

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
GSTIN/UIN: 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Purchase Voucher

Dated : 31-Dec-2020

10099
No. : PURIDEC/10098/20-21
Ref.: 949 dt. 19-Dec-2020

Party's Name: Akshaya Traders
H.No. 6-4-392/1 New Bholakpur Secunderabad
GSTIN/UIN : 36BFYPA0121A1Z3

Particulars	Amount
Doors, Door Franes & Hardware GST 18%(P)	7,200.00
Input CGST	648.00
Input SGST	648.00
	₹ 8,496.00

On Account of :
Being purchase of Hardware material from Akshaya Traders against bill no:949 dt:19.12.2020 PO:72986 dt:15.12.2020
Amount (in words) :
Indian Rupees Eight Thousand Four Hundred Ninety Six Only

for SUP-Akshaya Traders

Prepared by: nagapriyanka

Approved by

Receiver's Signature

Scan 10:60082

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 30/12/20		Prepared by: NEHA .C	
PO/WO no. 72986		PO / WO Date. 15/12/20	
Supplier Name Akshaya Traders		PO/WO amount 8,496/-	
Firm/Company SSILP		Project SHLLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	949	19/12/20	8,496/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 8,496/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			DC matches MRN
2.			☒ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			☐ Yes ☐ No
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			-
Amount E - PO / WO value:			8,496/-
Amount F - Difference (A - E): GST-18%			8,496/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		01/01/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	30/12/20	26/12/20	01/01/21

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1,00,000/- 7. MD to approve all bills above 1,00,000/-



TAX INVOICE

AKSHAYA TRADERSSuppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

GSTIN : 36BFYPA0121A1Z3

Cell : 9959611144
9381004542

Invoice No.

949

Date 19/12/2020...

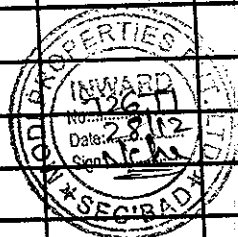
Name Summit Sales LLPGSTIN 36ACQES2044C1Z7

Address

P.O.No. 72986State TS 106C 3321

State Code

Sl. No.	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Hold Fast	1817	150	48	7200			1296	8496
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									



Certified by:

Stores Manager

INWARD

Mode of Payment :
Cash/Cheque/Cheque No.Inward No: 15470 Dt: 19/12/20
N No: 86578 Dt: 22/12/20
Received By: Sign: 07

SUMMIT SALES LLP

Total Amount		7200
Add-CGST 9%	648	
Add-SGST 9%	648	
Total GST	1296	
Total Amount		8496

Rupees in Words.....

Receiver's
SignatureFor Akshaya Traders
Proprietor

A- 25085725

Purchase Order



72986

05.12.20 12:14:15

Page(s) 1 Of 1

15-12-2020 2:10:56 PM

Or

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No	72986	168204
Doc Date	15-12-2020	
Quote No	Nil	
Quote Date	15-12-2020	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2105 - Carpentry - hardware - Holdfast - other - kgs	150.00	48.00	0.00	18.00	8,496.00
Total Order Value . . .					8,496.00

Rupees : Eight Thousand Four Hundred Ninty Six Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintainance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**
Authorised Signatory

Accepted the above Terms And Conditions
For **Akshaya Traders**

Name :

Name :

Date : _/_/

Requisition Form

Company Name:		SSLLP		Date:		10.12.20	
Site & Phase :		SHLLP		Time:		11.00	
Supplier				Req. No.		168204	
Material required before date:				ID No.		62184	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Holdfast 72986	4"	150	kgs			
2	Tile adhesives	25kg	10	nos			
3	72987						
4							
5							
6							
7							
8							
9							
10							
11							
Remarks: Stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		10.12.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
GSTIN/UIN: 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Purchase Voucher

Dated : 31-Dec-2020

No. : PUR/DEC/10099/20-21
Ref.: 769 dt. 17-Dec-2020

Party's Name: Sup-Sathyavarapu Hardwares
2-3-576/2/2/a, Minister Road, Nallagutta, Secunderabad
GSTIN/UIN : 36BCBPS4784B1ZJ

Particulars		Amount
Doors, Door Franes & Hardware GST 18%(P)	1,07,881.00	₹ 1,27,300.00
Input CGST	9,709.29	
Input SGST	9,709.29	
OIE-Rounded Off	0.42	

On Account of :
Being purchase of hardware material from Sathyavarapu Hardwares against bill no:769 dt:17.12.2020 PO:73010 dt:16.12.2020
Amount (In words) :
Indian Rupees One Lakh Twenty Seven Thousand Three Hundred Only

for Sup-Sathyavarapu Hardwares

Prepared by: nagapriyanka

Approved by

Receiver's Signature

PURCHASE DIVISION
Advice for approval for credit to supplier

Scan ID: 60083

Date:	30/12/20		Prepared by:	NEHA .C
PO/WO no.	73010		PO / WO Date.	16/12/20
Supplier Name	Sathyavaranpu Hardware		PO/WO amount	127,1299/-
Firm/Company	SSHP		Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount	
1	769	17/12/20	127,300/-	
2				
3				
4				
Amount A - Bills total (Excluding Transport & Hamali Charges):				
Sl. No.	DC No.	DC. Date	MRN No.	127,300/-
1.				DC matches MRN
2.			86545	☒ Yes ☐ No
3.				☐ Yes ☐ No
Amount B - Other Credits : Transportation charges				☐ Yes ☐ No
Amount C - Other Debits :				-
Amount D (D=A+B-C) - Amount to be credited to the supplier:				-
Amount E - PO / WO value:				127,300/-
Amount F - Difference (A - E): GST-18%				127,300/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below):		
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)		
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No		
Payment - due date		01/01/21		
Remarks:				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D
Sign:				
Date	30/12/20	31/12		
				Accounts - receiver of bill
				Accountant
				Accounts Manager

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36BCBPS4784B1ZJ PAN: BCBPS4784B		TAX INVOICE-CASH/CREDIT						
Sathyavarapu Hardwares Dealers in : Kitchen Accessories & Exclusive Hardware # 2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad. ☎ : 040-66610337 ☎ : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com								
Invoice No. : 763 /19-20 Invoice Date : 15/12/2019 State : Telangana State Code 36		Transportation Mode: 168202 Vehicle Number: P.O. Number: 73010 LR No: No. of Cases: Place of Supply:						
DETAILS OF CONSIGNEE:		BILLED TO						
NAME: Summit Sales Lp. Address: 2nd floor, m.h. road, Sec 4-3 GSTIN: 36ACQFS2044C127 State: Telangana State Code: 36		NAME: Address: GSTIN: State: State Code:						
DETAILS OF RECEIVER:		SHIPPED TO						
S. No. HSN/SAC Code Description of Goods Qty. UoM Rate Disc % GST % Taxable Amount (Rs.)								
1	8301	Douset 1250A170 As.	84	Box	3730/-	43%	18%	170092.00
2		main door BAN SS handle						
3		HANDLES SET						
4	8301	Douset 1250A170 As.	72	Box	860/-	43%	18%	34056.00
5		lock with key 5mm						
6	8302	Douset 1250A170 As.	320	Box	335/-	47%	18%	56816.00
7		SS door hinges with screws						
8								
9								
10		INWARD Inward No: 15462 Dt: 18/12/20 MRN No: 86545 Dt: Received By: Sign: SUMMIT SALES LLP		Certified by: Stores Manager				
11								
12								
13								
14								
HSN Code		Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
							Total Amount before Tax 107881.00	
							Add: CGST 9% 9709.25	
							Add: SGST 9% 9709.25	
							Add: IGST	
							GRAND TOTAL 127300.00	
Amount in Words: One lakh forty eight thousand and one hundred only We Bank with: HDFC BANK, Paradise Branch, Secunderabad Current Account: 00422000029168 RTGS/IFSC Code: HDFC0000042								
* Goods once sold will not be taken back Subject to Secunderabad Jurisdiction E&O.E.								
Receiver's Signature with Stamp						For Sathyavarapu Hardwares Authorised Signatory		

Purchase Order

Page(s) 1 Of 1

16-Dec-20 1:05:19 PM



73010

16.12.20 11:34:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ
65910337.

9885316000.

Doc No	73010	168202
Doc Date	16-12-2020	
Quote No	Nil	
Quote Date	15-12-2020	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items:

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,730.00	43.00	18.00	20,070.38
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	72.00	860.00	45.00	18.00	40,186.08
3 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	320.00	335.00	47.00	18.00	67,042.88
Total Order Value . . .					127,299.34

Rupees : One Lakh(s) Twenty Seven Thousand Two Hundred Ninty Nine and Paise Thirty Four Only.

Terms and Conditions :-

Specification / Brand	Hardware is Dorset brand
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	1 year warranty on hinges, 5 years on mortise lock
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
21 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Date : _/_/

M/S: 65010337
 Cell : 98852 15000
 92462 88527



Sathyavarapu Hardwares

Dealers in: Plywood, Kitchen Accessories, Fancy Hardware for Doors, Windows & Fumitures

2-3-576/2/2, Near Sai Baba Temple, Minister Road, Mallagutta, Secunderabad

To _____
Date _____

Date: 27/11/2020

To
Modi Builders
M.G. Road,
Secunderabad

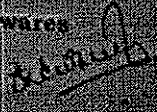
QUOTATION

We hereby furnish our most competitive and lowest Quotation price for the following Hardware

S.No.	Description	MRF	Discount	GST	Net Amount
01	Dorset Cylindrical Locks Model No. N ETTOSS	660/-	45%	18%	559-00
02	Dorset Cylindrical Locks Model No.: PRTOSS	800/-	45%	18%	520-00
03	Dorset Ball Bearing Hinges Model No. HQ1151	335/-	47%	18%	210-00
04	Dorset HL 170 ASS Brass Main Door Handle complete Set	3730/-	48%	18%	2509-00

SATHYAVARAPU HARDWARES
 # 2-3-576/2/2, Minister Road,
 Opp Sai Baba Temple, Mallagutta,
 SECUNDERABAD 500 003.

