**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

10022

No. : **JOU/10015/20/21** Dated : **11-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| OEUD-House Keeping Services | *Dr* | **22,468.00** | |
| *To* TDS.1.5% Contract | | | **337.00** |
| *To* SP-Shreyas Services | | | **22,131.00** |
| **On Account of :**<br>Towards House keeping charges for the month of Oct-20 | | | |
| | | **₹ 22,468.00** | **₹ 22,468.00** |

Prepared by: lavanya

Approved by

Ph: +91 9849371442

# SHREYAS SERVICES

To
M/s.: Nilgiri estates
# 5-4-187/3 & 4, Soham Mansion,
M.G. Road, Secunderabad - 500003.

GST No.

Bill No. : 244 Month: Oct. 2020
Date: 31.10.2020
GSTIN: 36ACIFS6178F2ZP
PAN NO: ACIFS6178F

| Sl. No. | DESCRIPTION | QTY. | RATE | AMOUNT |
|---|---|---|---|---|
| 1. | Housekeeping charges for the Month of Oct. 2020 | — | — | 22468/- |

| | | |
|---|---|---|
| Rupees in words: Twenty two thousand four hundred and sixty eight only. Pay: 22468/- | Total Value | 22468/- |
| | Supervision@____% | — |
| | Grand Total | 22468/- |

Terms & Conditions : The above bill should be paid 5th of the month

CHECKED
SECURITY/SUP.
By: Dt: 04/11/20

APPROVED BY
04 NOV 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

For SHREYAS SERVICES
K. Gopi
Authorised Signatory

# 1-11-138/11, Begumpet, Hyderabad - 500 016. Email: shreyasservices.k@gmail.com

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Attendance/payment details of | | Housekeeping Services | | For the month of | Oct-20 | | No. of Working Days | | 24 | Sundays | 4 | | | |
| Company | | Nilgiri Estates | | Date: | 01-11-2020 | | Total days in month | | 31 | Holidays | 2 | | | |
| Site: | | Nilgiri Estates | | Prepared by: | Bhargavi | | Calculate on days | | 30.5 | | | | | |
| Name of the contractor: | | Gopi (Sherya Services) | | | | | NO GST | | | | | | | |
| Type of Service | | Housekeeping Services | | Note: Enter only LOP /OT /FINES | | | | | | | | | | |
| S.No. | Employee Name | Designation | monthly salary | Daily Wages = monthly salary / 30.5 | Attendance in days | Loss of Pay | OT | Pay for days | Fines | Payment in Rs. | Other service charges in % | Net Payable | Add: composite GST 6 % | Total Payable |
| 1 | Santosh | Office boy | 10002 9,975 | 328 327 | 30.5 | 0 | 0 | 30.5 | 0 | 10002 9,975 | 12 | 11,172 | 6 | 11,842 |
| 2 | Lavanya | Sweeper 1 | 8,925 | 293 | 30.5 | 0 | 0 | 30.5 | 0 | 8,925 | 12 | 9,996 | 6 | 10,596 |
| | | | | | | | | | | | 2271 | | 1272 | |
| | Total | | 18,900 | | | - | - | | - | 18,900 | | 21,168 | | 22,438 |
| Remarks: | | | 18925 | | | | | | | 18925 | | 21196 | | 22468 |

Pay: 22468/-

CHECKED
SECURITY/SUP.
By:........ Dt: 04/11/20

**Certified by:**
Project Manager
Nilgiri Estates

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

10023

No. : **JOU/10016/20/21** Dated : **11-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| OE-Security Services | *Dr* | **30,398.00** | |
| *To* TDS-.75% Contract | | | **228.00** |
| *To* SP-Expert Security Services | | | **30,170.00** |
| **On Account of :**<br>Towards Security charges for the month of Oct-20 | | | |
| | | **₹ 30,398.00** | **₹ 30,398.00** |

Prepared by: lavanya Approved by

☎ : 9849096520

# EXPERT SECURITY SERVICES

G-2, K.J.R COMPLEX-II, AKBAR ROAD, SECUNDERABAD 500009

**GST NO. 36GLLPS8753N1ZV (Composite Scheme)** **PAN NO. GLLPS8753N**

**BILL OF SUPPLY**

To,

**M/s Nilgiri Estates**

**Nagaram**

**Bill No. : ESS/95/20**

**Month : October'2020**

**Date : 01.11.20**

**GSTIN: 36AAHFN0766F1ZA**

| Designation of Staff | No. of Staff | Rate | DESCRIPTION | Amount Rs. | Ps. |
|---|---|---|---|---|---|
| 1. SECURITY GUARD. Charges | – | – | – | 30398 | – |
| Rupees : Thirty thousand three hundred and ninety eight only | | | Total | 30398 | – |
| | | | | – | |
| | | | | – | |
| Pay: 30398/– | | | | – | |
| | | | Grand Total | 30398 | – |

Note: The above bill should be paid before 5th of the Month.

