

Annexure (D)

Modi Properties Pvt. Ltd - Site Audit Report

Company	Genome Valley Research centre	Date:	26-03-2021
Project	Innopolis	From / To time:	09.30 to 18.00
Visited by:	R Sanjay kumar	Prepared by	Mahesh
Previous audit date:		Sing:	
Sl No	Description	SOP Followed (Yes/No)	Remarks
1.	Safety measurements at site		
	a) No visitor helmets at security kiosk.	No	
	b) Quality & cleanness of helmets (G/A/P)	Average	
	c) Labours working without helmets & masks	Yes	
	d) Safety belts / helmets.	No	
	e) Safety net provided (in apartment projects)	No	2727 Block
	f) Infrared thermo meter being used.	Yes	But not using
	g) PVC 500 ltr water tank & Sanitizer is provided.	No	
	h) Power tools being used with AI-Service wire.	Yes	
	i) Is DB box are locked properly	No	
	j) Is vacant villas / flats are locked properly	NA	

Remarks on default in following standard procedures: Nil
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Complaints: Centring and rod bending labours are not wearing safety belts at 2727 Block.
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Suggestions : Main gate security room land line phone not available

Annexure (E)
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-Company Name:		Genome Valley Research Centre	Date:	26-03-2021
-Project Name:		Innopolis	From / To time:	09.30 to 18.00
Visited by:		R Sanjay Kumar	Prepared by	Sanjay / Mahesh
Previous audit date:			Audit date:	
Sl No	Description		SOP followed (Yes/No)	Remarks (Breif Discription)
MMC				
1.	Monthly Maintenance File.		NA	
2.	MMC logbook manual.		NA	
3.	No. Of units with arreras of more than 2 months of MMC.		NA	
4.	MMC arrears notice file.		NA	
5.	MMC regular file.		NA	
6.	MMC receipt book maintained properly.		NA	
7.	Cash collection in MMC from customers.		No	
8.	MMC receipt book certified by accounts on weekly basis.		NA	
9.	Equipment AMC list file.		Yes	
10.	All registers & DC books certfied by stores incharge.		No	
11.	C.C TV cameras list file.		Yes	03 Nos
12.	Security services regular file.		No	Need to Maintain

Remarks on default in following standard procedures: Nil
Complaints: Nil
Suggestions : Security supervisor has to replace at site

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Visited by:		R Sanjay Kumar	Prepared by:	Sanjay / Mahesh
Sl No	Description	SOP Followed (Yes/No)	Remarks	
1.	Creche			
	a) Creche Operational.	No		
	b) Creche teacher and Ayya attending as per timings 09.00 AM to 17.30 PM.	No		
	c) Midday meals provided.	No		
	d) No of childrens.	10 to 15		
2.	Labour quarters			
	a) No. of labour quarters.	20		
	b) No. of occupied labour quarters.	20		
	c) No. of toilets.	04		
	d) No. of washrooms.	04		
	e) Electrical power connection.	Yes		
	f) Provision of water & electricity for labour quarters.	Yes		
3.	Pumps & Equipement.			
	a) Water supply file maintained.	No		
	b) List of pumps & Equipement file maintained.	Yes	11 Pumps working and 01 pump under repair	
	c) List of computers & pheripherals file.	Yes	05 Laptops and 03 Printers	
	d) List of wifi connections file.	02		
	e) List of meters & submeters file.	01	Main Meters 01 and Submeters 03	
4.	Model Units			
	a) Model villas / flats maintained properly.	NA		
	b) Club House maintained properly.	NA		
	c) Swimming pool maintained properly.	NA		
	d) Parks and open spaces maintained properly.	NA		

Remarks on default in following standard procedures : Nil

Complaints : Labour quarters surround to be clean properly and creche to be maintain at site

Suggesstions : Security has to be replace due to not capable (Registers inward and out ward updating by

lady engineers and even through security is not taking photo graphs properly.

Annexure (F)

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Company Name:	Genome Valley Research Center	Date:	26.03.2021
Project Name:	Innopolis	From / To time:	09.30 to 18.00
Visited by:	R Sanjay Kumar	Prepared by:	Mahesh
Previous audit date:		Sig:	
Sl No	Description	SOP followed (Yes/No)	Remarks
1.	Security Services		
	a) No. of security sanctioned as per circular.	Yes	04
	b) No. of security regularly present.	Yes	04
	c) Uniform is maintained by all security.	Yes	
	d) No. of sticks & Torch lights provided.	No	
	e) Security supervisor is maintained registers properly.	No	
2.	House keeping		
	a) No. of sweepers & boys sanctioned in builder A/c.	03	Office Boy -01 Sweeper -02
	b) No. of Sweepers & other operators (Machine boys & Lift operators sanctioned in association A/c.	No	
	c) Uniforms is maintained by all house keeping staff.	Yes	
	d) Housekeeping schedule is maintained properly.	No	
3.	Gardening Services		
	a) No. of Gardeners sanctioned in Builder A/c.	03	
	b) No. of Gardeners Sanctioned in Association A/c.	NA	
	c) Gardening schedule is maintained properly.	No	
	d) Tools are maintaining at site properly.	Yes	
4.	C.C Cameras		
	a) No of cameras sanctioned at site.	Yes	03
	b) No of cameras not working at site.	Yes	01
	c) Time laps camera data backup sending time to time.	No	
Remarks on default in following standard procedures:			
Complaints: Security team has to be replace			
Suggestions : CC Camera back up has to be taken at the end of the week.			