For Sathyavarapu Hardwares


Proprietor


Agent

Where the best costs less

Requisition Form

Company Name:		SSLLP		Date:		10.12.20	
Site & Phase :		SHLLP		Time:		11.00	
Supplier				Req. No.		168202	
Material required before date:				ID No.		62185	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Panel doors	32"x82"	40	nos			
2	Panel doors	26"x80"	20	nos			
3	Panel doors	38"x80"	30	nos			
4	Mortise lock		8	nos			
5	Cylindrical lock		72	nos			
6	SS hinges		320	nos			
7							
8							
9							
10							
11							
Remarks: Stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		10.12.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 DEC 2020
SOHAM MCDI
MANAGING DIRECTOR

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
GSTIN/UIN: 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Purchase Voucher

Dated : 31-Dec-2020

No. : PUR/DEC/10101/20-21
Ref.: 484 dt. 21-Dec-2020

Party's Name: SUP-Ganesh Tube Traders
5-1-373/11, Old Ghasmandi, Ranigunj,
Secunderabad
GSTIN/UIN : 36ADBPJ8881C1ZJ

Particulars	Amount
Sundry Purchases GST 18%	7,500.00
Input CGST	675.00
Input SGST	675.00
	₹ 8,850.00

On Account of :

Being purchase of hardware material from Ganesh Tube Traders against bill no:484 dt:21.12.2020 PO:73117 dt:18.12.2020

Amount (in words) :

Indian Rupees Eight Thousand Eight Hundred Fifty Only

for SUP-Ganesh Tube Traders

Prepared by: nagapriyanka

Approved by

Receiver's Signature

PURCHASE DIVISION
Advice for approval for credit to supplier

Scan ID: 600824

Date:	30/12/20		Prepared by:	NEHA.C
PO/WO no.	73117		PO / WO Date.	18/12/20
Supplier Name	Ganesh Tube Traders		PO/WO amount	8,850/-
Firm/Company	SSIP		Project	SHUP
Sl. No.	Bill No.		Bill Date	21/12/20
1	484			8,850/-
2				
3				
4				
Amount A - Bills total(Excluding Transport & Hamali Charges):				
Sl. No.	DC No	DC. Date	MRN No.	8,850/-
1.				DC matches MRN
2.			86643	☒ Yes ☐ No
3.				☐ Yes ☐ No
Amount B - Other Credits : Transportation charges				☐ Yes ☐ No
Amount C - Other Debits :				-
Amount D (D=A+B-C) - Amount to be credited to the supplier:				-
Amount E - PO / WO value:				8,850/-
Amount F - Difference (A - E): GST-18%				8,850/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)		
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)		
Close PO / WO?		☒ Yes ☐ No - wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No		
Payment - due date		01/01/20		
Remarks:				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD
Sign:	<i>[Signature]</i>	<i>[Signature]</i>		
Date	30/12/20	31/12		
				01/01/21

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 484
Ref. No. 73117

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Too Strong to Resist
Dated 21-Dec-2020

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	TEFLON TAPE 12MMX10MT	3919	18 %	500 NO	15.00	NO		7,500.00
								675.00
								675.00
Total								₹ 8,850.00

Amount Chargeable (in words)

INR Eight Thousand Eight Hundred Fifty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3919	7,500.00	9%	675.00	9%	675.00	1,350.00
Total	7,500.00		675.00		675.00	1,350.00

Tax Amount (in words) : INR One Thousand Three Hundred Fifty Only

Company's PAN : ADBPJ8881C

Company's Bank Details

Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS (2018-2019)

REVERSE CHARGE: NO



H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Requisition Form						
Company Name:		Summit sales llp		Date:	17.12.20	
Site & Phase :		Summit housing llp		Time:	11.00	
Supplier				Req. No.	168226	
Material required before date:				ID No.	62379	
No	Description	Size	Quantity	Units	Inward No	Date
1	SPACERS 73116		5000	NOS		
2	TEFLON TAPES 73117		500	NOS		
3	BLUE SHEETS 73118	12X18	10	NOS		
4	SAFETY BELTS 73119		10	NOS		
5						
6						
7						
8						
9						
Remarks: For stock maintenance and site use				Approved by		
Prepared By		SOWMYA		Sign. & Date		
Sign. & Date		17.12.20				

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
GSTIN/UIN: 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Purchase Voucher

Dated : 31-Dec-2020

10102
No. : PUR/DEC/10102/20-21
Ref.: 713 dt. 18-Dec-2020

Party's Name: SUP-Venkataramana Stationery & Binding Works
H.No:1-5-85, General BBazar, Secunderabad
GSTIN/UIN : 36AEJPP5811MZ2

Particulars	Amount
Doors, Door Franes & Hardware GST 18%(P)	4,200.00
Input CGST	378.00
Input SGST	378.00
	₹ 4,956.00