For EXPERT SECURITY SERVICES

CHECKED
SECURITY/SUP.
By:............... Dt: 04/11/20

APPROVED BY
04 NOV 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Attendance/payment details of | | Security Services | | For the month of | Oct-20 | | No. of Working Days | | 24 | Sundays | 4 | | | |
| Firm/ Company : | | Nilgiri Estates | | Date: | 01-11-2020 | | Total days in month | | 31 | Holidays | 2 | | | |
| Site: | | Nilgiri Estates | | Prepared by: | Sandeesh | | Calculate on days | | 30.5 | | | | | |
| Name of the contractor: | | United Security Services | | | | | | | | | | | | |
| Type of Service | | Security services | | Note: Enter only LOP /OT /FINES | | | | | | | | | | |
| S.No. | Employee Name | Designation | monthly salary | Daily Wages = monthly salary / 30.5 | Attendance in days | Loss of Pay | OT | Pay for days | Fines | Payment in Rs. | Other service charges in % | Net Payable | Add: composite GST 6 % | Total Payable |
| 1 | Ashish Pradhan | Secuity Supervisor | 14,175 | 465 | 30.5 | 0 | 2 | 32.5 | 0 | 15,105 | 12 | 16,917 | 6 | 17,932 |
| 2 | Ramanjaiah | Security Guard | 10,500 | 344 | 30.5 | 0 | 0 | 30.5 | 0 | 10,500 | 12 | 11,760 | 6 | 12,466 |
| | | | | | | | | | | | 3072 | | 1721 | |
| | Total | | 24,675 | | | - | 2 | | - | 25,605 | | 28,677 | | 30,398 |
| Remarks: | | | | | | | | | | | | | | |

Pay: 30398/-

CHECKED
SECURITY/SUP.
By: ........ Dt: 04/11/20

Certified by:
Project Manager
Nilgiri Estates

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

10025

No. : **JOU/10021/20/21** Dated : **11-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SUP-LB Enterprises | *Dr* | **1,062.00** | |
| *To* ECARD-Udavath Hemalatha | | | **1,062.00** |
| **On Account of :** Being amount credited to Hemalatha towards purchase of hardware material against invoice no:-12959 dt:-01.10.2020 | | | |
| | | **₹ 1,062.00** | **₹ 1,062.00** |

Prepared by: bhavani

Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

10024

No. : **JOU/~~10020~~/20/21** Dated : **11-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SUP-Mahalaxmi Electricals & Sanitary | *Dr* | **2,124.00** | |
| *To* ECARD-Udavath Hemalatha | | | **2,124.00** |
| **On Account of :**<br>Being amount credited to Hemalatha towards purchase of electrical material against invoice no:-2060 dt:-18.09.2020 | | | |
| | | **₹ 2,124.00** | **₹ 2,124.00** |

Prepared by: bhavani

Approved by

**Nilgiri Esta**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

10026

No. : **JOU/10022/20/21** Dated : **13-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| OE-Bonus-Contruction Division | *Dr* | **15,869.00** | |
| SAL-Incentives | *Dr* | **800.00** | |
| *To* EMP-GorugantulaSrinivasa Kumar | | | **16,669.00** |
| **On Account of :**<br>Towards Bonus & Incentives for the FY :-2019-20 on behalf of Gloster Cables | | | |
| | | **₹ 16,669.00** | **₹ 16,669.00** |

