## PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 24/03/2021 | Prepared by: | MINISH. |
| PO/WO no. | 75583. | PO / WO Date. | 15/03/2021 |
| Supplier Name | SSLLP. | PO/WO amount | 885/- |
| Firm/Company | Serene Constructions LLP | Project | Serene Farms |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 16484 | 18/03/2021 | 885/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 885/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 14116 | 18/03/2021 | 90301 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | – |
| Amount E – PO / WO value: | ✓ 885/- |
| Amount F – Difference (A – E): GST-18% | 885/- |
| Quantity received as per PO /WO | -NIL- |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 26/03/2021 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | APPROVED | | | | |
| Date | | 24/3 | 24 MAR 2021 MINISH PARIKH | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

| | |
|---|---|
| Invoice No. | 16484 |
| Invoice Date. | 18-03-2021 |
| PO No. | 75583 |
| PO Date. | 15-03-2021 |
| Req ID | 64655 |
| Req Date | 15-03-2021 |
| Loc Req No | 150504 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4803 - Electrical - conducting - PVC Round Cover - 3 | | 100 | 7.50 | 750.00 | 18 | 135.00 |
| 2 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 750.00 | 135.00 |
| | 67.50 | 67.50 | Total Invoice Amount | 885.00 | |

Rupees : Eight Hundred Eighty Five Only.

**for Summit Sales LLP**

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No: 15728 Date: 29/3 Sign:

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 15-03-2021 4:21:24 PM Ori

75583
11.03.21 4:50:42

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 75583 | 150504 |
| | **Doc Date** | 15-03-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 15-03-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos | 100.00 | 7.50 | 0.00 | 18.00 | 885.00 |
| | **Total Order Value . . .** | | | | | **885.00** |

Rupees : Eight Hundred Eighty Five Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for V.no.28,29,30,13 purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Serene Constructions LLP*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | serene constructions llp | Date: | 15-03-2020 |
| Site & Phase : | Serene farms | Time: | 14:30 |
| Supplier | | Req. No. | 150504 |
| Material required before date: | asap | ID No. | 64655 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **pvc round covers** | 3" | 100 | nos | | |
| 2 | | | | | | |
| 3 | 75583 | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | 15 MAR 2021 | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: The above material is required for covering junction boxes in villas 28,29,30,13

| | | | |
|---|---|---|---|
| Prepared By | G.Siva prasad | Approved by | |
| Sign.& Date | 15-03-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | | Date: | |
| Site & Phase : | | Time: | |
| Supplier | | Req. No. | |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
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Remarks:

| | | | |
|---|---|---|---|
| Prepared By | | Approved by | |
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Serene Constructions LLP | DC No. | 14116 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | DC Date. | 18-03-2021 |
| | PO No. | 75583 |
| | PO Date. | 15-03-2021 |
| | Req ID | 64655 |
| GSTIN : 36ACVFS7909P1ZV | Req Date | 15-03-2021 |
| | Loc Req No | 150504 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos | | 100 |
| 2 | | | |
| 3 | | | |
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| 21 | | | |
| 22 | INWARD | | |
| 23 | Inward No: 5752 Dt: 18-03-2 | | |
| 24 | | | |
| 25 | MRN No: 90301 Dt: 19/03/21 | | |
| 26 | Received By: K. Sachin Sign: | | |
| 27 | Serene Construction (Hyd) LLP | | |
| 28 | | | |
| 29 | | | |
| 30 | | | |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 46663
Date 22/3
Sign.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Serene Constructions LLP<br>Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203<br><br>GSTIN : 36ACVFS7909P1ZV | Invoice No. | 16484 |
| | Invoice Date. | 18-03-2021 |
| | PO No. | 75583 |
| | PO Date. | 15-03-2021 |
| | Req ID | 64655 |
| | Req Date | 15-03-2021 |
| | Loc Req No | 150504 |

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INWARD
Inward No: 5752 Dt: 18-03-21
MRN No: 90301 Dt: 19/03/21
Received By: R. Sachin Sign:
Serene Construction (Hyd) LLP

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 750.00 | | 135.00 |
| | 67.50 | 67.50 | Total Invoice Amount | 885.00 | | |

Rupees : Eight Hundred Eighty Five Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction