

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:		25/03/2021		Prepared by:		MIA/ISH/	
PO/WO no.		75673.		PO / WO Date.		18/03/2021	
Supplier Name		SLLP.		PO/WO amount		13,826/-	
Firm/Company		NE.		Project		Nilgiri Estate	
Sl. No.	Bill No.	Bill Desc		Bill amount			
1	16492	18/03/2021		13,826/-			
2							
3							
4							
Amount A - Bills total (excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	13,826/-			
1.	14124	18/03/2021	90376.	DC matches MRN			
2.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value: <input checked="" type="checkbox"/> 13,826/-							
Amount F - Difference (A - E): GST-18% <input checked="" type="checkbox"/> 13,826/-							
Quantity received as per PO / WO <input checked="" type="checkbox"/> <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)							
Is difference between PO / Bill acceptable? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)							
Excess / short material received <input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)							
Close PO / WTO <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)							
Advance paid / PDC given (deduct when paying) <input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No							
Payment - due date							
Remarks: 26/03/2021							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	25/3		25 MAR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-. 7. MD to approve all bills above 1,00,000/-

# Summit Sales LLP

**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-03-2021

Customer Details				Invoice No.	16492			
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad  GSTIN : 36AAHFN0766F1ZA				Invoice Date.	18-03-2021			
				PO No.	75673			
				PO Date.	18-03-2021			
				Req ID	64697			
				Req Date	16-03-2021			
				Loc Req No	175237			
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt		
1 4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	12	225.00	2,700.00	12	324.00		
2 4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	7	235.00	1,645.00	12	197.40		
3 4746 - Electrical - other - LED Lights - NA - nos	9405	10	800.00	8,000.00	12	960.00		
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST	CGST	SGST	Total Taxable Amount		12,345.00	1,481.40		
	740.70	740.70	Total Invoice Amount		13,826.40			

Rupees : Thirteen Thousand Eight Hundred Twenty Six and Paise Fourty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

# Purchase Order



75673

15.03.21 12:26:21

Page(s) 1 Of 1

18-03-2021 11:57:56 AM

Or

From Company : **Nilgiri Estates**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.  
G S T No. : 36AAHFN0766F1ZA

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No	75673	175237
Doc Date	18-03-2021	
Quote No	Nil	
Quote Date	18-03-2021	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4662 - Electrical - other - Tubelight fitting - 2ft - nos	12.00	225.00	0.00	12.00	3,024.00
2 4663 - Electrical - other - Tubelight fitting - 4ft - nos	7.00	235.00	0.00	12.00	1,842.40
3 4746 - Electrical - other - LED Lights - NA - nos	10.00	800.00	0.00	12.00	8,960.00
<b>Total Order Value . . .</b>					<b>13,826.40</b>

Rupees : Thirteen Thousand Eight Hundred Twenty Six and Paise Fourty Only.

**Terms and Conditions :-**

**Specification /** All items shall be of Wipro brand  
**Payment Terms** After Delivery & Production of bill  
**Tax** GST included in above price.  
**Delivery Date** Next Day.  
**Delivery Location** Nilgiri Estate  
Sy.No.143/133/134/135/136, Rampally Village.  
Phone. 9030931172  
**Penalty For Delay** Nil.  
**Transportation** Transport cost shall be borne by us.  
**Warranty** Nil  
**Advance Paid** Nil  
**Other Terms** We reserve the right items not confirming to qty & specs. above order for Led lights for swimming pool compound wallquarter purpose  
**Completion Date** Nil  
**Measurment** Nil  
**Security** Nil  
**Remarks** Nil

For **Nilgiri Estates**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :


Date : / /

### Requisition Form

Company Name:	NILGIRI ESTATES	Date:	16-03-21
Site & Phase :	NILGIRI ESTATE	Time:	10.25
Supplier	NROA	Req. No.	175237
Material required before date:		ID No.	64697

No	Description	Size	Quantity	Units	Inward No	Date
1	LED lights -1feet	20watts	07	No's		
2	LED lights -2feet	10watts	12	No's		
3	Falceiling lights	12watts	10	No's		
4						
5						
6						
7						
8						
9						
10						

**APPROVED**  
 18 MAR 2021  
 E. PRABHAKAR  
 Sr. MANAGER PURCHASE

Certified by:  
  
**Project Manager**  
**Nilgiri Estates**

Remarks: - Led lights for swimming pool compound wall purpose and Falceiling lights for clubhouse purpose.

Prepared By	kavitha	Approved by	
Sign. & Date	16-03-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

13:24  
S10UB5649

Supplier / Customer / Transporter - Copy

1 of 1 : 18-03-2021

Customer Details		DC No.	14124
Nilgiri Estates		DC Date.	18-03-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	75673
GSTIN : 36AAHFN0766F1ZA		PO Date.	18-03-2021
		Req ID	64697
		Req Date	16-03-2021
		Loc Req No	175237
Description of Goods		HSN/SAC	Qty
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	12
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	7
3	4746 - Electrical - other - LED Lights - NA - nos	9405	10
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**INWARD**

In ward No: 22538	Dr: 18/3/21
MRN No: 90376	Dr: 20/3/21
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>

Nilgiri Estates



for Summit Sales LLP  
*[Signature]*  
Authorised signatory

Subject to Hyderabad Jurisdiction

# Summit Sales LLP

**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 18-03-2021

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IGST	CGST	SGST	Total Taxable Amount		12,345.00	1,481.40		
	740.70	740.70	Total Invoice Amount		13,826.40			

**INWARD**

In ward No: 22538 Dt: 18/3/21

MRN No: 90376 Dt: 20/3/21

Received By: *[Signature]* Sign: *[Signature]*

**Nilgiri Estates**

Rupees : Thirteen Thousand Eight Hundred Twenty Six and Paise Fourty Only.

for Summit Sales LLP

*[Signature]*

Authorised signatory

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