Prepared by: lavanya

Approved by

| BONUS FOR THE YEAR 2019-2020 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| GLOSTER CABLES | | | | | | | | | | | |
| Sl.no | Company/Site | Name of Employee | 2019-20 Gross Salary | Basic | @8.33% | 2020-21 Gross Salary | No. of months worked 19-20 | 8.33% x No. of Months | Loan deduction | **Bonus Payable F.Y. 2019 - 2020** | **Incentive - 2019-2020** |
| 1 | GLOSTER | G Srinivasa Kumar | 47,625 | 23,813 | 1,984 | 50,006 | 8 | 15,869 | - | **15,869** | **800** |
| | | TOTAL | 47,625 | 23,813 | 1,984 | 50,006 | 8 | 15,869 | - | 15,869 | 800 |
| | | | | | | | | | | | |

= 16,669/-

APPROVED BY

15 OCT 2020

G. JAI KUMAR
MANAGER-H.R. & ADMIN

15/10/20

**Nilgiri Es[illegible]tes**
M G Road, [illegible]nigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

10027

No. : **JOU/10023/20/21** Dated : **13-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| OE-Bonus-Contruction Division | *Dr* | **32,300.00** | |
| SAL-Bonus | *Dr* | **11,810.00** | |
| *To* EMP-GorugantulaSrinivasa Kumar | | | **5,726.00** |
| *To* EMP-Devi Lavanya | | | **11,810.00** |
| *To* EMP-Talla Rahul | | | **3,050.00** |
| *To* EMP-Anil Medaboina | | | **8,006.00** |
| *To* EMP-T.Akhil | | | **1,504.00** |
| *To* EMP-G.Rajesh Goud | | | **2,268.00** |
| *To* EMP-Ithagoni Sandeesh Goud | | | **6,230.00** |
| *To* EMP-Neelakantam Bhargavi | | | **4,563.00** |
| *To* EMP-R.Anand Kishore | | | **953.00** |
| **On Account of :** | | | |
| Towards Bonus for the Year FY:-19-20 | | | |
| | | **₹ 44,110.00** | **₹ 44,110.00** |

Prepared by: lavanya

Approved by

**Nilgiri Es'tates**
M G Road, ..anigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

10028

No. : **JOU/10024/20/21** Dated : **13-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SAL-Incentives | *Dr* | **6,126.00** | |
| *To* EMP-GorugantulaSrinivasa Kumar | | | **525.00** |
| *To* EMP-Devi Lavanya | | | **2,290.00** |
| *To* EMP-Talla Rahul | | | **154.00** |
| *To* EMP-Anil Medaboina | | | **404.00** |
| *To* EMP-MD Fazal Pasha | | | **375.00** |
| *To* EMP-T.Akhil | | | **495.00** |
| *To* EMP-G.Rajesh Babu | | | **331.00** |
| *To* EMP-Ithagoni Sandeesh Goud | | | **919.00** |
| *To* EMP-Neelakantam Bhargavi | | | **586.00** |
| *To* EMP-R.Anand Kishore | | | **47.00** |
| **On Account of :** TOwards Incentives for the Fy:-2019-20 | | | |
| | | **₹ 6,126.00** | **₹ 6,126.00** |

Prepared by: lavanya

Approved by

BONUS FOR THE YEAR 2019-2020

NILGIRI ESTATES

| Sl.no | Company/Site | Name of Employee | 2019-20 Gross Salary | Basic | @8.33% | 2020-21 Gross Salary | No. of months worked 19-20 | 8.33% x No. of Months | Loan deduction | **Bonus Payable F.Y. 2019 - 2020** | **Incentive - 2019-2020** | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | NE | G. Srinivas Kumar | 45,825 | 22,913 | 1,909 | 50,006 | 3 | 5,726 | - | **5,726** | **525** | -6,251/- |
| 2 | NE | D. Lavanya | 23,630 | 11,815 | 984 | 28,200 | 12 | 11,810 | - | **11,810** | **2,290** | -14,100/- |
| 3 | NE | T. Rahul | 18,307 | 9,154 | 762 | 19,222 | 4 | 3,050 | - | **3,050** | **154** | -3,204/- |
| 4 | NE | M. Anil | 16,018 | 8,009 | 667 | 16,819 | 12 | 8,006 | - | **8,006** | **404** | -8,410/- |
| 5 | NE | Md.Fazal Pasha | 14,876 | 7,438 | 620 | 15,620 | 12 | 7,435 | 7,435 | **0** | **375** | |
| 6 | NE | T. Akhil | 14,447 | 7,224 | 602 | 16,819 | 5 | 3,009 | 1,504 | **1,504** | **495** | -1,999/- |
| 7 | NE | Rajesh Babu. G | 13,612 | 6,806 | 567 | 15,590 | 4 | 2,268 | - | **2,268** | **331** | -2,599/- |
| 8 | NE | Sandeesh Goud. I.S | 12,465 | 6,233 | 519 | 14,298 | 12 | 6,230 | - | **6,230** | **919** | -7,149/- |
| 9 | NE | N Bhargavi | 12,172 | 6,086 | 507 | 13,730 | 9 | 4,563 | Hold | **4,563** | **586** | -5,149/- |
| 10 | NE | R. Anand Kishore | 11,442 | 5,721 | 477 | 12,014 | 2 | 953 | - | **953** | **48** | -1,001/- |
| | | TOTAL | 1,82,794 | 91,397 | 7,613 | 2,02,318 | 75 | 53,049 | 8,939 | 44,110 | 6,126 | |