On Account of :
Being purchase of Sundry items from Venkataramana Stationery & Binding Works against bill no:713
dt:18.12.2020 PO:73088 dt:18.12.2020
Amount (In words) :
Indian Rupees Four Thousand Nine Hundred Fifty Six Only

for SUP-Venkataramana Stationery & Binding Works

Approved by

Receiver's Signature

San 30;60086

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		30/12/20		Prepared by:		NEHA .C	
PO/WO no.		73088		PO / WO Date.		18/12/20	
Supplier Name		Venkataranana Stationary & Binding works		PO/WO amount		4,956/-	
Firm/Company		SHIP		Project		SHIP	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		713		19/12/20		4,956/-	
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):						4,956/-	
Sl. No.		DC No		DC. Date		MRN No.	
1.						DC matches MRN	
2.						☒ Yes ☐ No	
3.						☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges						-	
Amount C - Other Debits :						-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:						4,956/-	
Amount E - PO / WO value:						4,956/-	
Amount F - Difference (A - E): GST-18%						-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes - Rs. 1/- ☒ No			
Payment - due date				01/01/21			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	Kulthi	P. S.			P. S.		
Date	30/12/20	31/12			01/01/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

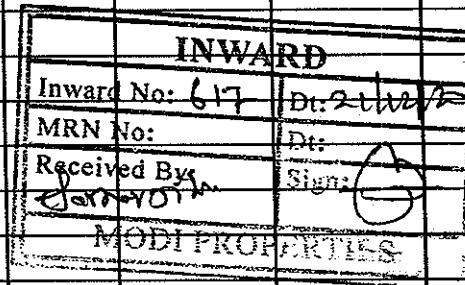
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. Summit Sales LLPOrder No 73088 Date 18/12/2020

Delivery Challan No _____ Date _____

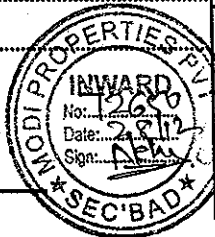
GSTIN 36ACQFS2044C227Bill No. 71320-21 Date 19/12/2020

SI No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	A3 lamination Pouch		4PKA	950		3800			
2	L-folders		5000	8		400			
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									

Rupees Four Thousand Nine Hundred
And Fifty Six only

Total			
SUB Total		4200	
IGST		228	
SGST		248	
Grand Total		4676	4956

Receiver's Signature & Seal



GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

Page(s) 1 Of 1

18-12-2020 13:02:25

Orig



73088

16.12.20 11:34:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	73088	16762
Doc Date	18-12-2020	
Quote No	Nil	
Quote Date	18-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7540 - Stationery - other - Lamination Pouch - NA - nos Lamination sheet-A3-04 Packets	4.00	950.00	0.00	18.00	4,484.00
2 7538 - Stationery - other - L - File Folders - NA - nos Legal size-Packets	50.00	8.00	0.00	18.00	472.00
Total Order Value . . .					4,956.00

Rupees : Four Thousand Nine Hundred Fifty Six Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Head office purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : ____/____/____

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
GSTIN/UID: 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Purchase Voucher

Dated : 31-Dec-2020

No. : PUR/DEC/10102/20-21
Ref.: 719 dt. 19-Dec-2020

Party's Name: SUP-Venkataramana Stationery & Binding Works
H.No:1-5-85, General BBazar, Secunderabad
GSTIN/UID : 36AEJPP5811MZ2

Particulars	Amount
	5,510.00
	1,800.00
	603.90
	603.90
	0.20
Sundry Purchases GST 18%	
Sundry Purchases GST 12%	
Input CGST	
Input SGST	
OIE-Rounded Off	
	₹ 8,518.00

On Account of :
Being purchase of Stationery items from Venkataramana Stationery & Binding Works against bill
no:719 dt:19.12.2020 PO:73138 dt:19.12.2020

Amount (in words) :
Indian Rupees Eight Thousand Five Hundred Eighteen Only

for SUP-Venkataramana Stationery & Binding Works

Prepared by: nagapriyanka

Approved by

Receiver's Signature

Scan 30/60088

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/12/20	Prepared by:	NEHA . C
PO/WO no.	73138	PO / WO Date.	19/12/20
Supplier Name	Venkataramana stationary & Binding works	PO/WO amount	8518/-
Firm/Company	SSIP	Project	SHLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	719	21/12/20	8518/-
2			
3			
4			

Amount A - Bills total(Excluding Transport & Hamali Charges):				8518/-
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.				☒ Yes ☐ No
2.			86639	☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges	-
Amount C - Other Debits :	-
Amount D (D=A+B-C) - Amount to be credited to the supplier:	8518/-
Amount E - PO / WO value:	8518/-
Amount F - Difference (A - E): GST-18%	-

Quantity received as per PO /WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below)
Close PO / W?O	☒ Yes ☐ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. _____ /- ☒ No
Payment - due date	01/01/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	30/12/20	31/12			01/01/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit/credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

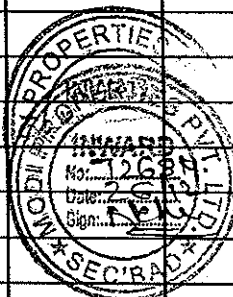
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. Summit Sales LLPOrder No 73138 Date 19/12/20

