PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/3/21	Prepared by:	NEHA
PO/WO no.	75373	PO / WO Date.	5/3/21
Supplier Name	Sree Sunil Enterprices	PO/WO amount	6372/-
Firm/Company	SSHLLP	Project	Summith Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	938	5/3/21	6372/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6372/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			89926	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6372/-
Amount E – PO / WO value:	6372/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	25/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	19/3/21	19/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

CREDIT / TAX INVOICE

SREE SUNIL ENTERPRISES

DEALERS :
BOLTS, NUTS, SCREWS, WASHERS
MANUFACTURERS :
ANCHOR FASTNERS, HITECH RODS,
UNIVERSAL CLAMPS & A.C. CHANNELS
ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9397044443, 9550555703

No. 938
Date 9/3/21

M/s. Summit Sales LLP
Secbad

Date ______ PO 75373-168430 Date 5/3/21

Party's GST No. 36ACQFS2044C1Z7 Phone ______

TIMES DROP IN ANCHOR
Pentagon
HONNA FASTENING SYSTEM
SNE
NAKODA FASTENING SYSTEM
PATTA

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	12m Nut / Bolt →	40 Kg	90/-	3600	0
	6m x 65 Bolt / Nut	20 kg	90/-	1800	0
				5400	0

M-Shekar
9989230298

INWARD
Inward No: 16002 Dt: 10/3/21
MRN No: 89906 Dt: 11/3/21
Received By Sign:
SUMMIT SALES LLP

INWARD WITH TIME:
Inward No 10456 Dt: 10/3/21
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

PROPERTIES PVT. LTD. INWARD No: 75477 Date: 15/3 Sign: SECBAD

BANK DETAILS :
AXIS BANK LTD.
SECUNDERABAD, HYDERABAD
A/c. No. 911020047596936, IFSC Code : UTIB0000068

TOTAL	5400	0
P & F		
SGST @ 9%	486	0
CGST @ 9%	486	0
IGST @ 18%		
GRAND TOTAL	6372	0

GST No. : 36AAKPY9012E1ZG **State Code : 36** For **SREE SUNIL ENTERPRISES**

1. Payment within ______ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

Certified by:
Stores Manager

Authorised Signatory

05-03-2021 10:07:18 AM

Purchase Order

Origin

75373

04.03.21 12:23:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sree Sunil Enterprises
5-5-201/E, B.S.Complex,Ranigunj,Secunderabad-500003

9550555703

Doc No	75373	168430
Doc Date	05-03-2021	
Quote No	NIL	
Quote Date	05-03-2021	
SupplyType	Supply	

Kind Attn : Mr Sunil

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST%**	**Amount**
1	2145 - Carpentry - hardware - Nut bolts - Others - kgs *12MM*	40.00	90.00	0.00	18.00	4,248.00
2	2145 - Carpentry - hardware - Nut bolts - Others - kgs *6MMX65MM*	20.00	90.00	0.00	18.00	2,124.00

Rupees : Six Thousand Three Hundred Seventy Two Only. **Total Order Value . . .** **6,372.00**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment as per actual receipt of material.Above Material for 4 IN 1 portable labour quarters&Aerocon panels-set of 07 purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 05/03/2021

Accepted the above Terms And Conditions
For *Sree Sunil Enterprises*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales LLP	Date:	23/02/2021
Site & Phase :	Summit sales	Time:	11:00
Supplier		Req. No.	168430
Material required before date:		ID No.	64212

No	Description	Size	Quantity	Units	Inward No	Date
1	Square pipe (2.5mm thick)	75mmx75mm	110	Lengths	57.70+18% - 32 Kg	
2	L-Angle (8mm Thick) 75101	75mmx75mm	07	Lengths	49.70+18% 42 Kg	
3	L-Angles(6mm thick)	40mmx40mm	140	Lengths	46.25+18% - 21 Kg	
4	Nuts and Bolts with double washers	12mm	40	kgs	90/-14	
5	Nuts & Bolts with double washers	6mmx65mm	20	kgs	90/-	
6	Flush Door	72" X 23.5"	28	Nos		
7	Aldrop 75100	8"	28	Nos		
8	MS Hinges	3"	60	Nos	PO	
9					75373	
10						
11						

Remarks: -For 4 in 1 Portable labor Quarters, & Aerocon Pannels - Set of 07.

Prepared By	T.D. Murthy	Approved by	
Sign.& Date	23/02/2021	Sign. & Date	APPROVED BY 24 FEB 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.