

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		25/3/21		Prepared by:		NEHA	
PO/WO no.		75463		PO / WO Date.		10/3/21	
Supplier Name		SSKhp		PO/WO amount		2464/-	
Firm/Company		MPL		Project		Mayflower platinum	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	16395	13/3/21		2464/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2464/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	14034	13/3	89973	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2464/-	
Amount E – PO / WO value:						2464/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. ___/- <input type="checkbox"/> No				
Payment – due date			31/3/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	25/3/21	25/3	25 MAR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-03-2021

Customer Details				Invoice No.	16395		
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.	13-03-2021		
				PO No.	75463		
				PO Date.	10-03-2021		
				Req ID	64509		
				Req Date	09-03-2021		
				Loc Req No	177433		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	2,200.00		264.00
		132.00	132.00	Total Invoice Amount		2,464.00	

Rupees : Two Thousand Four Hundred Sixty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

10-03-2021 15:15:30



75463

04.03.21 12:26:59

copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	75463	177433
Doc Date	10-03-2021	
Quote No	Nil	
Quote Date	10-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
Total Order Value . . .					2,464.00

Rupees : Two Thousand Four Hundred Sixty Four Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		06.03.2021	
Site & Phase :		May Flower Platinum		Time:		12:21	
Supplier				Req.No.		177433	
Material required before date:			09.03.2021		ID No.		64509
No	Description	Size	Quantity	Units	Inward No	Date	
1	Paper bundles	std	10	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: for site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.K.Subba Reddy	
Sign.& Date		06.03.2021		Sign. & Date			

75463

APPROVED

10 MAR 2021

P. PRASHAKAR
Sr. MANAGER PURCHASE

Note:

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-03-2021

Customer Details		DC No.	14034
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad		DC Date.	13-03-2021
GSTIN : 36AABCM4761E1ZM		PO No.	75463
		PO Date.	10-03-2021
		Req ID	64509
		Req Date	09-03-2021
		Loc Req No	177433
Description of Goods		HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2			
3			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5858	Dt: 18/3/21
MRN No: 89973	Dt:
Received By:	Sign: <i>nlisun</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorized signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-03-2021

Customer Details				Invoice No.	16395		
Modi Properties Private Limited.,				Invoice Date.	13-03-2021		
Sy No. 82/1, Mallapur, Nacharam, Hyderabad				PO No.	75463		
				PO Date.	10-03-2021		
				Req ID	64509		
GSTIN : 36AABCM4761E1ZM				Req Date	09-03-2021		
				Loc Req No	177433		

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST	Total Taxable Amount	2,200.00	264.00
	132.00	132.00	Total Invoice Amount	2,464.00	

Rupees : Two Thousand Four Hundred Sixty Four Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5858	Dt: 13/3/21
MRN No: 89973	Dt:
Received By:	Sign: <i>nizam</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP
[Signature]
 Authorised signatory