Delivery Challan No _____ Date _____

GSTIN 36ACQFS2044C127Bill No. 71920-21 Date 21/12/20

SI No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs. Ps.
1	Scale		20	8		160=		
2	Stapler pin		40	12		480=		
3	Marker		90	15	1350			
4	Punch		5	60		300=		
5	Felishick		30	20		600=		
6	Box file (Big)		50	34		1700=		
7	Box file (Small)		50	31		1550=		
8	Highlighter		30	15	450			
9	Scrubbing pads		60	12		720=		
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								



Rupees	INWARD	Total	1800	5510
Invoice No: 185488	Date: 22/12/20	SUB Total		
Invoice No: 86639	Date: 23/12/20	CGST	108	495=90
Received By: [Signature]	Sign: [Signature]	SGST	108	495=90
Receiver's Signature & Seal	SUMMIT SALES LLP	Grand Total	2016	6501=80
				8517=80

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad. Stores Manager

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

Certified by:

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

Page(s) 1 Of 2

19-12-2020 10:32:06

Original



73138

16.12.20 11:40:30

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Venkatramana Stationery & Binding works 1-5-85, General Bazar, Sec-Bad -500 003. GSTIN 36AEJPP5811M1Z2 27842572 9849360076	Doc No	73138	168228
	Doc Date	19-12-2020	
	Quote No	Nil	
	Quote Date	19-12-2020	
	SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7583 - Stationery - other - Scale - NA - nos	20.00	8.00	0.00	18.00	188.80
2 7594 - Stationery - other - Stapler pin - other - boxes big	40.00	12.00	0.00	18.00	566.40
3 7544 - Stationery - other - Marker - NA - nos Blue-Black-Red	90.00	15.00	0.00	12.00	1,512.00
4 7572 - Stationery - other - Punch - 16mm - nos	5.00	60.00	0.00	18.00	354.00
5 7528 - Stationery - other - Fevistick - NA - nos	30.00	20.00	0.00	18.00	708.00
6 7507 - Stationery - other - Box file - Big - nos	50.00	34.00	0.00	18.00	2,006.00
7 7508 - Stationery - other - Box file - small - nos	50.00	31.00	0.00	18.00	1,829.00
8 7533 - Stationery - other - Highlighter - NA - nos	30.00	15.00	0.00	12.00	504.00
9 7584 - Stationery - other - Scribbling Pads - other - nos	60.00	12.00	0.00	18.00	849.60
Total Order Value . . .					8,517.80

Rupees : Eight Thousand Five Hundred Seventeen and Paise Eighty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance
For **Summit Sales LLP** Accepted the above Terms And Conditions

Authorised Signatory

For **Venkatramana Stationery & Binding works**Name : 

Name : _____

Date : __/__/__

Contact :-

Purchase Order

Page(s) 2 Of 2

19-12-2020 10:32:06

Original / Office Copy / Purchase Div. Copy

Completion Date Nil
Measurement Nil
Security Nil
Remarks

purpose.

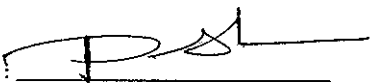
Nil

Nil

Nil

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact : -

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales lp		Date:	17.12.20	
Site & Phase :		Summit housing lp		Time:	11.00	
Supplier				Req. No.	168228	
Material required before date:			ID No.		62377	
No	Description	Size	Quantity	Units	Inward No	Date
1	SCALE		20	NOS		
2	STAPLER PINS		40	NOS		
3	MARKER		30	NOS		
4	MARKER	BLUE	30	NOS		
5	MARKER	RED	30	NOS		
6	PUNCHING MACHINE	BLACK	30	NOS		
7	FEVISTICK	SMALL	5	NOS		
8	BOX FILE	BIG	30	NOS		
9	BOX FILE	SMALL	50	NOS		
10	HILIGHTER		50	NOS		
11	SCRIBLING PADS		30	NOS		
			60	NOS		
Remarks: For stock maintenance and site use						
Prepared By		SOWMYA		Approved by	APPROVED	
Sign. & Date		17.12.20		Sign. & Date	19 DEC 2020	

Note: On receipt of material at site write inward number and date in last 2 columns.

P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
GSTIN/UID: 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Purchase Voucher

Dated : 31-Dec-2020

No. : PUR/DEC/10103/20-21
Ref.: 718 dt. 15-Dec-2020

Party's Name: SUP-Venkataramana Stationery & Binding Works
H.No:1-5-85, General BBazar, Secunderabad
GSTIN/UID : 36AEJPP5811MZ2

Particulars	Amount
Electrical GST 18%(P)	1,200.00
Input CGST	108.00
Input SGST	108.00
	₹ 1,416.00

On Account of:
Being purchase of electrical items from Venkataramana Stationery & Binding Works against bill
no:718 dt:15.12.2020 PO:73009 dt:15.12.2020
Amount (in words):
Indian Rupees One Thousand Four Hundred Sixteen Only

for SUP-Venkataramana Stationery & Binding Works

Prepared by: nagapriyanka

Approved by

Receiver's Signature

Scan ID: 60092
PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 30/12/20		Prepared by: NEHA .C	
PO/WO no. 73009		PO / WO Date. 15/12/20	
Supplier Name Venkataramana stationary & Binding works		PO/WO amount 1,416/-	
Firm/Company Summit Sales LLP		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	718	15/12/20	1416/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			1416/-
Sl. No.	DC No.	DC. Date	MRN No.
1.			86637
2.			
3.			
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			1416/-
Amount E - PO / WO value:			1416/-
Amount F - Difference (A - E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. / ☒ No	
Payment - due date		01/01/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	30/12/2020	12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

