PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	19/03/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Paddapuram Hanmanthu	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Painting Work		
Villa/flat/block no.	121,127,217 & 219.		
Request for payment date	06/03/2021	Request for payment amount – B	Rs. 93,250/-
GST on bills – C	Rs. 16,785/-	Total D = B + C	Rs. 1,10,035/-
Work done from	01/01/2021	Work done to	05/03/2021
Sl. No	Bill No.	Bill date	Bill amount
1.	14	15/03/2021	Rs. 1,10,035/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 1,10,035/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,10,035/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	□ Yes □ Excess received □ Short received □ Explained below
Difference between A & B acceptable	~~□ Yes □ No (exp~~lained below)
Excess / short material received	~~□ Approved - with~~in acceptable limits □ No (explained below),
Close WO	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs.** /- □ No
Payment – due date	**27/03/2021**

Remarks**: No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:							
Date	20/3/21	2/3/21					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PADDAPURAM HANMANTHU PAINTING WORKS

H.No. 8-2-310/A/76/1, Banjarahills Road, No. 10, Ibrahim Nagar, Khairatabad,
Hyderabad - 500 034. T.S. Cell : 9030191617,9849251020

GSTIN : AA361217013561K

TAX INVOICE

Name : Villa Orchids LLP

GSTIN :

Bill No. : 14 GSTIN : 36ADGPH9598F2Z1

Date 15/3

State : 36 TELANGANA

Sl. No.	Particulars	HSN CODE	Qty	Rate	Amount Rs. Ps.
	Towards Villa no 121, 127, 217, 219 painting work done Melamine polish work done villa no 121, 127, 217, 219		01		93250

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 75471 Date: 16/3 Sign:

Rupess in Words : One lakh ten thousand thirty five only.	TOTAL	93250
	SGST@ 9	8392
	CGST@ 9	8392
	GRAND TOTAL	1,10,035

1) Our responsibility ceases after materials are delivered & we are not responsible for any loss or damage in transits
2) Goods once sold will not be taken back.
3) Interest @14%p.a. will be charges on the amount remaining unpaid after 15 days.
4) Subject to Secunderabad Jurisdiction

: Bank Details :

Bank Name : ANDHRA BANK
Account Holder Name : PADDAPURAM HANMANTHU PAINTING WORKS
Bank Account Number : 253310100010794
IFSC CODE : ANDB0002533. - Branch : Kowkoor

FOR PADDAPURAM HANMANTHU PAINTING WORKS

Authorised Signatory

ID- 7471 - 7478.

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	11391	Date - site bills Register	06/03/2021
Company Name:	VOC - LLP	Site:	VOC
Name of Contractor	P. HANUMANTHU		
Nature of work	PAINTING		
Work done	From Date 01/01/2021	To Date	05/03/2021

Sl. No.	Villa/~~Flat~~/~~block~~ no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	121	1820	11.25	sft	20,475	
2.	127	1940	11.25	"	21,825	
3.	217	1820	11.25	sft	20,475	
4.	219	1820	11.25	sft	20,475	
5.	M/Door polish					
6.	121	01	2500	Rs	2,500	
7.	127	01	2500	Rs	2,500	
8.	217	01	2500	Rs	2,500	
9.	219	01	2500	Rs	2,500	
10.						
11.	Total:				93,250/-	

Bill required	☐ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	—	PO/WO date:	—

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 06/03/2021	Date: 08/03/21	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
09 MAR 2021
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for [illegible] for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
06 FEB 2021
A. SURESH
PROJECT MANAGER

Measurement Sheet										
Company Name:		Villa Orchids LLP								
Project:		Villa Orchids								
Description :		Painting work done villas details								
Prepared By:		A Suresh								
Date :		06-032021								
Name of the Contractor :		P Hanumanthu								
A			A	B	C	D	E=AxBxCx	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	V.No 121	Final Stage	1,820.0	1.0	1.0	1.0	1,820.0	Sft	1,820.0	
2	V.No 127	Final Stage	1,940.0	1.0	1.0	1.0	1,940.0	Sft	1,940.0	
3	V.No 217	Final Stage	1,820.0	1.0	1.0	1.0	1,820.0	Sft	1,820.0	
4	V.No 219	Final Stage	1,820.0	1.0	1.0	1.0	1,820.0	Sft	1,820.0	
B										
1	V.No 121	Maindoor polish	1	1	1	1	1	No	1	
2	V.No 127	Maindoor polish	1	1	1	1	1	No	1	
3	V.No 217	Maindoor polish	1	1	1	1	1	No	1	
4	V.No 219	Maindoor polish	1	1	1	1	1	No	1	

APPROVED BY

05 FEB 2021

A. SURESH

Estinate Sheet							
Company Name:	Villa orchids LLP					Approved by:	
Project:	Villa Orchids					Sign:	
work description:	Painitng work done villas Details						
Prepared By :	A Suresh					work start date	01 January 2021
Contractor Name :	P Hanumanthu					work end date	05 March 2021
Date:		06 March 2021					
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	V.No 121	1,820	Sft	11	20,475		
2	V.No 127	1,940	Sft	11	21,825		
3	V.No 217	1,820	Sft	11	20,475		
4	V.No 219	1,820	Sft	11	20,475		
		SubTotal A			83,250		
B	Main door polish						
	V.No 121	1.0	Nos	2500.0	2500.0		
	V.No 127	1.0	Nos	2500.0	2500.0		
	V.No 217	1.0	Nos	2500	2500.0		
	V.No 219	1.0	Nos	2500	2500.0		
			Subtotal B		10,000		
						93,250	

APPROVED BY

06 FEB 2021

A. SURESH

PROJECT MANAGER