APPROVED BY

15 OCT 2020

G. JAI KUMAR

MANAGER-H.R. & ADMIN

Ifna

15/10/20

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10029/20/21** Dated : **15-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| CUST-Flat No-04-Rajashekar Vadluri / Shoba Rani | *Dr* | **15,450.00** | |
| *To* Others-Nilgiri Estate Owners Association | | | **15,450.00** |
| **On Account of :**<br>Towards Amount received by Ne Instead of NEOA against villa no:-04 | | | |
| | | **₹ 15,450.00** | **₹ 15,450.00** |

Prepared by: lavanya

Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10030/20/21** Dated : **18-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| CUST-Flat No-156-Rambhatl Ramakrishna | *Dr* | **390.00** | |
| *To* OIE-Legal Services | | | **390.00** |
| **On Account of :**<br>Towards stampduty charges | | | |
| | | **₹ 390.00** | **₹ 390.00** |

Prepared by: lavanya@modiproperties.com Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10031/20/21** Dated : **18-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| PROMO-Discount | *Dr* | **50,000.00** | |
| *To* CUST-Flat No-156-Rambhatl Ramakrishna | | | **50,000.00** |
| **On Account of :**<br>Towards ontime payment discount | | | |
| | | **₹ 50,000.00** | **₹ 50,000.00** |

Prepared by: lavanya@modiproperties.com Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10032/20/21** Dated : **18-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| CUST-Flat No-156-Rambhatl Ramakrishna | *Dr* | **0.40** | |
| *To* OIE-Bad Debits Written Off | | | **0.40** |
| **On Account of :**<br>TOwards Written off | | | |
| | | **₹ 0.40** | **₹ 0.40** |

Prepared by: lavanya@modiproperties.com Approved by

**Nilgiri Estat**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10033/20/21** Dated : **23-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SUP-Rama Electrical & Hardware | *Dr* | **490.00** | |
| *To* ECARD-Udavath Hemalatha | | | **490.00** |
| **On Account of :**<br>Being amount credited to Rama Enterprises & Hardware towards purchase of hardware material payment made through expenses card against invoice no:-4591 dt:-08.10.2020 | | | |
| | | **₹ 490.00** | **₹ 490.00** |

Prepared by: bhavani

Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10034/20/21** Dated : **23-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SUP-Sri Mahalaxmi Enterprises | *Dr* | **1,430.00** | |
| *To* ECARD-Udavath Hemalatha | | | **1,430.00** |
| **On Account of :**<br>Being amount credited to Sri Mahalaxmi Enterprises towards purchase of hardware material payment made through expenses card against invoice no:-859 dt:-20.11.2020 | | | |
| | | **₹ 1,430.00** | **₹ 1,430.00** |

Prepared by: bhavani Approved by

**Nilgiri E[illegible]tes**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10035/20/21** Dated : **23-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SUP-Sri Mahalaxmi Enterprises | *Dr* | **2,755.00** | |
| *To* ECARD-Udavath Hemalatha | | | **2,755.00** |
| **On Account of :**<br>Being amount credited to Sri Mahalaxmi Enterprises towards purchase of hardware material payment made through expenses card against invoice no:-858 dt:-20.11.2020 | | | |
| | | **₹ 2,755.00** | **₹ 2,755.00** |

Prepared by: bhavani

Approved by

Weekly - Petty cash /expense card statement.