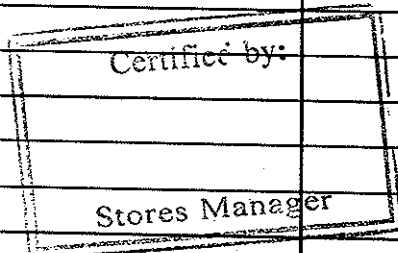
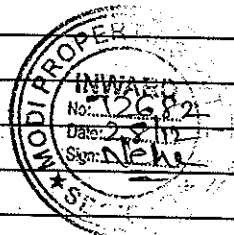
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. Summit-Sales LLPOrder No 73009 Date 15/12/20

Delivery Challan No _____ Date _____

GSTIN 36AC0FS9044C1Z7Bill No. 718-20-21 Date 21/12/20

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs. Ps.
1	Thermalcol	✓	100	12		1200		
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								



Rupees.....	INWARD	Total	1200
Forward No: 15481	Dr: 22/12/20	Sub Total	
8631	Dr: 23/12/20	CGST	108
Received By: [Signature]	Sign: [Signature]	SGST	108
Receiver's Signature & Seal: SUMMIT SALES LLP		Grand Total	1416
			1416 00

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

Page(s): 1 Of 1

17-12-2020 4:08:00 PM



73009

16.12.20 11:34:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2
27842572

9849360076

Doc No	73009	168216
Doc Date	15-12-2020	
Quote No	Nil	
Quote Date	15-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

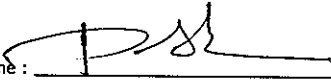
Item Name	Qty	Rate	Dis%	GST	Amount
1 4658 - Electrical - other - Thermacol - NA - nos	100.00	12.00	0.00	18.00	1,416.00
Total Order Value . . .					1,416.00
Rupees : One Thousand Four Hundred Sixteen Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		14.12.20	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168216	
Material required before date:				ID No.		62277	
No	Description	Size	Quantity	Units	Inward No	Date	
1	INSULATION TAPE		500	NOS			
2	METAL BOX	8M	90	NOS			
3	METAL BOX	6M	400	NOS			
4	THERMOCOL SHEET		100	NOS			
5	PVC ROUND COVERS	6"	100	NOS			
6	PVC ROUND COVERS	3"	300	NOS			
7	PIPES	1.2MM	200	NOS			
8	T.V WIRE		800	MTRS			
9							
10							
11							
12							
13							
14							
15							
16							
Remarks: For stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		14.12.20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
16 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Voucher

Dated : 31-Dec-2020

Particulars		Amount
Chemicals GST 18%(P)	1,694.92	₹ 2,000.00
Input CGST	152.54	
Input SGST	152.54	

On Account of :
Being purchase of Chemicals from Sree Sree Enterprises against bill no:2384 dt:21.12.2020 PO:71767 dt:31.10.2020
Amount (in words) :
Indian Rupees Two Thousand Only

for SUP-Free Sree Enterprises

Prepared by _____ iyanka

Approved by _____

Receiver's Signature

PURCHASE DIVISION
Advice for approval for credit to supplier

Scan ID: 60094

Date: 30/12/20		Prepared by: NEHA .C	
PO/WO no. 71767		PO / WO Date. 31/10/2020	
Supplier Name Sree Sree Enterprises		PO/WO amount 2,000/-	
Firm/Company SS11P		Project SHLLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2384	21/12/20	2,000/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			2,000/-
Sl. No.	DC No	DC. Date	MRN No.
1.			86732
2.			
3.			
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			2,000/-
Amount E - PO / WO value:			2,000/-
Amount F - Difference (A - E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		01/01/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	30/12/20	21/12	01/01/21

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Sree Sree Enterprises

3-115, Narasimha Puri Colony
Kothapet, Hyderabad
Godown : 11-5-238/3, HP Road
Moosapet, Hyderabad
9246611819

GSTIN/UID: 36APXPG7125C1ZS
State Name : Telangana, Code : 36
E-Mail : sreesree819@gmail.com
Consignee (Ship to)

Summit Sales LLP

Sumit Housing LLP, Behind Kingston PG College,
Cherlapally, Hyderabad, 9618244433
GSTIN/UID : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Buyer (Bill to)

Summit Sales LLP

5-4-187/3&4, II Nd Flore, M.G. Road, Secunderabad
GSTIN/UID : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No.

2384

Delivery Note

Reference No. & Date.

Buyer's Order No.

71767

Dispatch Doc No.

