

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 19/3/21		Prepared by: NEHA	
PO/WO no. 75361		PO / WO Date. 4/3/21	
Supplier Name Sri. Laxmi. Gracch steel		PO/WO amount 78761-	
Firm/Company SShlp		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	918	10/3/21	78761-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			78761-
Sl. No.	DC .No	DC. Date	MRN No.
1.			90216
2.			
3.			
Amount B -Other Credits : Transportation charges			
Amount C -Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			78761-
Amount E - PO / WO value:			78761-
Amount F - Difference (A - E): GST-18%			78761-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. _____ ☒ No 78771- by cheque	
Payment - due date		25/3/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:			
Date	19/3/21	19/3	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

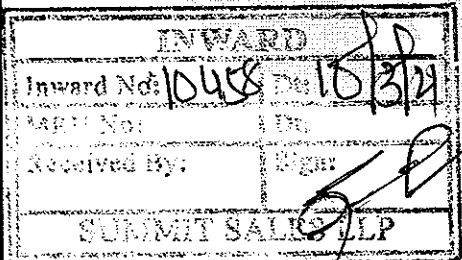
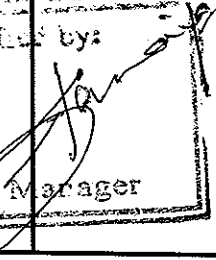
Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 75361

M/s. Summit Sales LLP
M.G. Road

Invoice No.: **918**
Date: 10/3/21
Transporter:
L.R. No.:

Party's GSTIN 36ACQPS2044C127

HSN	Description	Qty.	Rate	Amount	
				Rs.	Ps.
	Welding Rod 	25T Pak	267/-	6675	00
			Certified by:  Stores Manager		
	Bank Details : Sri Laxmi Ganesh Steels & Hardware C/A : 36998265647 Bank: SBI, Kavadiguda, Sec-bad. IFSC Code No. : SBIN0020312		Total	6675	00
			SGST @ 9 %	600	75
			CGST @ 9 %	600	75
			IGST @ 18 %		
			Roundup		50
			Grand Total	7876	00

Rupees In words :

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

INWARD	
Inward No: <u>16011</u>	Dt: <u>15/3/21</u>
MRN No: <u>90216</u>	Dt: <u>7/3/21</u>
Received By:	Sign: <u>91</u>
SUMMIT SALES LLP	

For Sri Laxmi Ganesh Steels & Hardware


Signature

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		04/03/2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:30	
Supplier				Req. No.		168963	
Material required before date:				ID No.		64439	
No	Description	Size	Quantity	Units	Inward No	Date	
1	WELDING ROD	STD	25	PACKETS			
2							
3							
4							
5							
Remarks: ABOVE ORDER FOR MS FABRICATION WORK PURPOSE.							
Prepared By		T.D. MURTHY		Sign. & Date			
Date:		04/03/2021					

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
 04 MAR 2021
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

Purchase Order



75361

04.03.21 12:23:55

Copy

Page(s) 1 Of 1

04-03-2021 15:08:52

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiiguda main road, Beside SBH,
Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	75361	168463
Doc Date	04-03-2021	
Quote No	Nil	
Quote Date	23-01-2021	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

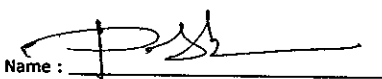
Item Name	Qty	Rate	Dis%	GST	Amount
1 9574 - Tools - Welding Rod - NA - nos	25.00	267.00	0.00	18.00	7,876.50
Total Order Value . . .					7,876.50
Rupees : Seven Thousand Eight Hundred Seventy Six and Paise Fifty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Welding rod - Mangalam brand.
Payment Terms	100% as advance at the time of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 7,877/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for fabrication work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Date : __/__/__

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**