| | | | |
|---|---|---|---|
| Name | Nilgiri Estate | Statement date | 20-11-2020 |
| Prepared by | Sandeesh Goud | Sign | |
| From period | 15-09-2020 | To period | 20-11-2020 |

| Sl No | Debit to company | Debit to project | Description of expense | Amount | Bill enclosed | GST bill |
|---|---|---|---|---|---|---|
| 1. | Nilgiri Estate | Nilgiri Estate | Rama electrical, 5mm drill bit and Other material | 489 | ☑Y ☐N | ☑Y ☐N |
| 2. | Nilgiri Estate | Nilgiri Estate | Sri Mahalaxmi Enterprises, Reducer Other material | 2755 | ☑Y ☐N | ☑Y ☐N |
| 3. | Nilgiri Estate | Nilgiri Estate | Sri Mahalaxmi Enterprises,bolt soct and other material | 1430 | ☑Y ☐N | ☑Y ☐N |
| 4. | NEOA | NEOA | Garbage Pick Up | 4000 | ☐Y ☑N | ☐Y ☑N |
| 5. | NEOA | NEOA | Police beat - Misc expenses | 500 | ☐Y ☑N | ☐Y ☑N |
| 6. | | | | | ☐Y ☐N | ☐Y ☐N |
| 7. | | | | | ☐Y ☐N | ☐Y ☐N |
| 8. | | | | | ☐Y ☐N | ☐Y ☐N |
| 9. | | | | | | |
| 10. | Total | | | 9,174/- | | |

| | | | | |
|---|---|---|---|---|
| Amount to be credited by | ☑ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other: | | | |
| Approved by: | Div. Manager | Accountant | Accounts Manager | MD |
| Sign: | | D. Lavany | | |
| Date: | | 23/11/20. | APPROVED BY 23 NOV 2020 A. SAMBA SIVA RAO SR. MANAGER-ACCOUNTS | |

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

VERIFIED BY
19 NOV 2020
R. SANJAY KUMAR
MANAGER-AUDIT

Certified by:
Project Manager
Nilgiri Estates

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10036/20/21** Dated : **28-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| CUST-Flat No-121-Srikanth Veturi | *Dr* | **38,865.00** | |
| *To* Others-Nilgiri Estate Owners Association | | | **38,865.00** |
| **On Account of :**<br>TOwards Amount received in the name of Ne insted of NEOA | | | |
| | | **₹ 38,865.00** | **₹ 38,865.00** |

Prepared by: lavanya

Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

**Journal Voucher**

No. : **JOU/10037/20/21** Dated : **28-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| CUST-Flat No-27-Swathi Dinesh Jaiswal | *Dr* | **12,758.00** | |
| *To* Others-Nilgiri Estate Owners Association | | | **12,758.00** |
| **On Account of :**<br>Towards Amount transfered to NEOA | | | |
| | | **₹ 12,758.00** | **₹ 12,758.00** |

Prepared by: lavanya

Approved by

**Nilgiri Est[illegible]s**
M G Road, Ra[illegible]gunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10038/20/21** Dated : **30-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SAL-Salaries | *Dr* | **1,05,224.00** | |
| *To* EMP-Gangu Vijay Raj | | | **42,116.00** |
| *To* EMP-G-Rajesh Kumar | | | **20,182.00** |
| *To* EMP-Anil Medaboina | | | **9,650.00** |
| *To* EMP-Sadhana | | | **3,264.00** |
| *To* EMP-Kavitha | | | **3,264.00** |
| *To* EMP-Ithagoni Sandeesh Goud | | | **13,946.00** |
| *To* EMP-R.Anand Kishore | | | **12,802.00** |
| **On Account of :**<br>TOwards staffsalary for the month of nov-30 | | | |
| | | **₹ 1,05,224.00** | **₹ 1,05,224.00** |

Prepared by: lavanya Approved by

**Nilgiri Es[illegible]tes**
M G Road, [illegible]nigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10039/20/21** Dated : **30-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| EMP-Gangu Vijay Raj | *Dr* | **1,800.00** | |
| EMP-G-Rajesh Kumar | *Dr* | **1,139.00** | |
| EMP-Anil Medaboina | *Dr* | **579.00** | |
| EMP-Sadhana | *Dr* | **196.00** | |
| EMP-Kavitha | *Dr* | **196.00** | |
| EMP-Ithagoni Sandeesh Goud | *Dr* | **837.00** | |
| EMP-R.Anand Kishore | *Dr* | **768.00** | |
| *To* SAL-PF | | | **5,515.00** |
| **On Account of :**<br>TOwards staff PF for the month of Nov-20 | | | |
| | | **₹ 5,515.00** | **₹ 5,515.00** |

Prepared by: lavanya

Approved by

**Nilgiri E[illegible]tes**
M G Road, [illegible]anigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10040/20/21** Dated : **30-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| EMP-G-Rajesh Kumar | *Dr* | **151.00** | |
| EMP-Anil Medaboina | *Dr* | **72.00** | |
| EMP-Sadhana | *Dr* | **24.00** | |
| EMP-Kavitha | *Dr* | **24.00** | |
| EMP-Ithagoni Sandeesh Goud | *Dr* | **105.00** | |
| EMP-R.Anand Kishore | *Dr* | **96.00** | |
| *To* SAL-ESI | | | **472.00** |
| **On Account of :** Towards Staff Esi for the month of Nov-20 | | | |
| | | **₹ 472.00** | **₹ 472.00** |

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M G Road, anigunj
Secunderabad
State Name : Telangana, Code : 36

**Journal Voucher**

No. : **JOU/10041/20/21** Dated : **30-Nov-2020**

| Particulars | | Debit | Credit |
|---|---|---|---|
| EMP-Gangu Vijay Raj | *Dr* | **200.00** | |
| EMP-G-Rajesh Kumar | *Dr* | **150.00** | |
| EMP-Anil Medaboina | *Dr* | **150.00** | |
| *To* OIE-Firm Professional Tax | | | **500.00** |
| **On Account of :**<br>Towards staff PT for the month of Nov-20 | | | |
| | | **₹ 500.00** | **₹ 500.00** |

Prepared by: lavanya

Approved by

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SALARY STATEMENT | | | | For the month | | Nov-20 | | No. of Working Days | | 24 | Sundays | 5.0 | | Holidays | 1.0 | | Total Days | | 30 | | | | | | |
| NILGIRI ESTATES | | | | | | | | | | | | | | | | | | | | | | | | | |
| S No. | Name of Employee | Division | Project | CTC - salary | Gross Salary | BASIC | DA | HRA | Subtotal A | Working days | No. days present | Add allowed CL / SL | L.E./ L.O.P in days | L.E./ L.O.P amount | OT in days | OT Amount | Subtotal B | PF - employees share | ESI - employees share | PT | Salary advance deduction | Loan deduction | Other deductions | Less TDS | Net salary payable |
| 1 | G. Vijay Raj | Const. | NE | 41,324 | 39,524 | 19,762 | 3,952 | 15,810 | 39,524 | 24 | 24.0 | 2 | 2.0 | 2,592 | - | - | 42,116 | 1800 | - | 200 | - | - | - | - | 40,116 |
| 2 | G. Rajesh Kumar | Const. | NE | 20,074 | 18,374 | 9,187 | 1,837 | 7,350 | 18,374 | 24 | 23.0 | 2 | 1.0 | 602 | 2.0 | 1,205 | 20,182 | 1139 | 151 | 150 | - | - | - | - | 18,741 |
| 3 | M. Anil | Const. | NE | 18,375 | 16,819 | 8,410 | 1,682 | 6,728 | 16,819 | 24 | 9.0 | 2 | -13.0 | -7,169 | - | - | 9,650 | 579 | 72 | 150 | - | - | - | - | 8,849 |
| 4 | Sadhana | Const. | NE | 14,500 | 13,272 | 6,636 | 1,327 | 5,309 | 13,272 | 24 | 1.0 | - | -23.0 | -10,009 | - | - | 3,264 | 196 | 24 | 0 | - | - | - | - | 3,043 |
| 5 | Kavitha | Const. | NE | 14,500 | 13,272 | 6,636 | 1,327 | 5,309 | 13,272 | 24 | 1.0 | - | -23.0 | -10,009 | - | - | 3,264 | 196 | 24 | 0 | - | - | - | - | 3,043 |
| 6 | Sandesh Goud. I.S | Admin. | NE | 14,298 | 13,087 | 6,544 | 1,309 | 5,235 | 13,087 | 24 | 24.0 | 2 | 2.0 | 858 | - | - | 13,946 | 837 | 105 | 0 | - | - | - | - | 13,004 |
| 7 | R. Anand Kishore | Sales | NE | 13,125 | 12,014 | 6,007 | 1,201 | 4,805 | 12,014 | 24 | 24.0 | 2 | 2.0 | 788 | - | - | 12,802 | 768 | 96 | 0 | - | 1,000 | - | - | 10,938 |
| | TOTAL | | | 1,36,196 | 1,26,363 | 63,182 | 12,636 | 50,545 | 1,26,363 | 168 | 106 | 10 | (52) | (22,346) | 2 | 1,205 | 1,05,222 | 5,515 | 473 | - | - | 1,000 | - | - | 97,734 |
| Rajesh, Sadhana, Kavitha joined in Nov-20 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sandesh Goud Rejoined from SSLLP | | | | | | | | | | | | | | | | | | | | | | | | | |