Dispatched through

Self Pickup

Terms of Delivery

Dated

21-Dec-20

Mode/Terms of Payment

Cheque

Other References

Dated

31-Oct-20

Delivery Note Date

Destination

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	Cebex 112- 20L	38244090	2 nos	✓ 1,000.00	847.46	nos		1,694.92

CGST
SGST

152.54
152.54

INWARD	
Inward No: 15485	Dt: 22/12/20
MRN No: 86732	Dt: 24/12/20
Received By:	Sign: 
SUMMIT SALES LLP	

Certified by:
Stores Manager

Total

2 nos

₹ 2,000.00

E. & O.E

Amount Chargeable (in words)

INR Two Thousand Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	1,694.92	9%	152.54	9%	152.54	305.08
Total:	1,694.92		152.54		152.54	305.08

Tax Amount (in words) : INR Three Hundred Five and Eight paise Only

Company's PAN : APXPG7125C

Declaration

Goods once sold cannot be taken back or exchanged.

Customer's Seal and Signature

Company's Bank Details

Bank Name : INDIAN BANK

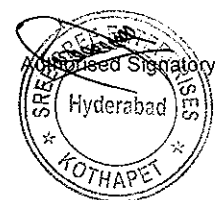
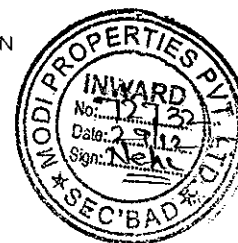
A/c No. : 887170347

Branch & IFS Code: Moosapet, Hyderabad & IDIB000M160

for Sree Sree Enterprises

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

04-11-2020 4:59:02 PM



71767

30.10.20 4:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sree Sree Enterprises
8-115, Narasimha Puri Colony, Near Asta Laxmi Arch, Kothapet,
Hyderabad, Telangana

GSTIN -

9246611819

Doc No	71767	168088
Doc Date	31-10-2020	
Quote No	Nil	
Quote Date	31-10-2020	
SupplyType	Supply	

Kind Attn : Mr.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 3162 - Chemicals - ACL Plasticizer - NA - Ltrs Cebex-112	40.00	50.00	0.00	0.00	2,000.00
Total Order Value . . .					2,000.00

Rupees : Two Thousand Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** 100% Advance Payment**Tax** All taxes are included in above prices**Delivery Date** Immediate

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Rs.2000/- Vide cheq.no. dtd**Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order is for Stock maintenance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** NilFor **Summit Sales LLP**

Authorised Signatory

Name : _____

06/11/2020

Accepted the above Terms And Conditions

For **Sree Sree Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SSLLP		Date:		28.10.2020	
Site & Phase :		SHLLP		Time:		16.30	
Supplier				Req. No.		168088	
Material required before date:				ID No.		61083	

No	Description	Size	Quantity	Units	Inward No	Date
1	Measurement tapes 7.769	5mtrs	20	nos		
2	Bombay nails	2 1/2"	20	kgs		
3	Bombay nails	2"	20	kgs		
4	Bombay nails 7.768	3"	20	kgs		
5	Plastic gampa		60	nos		
6	Crack fill paste 7.770	1 kg	10	nos		
7	Plasticizers 7.767	20ltrs	2	cans		
8						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign. & Date	28.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
30 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
GSTIN/UIN: 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Purchase Voucher

10106
No. : PURIDEC1010520-21
Ref.: 717 dt. 21-Dec-2020

Dated : 31-Dec-2020

Party's Name: SUP-Venkataramana Stationery & Binding Works
H.No:1-5-85, General BBazar, Secunderabad
GSTIN/UIN : 36AEJPP5811MZ2

Particulars		Amount
Sundry Purchases GST 12%	26,230.00	₹ 36,245.00
Sundry Purchases GST 18%	5,820.00	
Input CGST	2,097.60	
Input SGST	2,097.60	
OIE-Rounded Off	(-)0.20	

On Account of :

Being purchase of stationery items from Venkataramana Stationery & Binding Works against bill
no:717 dt:21.12.2020 PO:72995 dt:15.12.2020

Amount (in words) :

Indian Rupees Thirty Six Thousand Two Hundred Forty Five Only

for SUP-Venkataramana Stationery & Binding Works

Prepared by: nagapriyanka

Approved by

Receiver's Signature

Scan ID: 60097

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 31/12/2020		Prepared by: NEHA .C	
PO/WO no. 72995		PO / WO Date. 15/12/20	
Supplier Name Venkataramana Stationery		PO/WO amount 36,245/-	
Firm/Company SSIUP		Project SHILP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	717	21/12/2020	36245/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			36,245/-
Sl. No.	DC No.	DC. Date	MRN No.
1.			86634
2.			
3.			
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value:			36,245/-
Amount F – Difference (A – E): GST-18%			36,245/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO?		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		01/01/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	31/12/20	31/12/20	01/01/21

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. Summit Sales LLPOrder No 72995 Date 21/12/2020

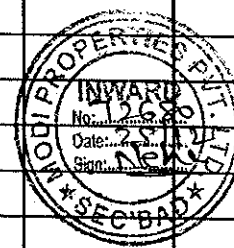
Delivery Challan No _____ Date _____

GSTIN 36ACAF52044C127Bill No. 71720-21 Date _____

SI No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs. Ps.
1	A4 paper		100	210	21000			
2	File folder A3		500	5		2500		
3	" " A4		200	5		1000		
4	Marker B.B.R 230		90	15	1350			
5	2 D marker B.B.R 40 30 30		100	15	1500			
6	Pen B100 R 60		160	3	480			
7	Stapler		40	35		1400		
8	Penicil		5	40	200			
9	Scale		10	8		80		
10	Cello tape Brown 3"		12	35		420		
11	" " white 3"		12	35		420		
12	Ledger Paper (green)		5	340	1700			
13								
14								
15								
16								
17								
18								
19								

Certified by:

Stores Manager



Rupees.....	INWARD	Total	26230	5820
Sub Total	15489	96		
CGST	8684	1573/80	523/80	
SGST		1573/80	523/80	
Grand Total		29377/60	6867/60	36245/20

Receiver's Signature & Seal

SUMMIT SALES LLP

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

Page(s) 1 Of 2

16-12-2020 15:55:47

Origi



72995

05.12.20 12:14:15

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	72995	168209
Doc Date	15-12-2020	
Quote No	Nil	
Quote Date	15-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	100.00	210.00	0.00	12.00	23,520.00
2 7529 - Stationery - other - File Folders - NA - nos A3	500.00	5.00	0.00	18.00	2,950.00
3 7529 - Stationery - other - File Folders - NA - nos A4-Blue	200.00	5.00	0.00	18.00	1,180.00
4 7544 - Stationery - other - Marker - NA - nos Blue-Black-Red	90.00	15.00	0.00	12.00	1,512.00
5 7512 - Stationery - other - CD Marker - NA - nos Blue-40-Black-30-Red-30	100.00	15.00	0.00	12.00	1,680.00
6 7560 - Stationery - other - Pen - NA - nos Blue-100,Red-60	160.00	3.00	0.00	12.00	537.60
7 7593 - Stationery - other - Stapler - other - nos	40.00	35.00	0.00	18.00	1,652.00
8 7563 - Stationery - other - Pencil - NA - boxes	5.00	40.00	0.00	12.00	224.00
9 7583 - Stationery - other - Scale - NA - nos	10.00	8.00	0.00	18.00	94.40
10 7513 - Stationery - other - Cello Tape - 1 In - nos Brown tape-3 inch	12.00	35.00	0.00	18.00	495.60
11 7513 - Stationery - other - Cello Tape - 1 In - nos White tape-3 inch	12.00	35.00	0.00	18.00	495.60
12 7542 - Stationery - other - Ledger Paper - NA - bundles Green	5.00	340.00	0.00	12.00	1,904.00
Total Order Value . . .					36,245.20
Rupees : Thirty Six Thousand Two Hundred Fourty Five and Paise Twenty Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP

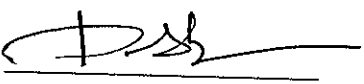
Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra, 9502266233, Mahesh.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**Name : 

Name : _____

Date : __/__/__

Contact : _____

Purchase Order

Page(s) 2 Of 2

16-12-2020 15:55:47

Original / Office Copy / Purchase Div.Copy

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.

Completion Date Nil

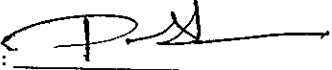
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact : -

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : __/__/__

Requisition Form						
Company Name:		SSLLP		Date:		11.12.20
Site & Phase :		SHLLP		Time:		11.00
Supplier				Req. No.		168209
Material required before date:				ID No.		62229
No	Description	Size	Quantity	Units	Inward No	Date
1	Paper	A4	100	bdl		
2	File folder	A3	500	nos		
3	File folders-blue	A4	200	nos		
4	Markers	Blue	30	nos		
5	Markers	Black	30	nos		
6	Markers	Red	30	nos		
7	CD marker	Blue	40	nos		
8	CD marker	Black	30	nos		
9	CD marker	Red	30	nos		
10	Ordinary pens	Blue	100	nos		
11	Ordinary pens	Red	60	nos		
12	Stapler	Small	40	nos		
13	Pencil box		5	nos		
14	Scale		10	nos		
15	Brown tape	3"	12	nos		
16	White tape	3"	12	nos		
17	Ledger paper	Green	5	bdl		
18						
19						
20						
21						
Remarks: Stock maintenance and site use						
Prepared By		SOWMYA		Approved by		
Sign. & Date		11.12.2020		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:		SSLLP		Date:		11.12.20	
Site & Phase :		SHLLP		Time:		11.00	
Supplier				Req. No.		168209	
Material required before date:				ID No.		62229	

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper	A4	100	bdl		
2	File folder	A3	500	nos		
3	File folders-blue	A4	200	nos		
4	Markers	Blue	30	nos		
5	Markers	Black	30	nos		
6	Markers	Red	30	nos		
7	CD marker	Blue	40	nos		
8	CD marker	Black	30	nos		
9	CD marker	Red	30	nos		
10	Ordinary pens	Blue	100	nos		
11	Ordinary pens	Red	60	nos		
12	Stapler	Small	40	nos		
13	Pencil box		5	nos		
14	Scale		10	nos		
15	Brown tape	3"	12	nos		
16	White tape	3"	12	nos		
17	Ledger paper	Green	5	bdl		
18						
19						
20						
21						

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	15 DEC 2020
Sign. & Date	11.12.2020	Sign. & Date	MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.