

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GV Discovery center pvt ltd	Date:	27.03.2021
Site:	Genopolis	Prepared by:	Vineetha reddy
Report From / To	22.03.2021 to 27.03.2021	Approved by:	K.Narsing Rao
Report Date	27.03.2021		

List of requisitions numbers missing in the report:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO*
13187	19.03.2021	01	Air coolers	P o pending at purchase department
13182	19.03.2021	1&2&3&4&5 &6&7	Welding rods	Note with MD sir
13191	19.03.2021	01	Air coolers	P o pending at purchase department
13192	19.03.2021	01	umbrellas	P o pending at purchase department

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
13168	19.02.2021	01	M.S Door Frames	Monday will be delivered
13180	10.03.2021	01	Pcc cement	Monday will be delivered

No. of gate passes issued this week:

Nil

From No.

-

To No.

-

Delivery van site visit on:

22nd ,24th,26th

Inward report (MRN/other) & stock report emailed in pdf format to purchase?

Yes

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock							
Sl. No	T or size	Wt. per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-	-	
2.	10mm	.617	7.404	810	5997	8200kgs	
3.	12mm	.89	10.68	374	3994kgs	6000kgs	
4.	16mm	1.58	18.96	791	15000kgs	22000kgs	
5.	20mm	2.47	29.64	337	10000kgs	10000kgs	
6.	25mm	3.86	46.32	-	-	-	
7.	32mm	6.32	75.84	134	10162kgs	23000kgs	
8.	Binding wire		25 kg(per bundle)	74	18250kgs	2000kgs	
OPC stock		OPC last weeks stock		PPC/PSC stock	02 bags	PPC/PSC last weeks stock	15 bags
Details	Project Manager		Admin Officer/Manager		Admin Audit		
Sign	<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i>		
Date	27.03.2021		27.03.2021				

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashwarya@modiproperties.com and raakumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, Mr. Vineetha reddy, Local purchase, For MD's approval/inputs, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material not received, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to received. WO - material received fabrication not started, Delivery van delay. Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write "NA" in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!



MODI Properties

Stock List - Till Date : 27-03-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

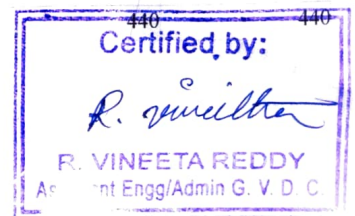
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Category / Item Name	Balance Qty	Rate	Balance Value
Building material	180		5,740
1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	100	27	2,700
1012 - Building material - Polyster Fibres - 6mm - pkts	80	38	3,040
Carpentry - doors	60		4,500
2007 - Carpentry - doors - Flush Door - 30mm - other - sft	60	75	4,500
Carpentry - hardware	17		10,983
2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5	108	540
2148 - Carpentry - hardware - Plastic gampa - other - nos	10	140	1,400
2371 - Carpentry - hardware - Line Laser - NA - Nos	1	6,256	6,256
2372 - Carpentry - hardware - Tripod - NA - Nos	1	2,787	2,787
Cement	2		472
3002 - Cement - PPC - 50kgs - bags	2	236	472
Computers and Peripherals	2		1,040
3502 - Computers and Peripherals - Catridge - NA - nos	2	520	1,040
Consumables	404		7,166
4001 - Consumables - Air Freshner - NA - nos	1	40	40
4003 - Consumables - Bombay Broom - Big - nos	5	58	290
4004 - Consumables - Bottle - NA - nos	5	135	675
4006 - Consumables - Bucket - other - nos	1	114	114
4009 - Consumables - Coconut Broom - other - nos	30	9	270
4014 - Consumables - Colin - 500ml - nos	5	65	325
4022 - Consumables - Dettol - NA - nos	2	38	76
4026 - Consumables - Dust bin - NA - nos	1	50	50
4032 - Consumables - Gloves - NA - pairs	20	0	0
4034 - Consumables - Gunny Bag - other - nos	300	10	2,850
4040 - Consumables - Mopping Cloth - NA - nos	18	15	270
4041 - Consumables - Mopping stick - NA - nos	3	100	300
4042 - Consumables - Mopping stick - NA - nos	2	680	1,360
4062 - Consumables - Torch light - Big - nos	2	30	60
4065 - Consumables - Vim bar - NA - nos	6	21	126
4066 - Consumables - Water bottle - NA - nos	2	80	160
4071 - Consumables - Wiper - Other - nos	1	200	200
4112 - Consumables - Sanitizer - 500 ml - Nos	12		1,500
Electrical - other	12	125	1,500
4596 - Electrical - other - MCB - 16Amps - nos	12		1,500
Miscellaneous	134		21,140
6040 - Miscellaneous - Tefflon tape - NA - nos	10	14	140
6066 - Miscellaneous - Armor Board - NA - Nos	20	675	13,500
6124 - Miscellaneous - Conceret Shoe - Others - pair	4	0	0
6164 - Miscellaneous - Safety Jacket - NA - Nos	100	75	7,500
Plumbing - CPVC	1		440
10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	1	440	440

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Category / Item Name	Balance Qty	Rate	Balance Value
Plumbing - GI	20		500
7329 - Plumbing - GI - Clamp - other - nos	20	25	500
Plumbing - other	46		1,170
7135 - Plumbing - other - Manhole round covers - - other - nos	4	0	0
7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	2	105	210
7353 - Plumbing - other - Green Hose pipe - Other - Mtrs	40	24	960
Stationery - other	333		5,141
7514 - Stationery - other - Cello Tape - other - nos	5	30	150
7523 - Stationery - other - Eraser - NA - nos	5	3	15
7533 - Stationery - other - Highlighter - NA - nos	10	18	180
7542 - Stationery - other - Ledger Paper - NA - bundles	1	390	390
7543 - Stationery - other - Long Note Book - NA - nos	1	24	24
7555 - Stationery - other - Paper - A4 - bundles	12	185	2,220
7560 - Stationery - other - Pen - NA - nos	45	5	225
7563 - Stationery - other - Pencil - NA - boxes	2	45	90
7571 - Stationery - other - Projects folder - NA - nos	215	6	1,271
7584 - Stationery - other - Scribbling Pads - other - nos	15	15	225
7585 - Stationery - other - Sharpner - NA - nos	5	2	10
7593 - Stationery - other - Stapler - other - nos	5	40	200
7594 - Stationery - other - Stapler pin - other - boxes	7	6	42
7605 - Stationery - other - Whitner Pen - NA - nos	5	20	100
Steel - rebar	9,600		302,385
8116 - Steel - rebar - TMT - 16mm - kgs	3,600	32	113,400
8119 - Steel - rebar - TMT - 32mm - kgs	6,000	32	188,985
Tools	98		10,720
9513 - Tools - Crowbar - other - nos	10	650	6,500
9545 - Tools - Helmet - other - nos	10	52	520
9566 - Tools - Shavels - other - nos	10	0	0
9570 - Tools - Spade with handle - NA - nos	6	90	540
9593 - Tools - Labour helmet male - NA - Nos	60	50	3,000
9596 - Tools - Bamboo - NA - Nos	2	80	160
Total Stock Value...			372,897

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