,063.26
							0.48
Total				150.0000 nos			₹ 13,941.00



Amount Chargeable (in words)

E. & O.E

INR Thirteen Thousand Nine Hundred Forty One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8536	9,492.00	9%	854.28	9%	854.28	1,708.56
8538	2,322.00	9%	208.98	9%	208.98	417.96
Total	11,814.00		1,063.26		1,063.26	2,126.52

Tax Amount (in words) : **INR Two Thousand One Hundred Twenty Six and Fifty Two paise Only**

Date & Time : _____

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

for Reflections Electricals Pvt Ltd.

Company's PAN : **AADCR2047Q**

Declaration

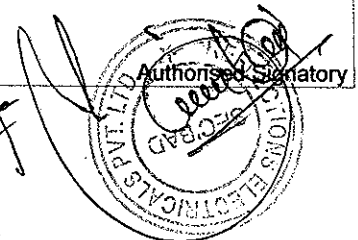
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Stores Manager

INWARD	
Inward No: 15791	Dt: 9/2/21
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	



TAX INVOICE

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Karbala Maidan, M G Road
Secunderabad - 500 003, T.S.
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
Contact : 040 27543785, 970 55 77 77 6
E-Mail : reflections_hyderabad@yahoo.com

Buyer (Bill to)

Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No.

3131

Dated

13-Feb-2021

Delivery Note

930

Mode/Terms of Payment

Against Delivery

Reference No. & Date.

3131 dt. 13-Feb-2021

Other References

Buyer's Order No.

73917/168314

Dated

18-Jan-2021

Dispatch Doc No.

Delivery Note Date

13-Feb-2021

Dispatched through

Destination

Your Self

Cherlapally

Terms of Delivery

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	6M Plate Venia BP956	8538	18 %	120.0000 nos	61.50	nos	7,380.00
	Less :						
	OUTPUT CGST						664.20
	OUTPUT SGST						664.20
	Rounding Off						(-)0.40
Total				120.0000 nos			₹ 8,708.00

Amount Chargeable (in words)

INR Eight Thousand Seven Hundred Eight Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	7,380.00	9%	664.20	9%	664.20	1,328.40
Total	7,380.00		664.20		664.20	1,328.40

Tax Amount (in words) : **INR One Thousand Three Hundred Twenty Eight and Forty paise Only**

Date & Time : _____

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

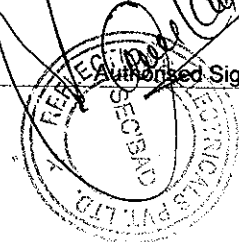
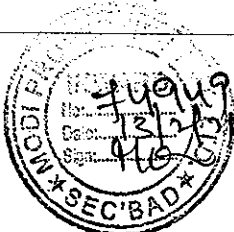
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorized Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order



73917

16.01.21 10:36:44

From Company : **Summit Sales LLP**
5-4-187/364, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex 1st Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27543785..

27540307

9849875767

Doc No 73917 168314

Doc Date 16-01-2021

Quote No Nil

Quote Date 18-01-2021

SupplyType Supply

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4798 - Electrical - other - FP Isolator - NA - nos 40 ams	12.00	415.00	0.00	18.00	5,876.40
2 4605 - Electrical - other - MCB - 5Amps - nos	48.00	94.00	0.00	18.00	5,324.16
3 4596 - Electrical - other - MCB - 16Amps - nos	48.00	94.00	0.00	18.00	5,324.16
4 4746 - Electrical - other - LED Lights - NA - nos D530585	20.00	165.00	0.00	12.00	3,696.00
5 4662 - Electrical - other - Tubelight fitting - 2ft - nos D531065	20.00	214.00	0.00	12.00	4,793.60
6 4631 - Electrical - other - Modular Plate - 6way - nos	120.00	205.00	70.00	18.00	8,708.40
7 4628 - Electrical - other - Modular Plate - 2 way - nos	90.00	100.00	70.00	18.00	3,186.00
8 4793 - Electrical - other - Modular Switch - 6 A - nos	600.00	105.00	70.00	18.00	22,302.00
9 4791 - Electrical - other - Modular socket - 6 A - nos	300.00	205.00	70.00	18.00	21,771.00
10 4792 - Electrical - other - Modular Step Dimmer - NA - Nos	90.00	575.00	70.00	18.00	18,319.50
11 4796 - Electrical - other - Modular TV Socket - NA - Nos	100.00	150.00	70.00	18.00	5,310.00
12 4795 - Electrical - other - Modular Telephone Jack - NA - Nos	100.00	145.00	70.00	18.00	5,133.00
13 4788 - Electrical - other - Modular Bell switches - 6A - nos	20.00	160.00	70.00	18.00	1,132.80
Rupees : One Lakh(s) Ten Thousand Eight Hundred Seventy Seven and Paise Two Only.					Total Order Value ... 110,877.02

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

For Summit Sales LLP

Authorised Signatory

Name :

Name :

Date :

Part bill received

@ 3047 - 8/2/21 - 13941/-

@ 3131 - 13/2/21 - 8708/-

Bal amt - 88,228/-

Accepted the above Terms And Conditions

For Reflections Electricals Pvt. Ltd.,

[Signature]

16/2/21

Requisition Form

Company Name:		Summit sales llp		Date:	16.1.2021	
Site & Phase :		Summit housing llp		Time:	11.00	
Supplier				Req. No.	168314	
Material required before date:				ID No.	63149	
No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	48	NOS		
2	MCB	6A	48	NOS		
3	FP ISOLATOR	40A	12	NOS		
4	LED LIGHTS	1'	20	NOS		
5	LED LIGHTS	2'	20	NOS		
6	MODULAR PLATE	6M	120	NOS		
7	MODULAR PLATE	2M	90	NOS		
8	SWITCH	6A	600	NOS		
9	SOCKET	6A	300	NOS		
10	FAN DIMMER		90	NOS		
11	TV SOCKET		100	NOS		
12	TELEPHONE SOCKET		100	NOS		
13	BELL PUSH		20	NOS		
Remarks: For stock maintenance and site use						
Prepared By		SOWMYA		Approved by		
Sign & Date		16.1.2021		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