3/11/20

APPROVED BY

03 DEC 2020

G. JAI KUMAR
MANAGER-H.R. & ADMIN

APPROVED BY

03 DEC 2020

SOHAM MODI
MANAGING DIRECTOR

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10042/20/21** Dated : **30-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SAL-Mobile Allowances | *Dr* | **2,793.00** | |
| SAL-Conveyance Allowances | *Dr* | **2,400.00** | |
| *To* EMP-G-Rajesh Kumar | | | **1,599.00** |
| *To* EMP-Anil Medaboina | | | **1,599.00** |
| *To* EMP-Bathini Sadhana Salary A/c | | | **399.00** |
| *To* EMP-Kavitha Salary A/c | | | **399.00** |
| *To* EMP-Ithagoni Sandeesh Goud | | | **399.00** |
| *To* EMP-R.Anand Kishore | | | **399.00** |
| *To* EMP-Gangu Vijay Raj | | | **399.00** |
| **On Account of :** Towards Mobile allowances for the month of Nov-20 | | | |
| | | **₹ 5,193.00** | **₹ 5,193.00** |

Prepared by: lavanya

Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10043/20/21** Dated : **30-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| GST Payable | *Dr* | **2,01,344.36** | |
| *To* Input CGST | | | **1,00,672.18** |
| *To* Input SGST | | | **1,00,672.18** |
| **On Account of :** Towards transfered | | | |
| | | **₹ 2,01,344.36** | **₹ 2,01,344.36** |

Prepared by: lavanya

Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10044/20/21** Dated : **30-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| Output CGST 9% | *Dr* | **74,512.99** | |
| Output SGST 9% | *Dr* | **74,512.99** | |
| *To* GST Payable | | | **1,49,025.98** |
| **On Account of :**<br>Towards transfered | | | |
| | | **₹ 1,49,025.98** | **₹ 1,49,025.98** |

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**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10045/20/21** Dated : **30-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| Input CGST | *Dr* | **2,761.00** | |
| Input SGST | *Dr* | **2,761.00** | |
| *To* GST Payable | | | **5,522.00** |
| **On Account of :**<br>Towards RCm Payment for the month of Nov-20 | | | |
| | | **₹ 5,522.00** | **₹ 5,522.00** |

Prepared by: lavanya

Approved by

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M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10046/20/21** Dated : **30-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SAL-ESI | *Dr* | **2,528.00** | |
| *To* SP-Summit Builders | | | **2,528.00** |
| **On Account of :**<br>Being amount credited to Summit Builders towards ESI for the month of November 2020 | | | |
| | | **₹ 2,528.00** | **₹ 2,528.00** |

Prepared by: nagapriyanka

Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10047/20/21** Dated : **30-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| SAL-PF | *Dr* | **15,162.00** | |
| *To* SP-Summit Builders | | | **15,162.00** |
| **On Account of :**<br>Being amount credited to Summit Builders towards PF for the month of November 2020 | | | |
| | | **₹ 15,162.00** | **₹ 15,162.00** |

Prepared by: nagapriyanka Approved by

**Nilgiri Estates**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

## Journal Voucher

No. : **JOU/10048/20/21** Dated : **30-Nov-20**

| Particulars | | Debit | Credit |
|---|---|---|---|
| OIE-Firm Professional Tax | *Dr* | **500.00** | |
| *To* SP-Summit Builders | | | **500.00** |
| **On Account of :**<br>Being amount credited to Summit Builders towards PT for the month of November 2020 | | | |
| | | **₹ 500.00** | **₹ 500.00** |

Prepared by: nagapriyanka Approved by