

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>24/2/21</u>		Prepared by: PRABHAKAR	
PO/WO no. <u>72440</u>		PO / WO Date. <u>21/12/20</u>	
Supplier Name <u>Datel & Co</u>		PO/WO amount <u>10,545.66</u>	
Firm/Company <u>Modi Properties Pvt. Ltd.</u>		Project <u>MPL</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>12/2/21</u>	<u>2596</u>	<u>10,546.00</u>
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>10,546.00</u>
Sl. No.	DC .No	DC. Date	MRN No.
1.	<u>/</u>	<u>/</u>	
2.	<u>/</u>	<u>/</u>	
3.	<u>/</u>	<u>/</u>	
Amount B –Other Credits :_Transportation charges/Charges			<u>—</u>
Amount C –Other Debits :			<u>—</u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>10,546.00</u>
Amount E – PO / WO value:			<u>10,545.66</u>
Amount F – Difference (A – E): GST-18%			<u>—</u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved ☐ within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. <u>29/3</u> /- ☐ No	
Payment – due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
Date	<u>24/2</u>	<u>25 MAR 2021</u>	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

**PATEL & CO**

H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD -11
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751,7737513751
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Buyer

MODI PROPERTIES PVT LTD.

5-4-187/3 & 4,2ND FLOOR,
M.G ROAD,
SECUNDERABAD.

GSTIN/UIN : 36AABCM4761E1ZM

State Name : Telangana, Code : 36

Invoice No.

2596

Delivery Note

2596

Supplier's Ref.

Dated

12-Feb-2021

Mode/Terms of Payment

Other Reference(s)

Buyer's Order No.

P.O : 73440

Dated

12-Feb-2021

Despatch Document No.

Delivery Note Date

12-Feb-2021

Despatched through

Destination

Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	B2050104 Urinalsensors	69109000	2.00 nos	8,275.00	nos	46 %	8,937.00
	SGST Output						804.33
	CGST Output						804.33
	Roundoff						0.34
Total			2.00 nos				₹ 10,546.00

Amount Chargeable (in words)

INR Ten Thousand Five Hundred Forty Six Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
69109000	8,937.00	9%	804.33	9%	804.33	1,608.66
Total	8,937.00		804.33		804.33	1,608.66

Tax Amount (in words) : **INR One Thousand Six Hundred Eight and Sixty Six paise Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : **Hdfc Bank 3498**A/c No. : **50200023943498**Branch & IFS Code : **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

For PATEL & CO

Authorised Signatory

Purchase Order

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31-12-2020 16:02:20



73440

31.12.20 3:26:34

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Patel & Company Malikarjuna Nagar, Malkajgiri GSTIN 36AEJPP6112M1Z6 27050751 8143444221	Doc No	73440	16768
	Doc Date	31-12-2020	
	Quote No	Nil	
	Quote Date	04-03-2017	
	SupplyType	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7316 - Plumbing - sanitary - Urinal Sensors - NA - nos B2050104	2.00	8,275.00	46.00	18.00	10,545.66
Total Order Value . . .					10,545.66

Rupees : Ten Thousand Five Hundred Fourty Five and Paise Sixty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Cera' brand,
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs.....vide cheq.no..... dtd.....of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 2nd floor HO purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Patel & Company**Name : 

Name : _____

Date : __/__/__

Contact

Requisition Form

Company Name:		MPPL		Date:		1-12-2020	
Site & Phase :		Head Office		Time:		19-12-20	
Supplier				Req. No.		16768	
Material required before date:		Urgent		ID No.		62435	
No	Discription	Size	Quantity	Unibts	Inward No	Date	
1	URINARY CENSOR WITH BATTERY (CERA)	STD	2	NOS			
2	CENSOR PVC CONNECTION (CERA)	STD	1	NOS			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks : Towards 2 nd Floor CR Meeting room AC Wateroutlet purpose							
Prepared By		ABHINAY		Approved by			
Date		19-12-20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
21 DEC 2020
SOHAM MODI
MANAGING DIRECTOR